



Business and Technology Department Meeting Minutes

Date: August 18, 2010

In Attendance: Nay, Hoffman, King, Smith, McNulty, Bugger, Maddalena, VanSelow, Dubetz, Hidalgo, Bittett, Oliver, Dick, Dambrose, Hayden, Babcock, D. Biggett and Foy.

Meeting convened at 1:00 pm

Associate Dean Foy welcomed all the new full time faculty members to the department, and addressed the move of some of the department offices to Building I.

Dambrose gave an update on the NSF grant.

The Center for Business and Entrepreneurship was introduced and the following members of the department (Kitchens, Dambrose, McNulty, Hidalgo, Hubbard, Farah, Creger and Nay) gave short presentations in the areas specified.

- Product Design - Porta
- 3D Modeling - Kitchens and Dambrose
- Cape Program – McNulty
- Digital Design - Hidalgo
- Automotive Dealership - Creger and Nay

The following agenda items were discussed and clarifying question answered:

- Adjunct Institute
- Program Outcome Assessments
- Gen Ed Assessment GSR
- IACBE Business Accreditation (Curriculum)
- Spring, Summer and Fall Schedule and Books
- Syllabi revisions
- Office Hours
- Appendix A
- Mentoring
- Student Tutors

The Program Review begins in September (Scott); we discussed Ruth Stiehl's (Oregon) summary in preparation for this review.

Fall Advisory Meeting will be held in November.

Reviewed the Attached: Business and Technology Programs Faculty Update and Important Information document as well as Letter from Associate Dean Dennette Foy.

Next Meeting: Friday, September 10, 2010, 1:00 pm – 2:00 pm

Meeting adjourned at 2:00 pm