

Minutes

School of Ed Department Meeting

August 16, 2012 at 11:00 a.m. in U 202B

	Present	Absent	Excused		Present	Absent	Excused
Anne Angstrom	x						
Kristin Corkhill	x						
Cathleen Doheny	x						
Christy Duda	x						
Erin Harrell	x						
Erika Keith	x						
Barbara Miley	x						
Gina Miller	x						
Vicki Polce	x						
Michele Propper	na						
Mary Robertson	x						
Joyce Rollins	x						
Elaine Schaeffer	x						

- I. Joyce Rollins did a brief Welcome Back
- II. Christy Duda gave an update on the Field Placement Website
- III. Faculty to review all syllabi and give to Joyce
- IV. It was decided that Department Staff Meetings will be held bi-monthly at 9:00 a.m. starting September 5, 2012.
- V. Remarks from Erin Harrell
 - a. School of Education may be used as a model to re-organize other departments within ESC.
 - b. Update on SACS and NCATE. Cathleen Doheny suggested we hire a PT NCATE specialist to help with the portfolios and other info required by NCATE.
- VI. Angstrom & Doheny to get food for August 22, 2012 full faculty meeting on August 22, 2012.

On motion of Rollins, the meeting adjourned at 12:30 p.m. there being no further business.
The next meeting is scheduled for September 19, 2012 at 9:00 a.m. in U 202B