

# Edison State College Faculty Senate

## Meeting Agenda

Friday, March 30, 2012

2:00 p.m.

AA 177

Type of Meeting: Special District Meeting

Meeting Facilitator: Prof. Don Ransford, District Faculty Senate President

Professor Ransford thanked everyone for

I. Call to order – Opening Remarks from the Senate President

II. Interim Vice-President for Student Services – Dr. Russell Watjen

Priorities and things he has been working on

- Advising, number of advisors, registrations,
- conduct,
- due process issues,
- considering a total rewrite of current procedures,
- enrollment management,
- moving recruiting from registrar to admissions,
- more of an enrollment management model,
- pulling together a staff and a location for recruiting.

In the past, Edison has not had to worry about enrollment, but things are changing; recruitment will become more important. Need to keep enrollment up; there has been a recent dip. Two offices -- admissions, registration -- to be kept separate.

Hiring licensed counselors – three. Coordinator of academic advising; he will be actively involved, but coordinator will be main person.

Campus Dean of Students – new position – other campuses will do the same but will have changes in titles. This would be the point person for code of conduct

Question about financial aid paperwork having to go to Lee. Foundation scholarships – look into students being able to get scholarships if they stay in the 4-year program at Edison State College. Financial aid is handled by Administrative Affairs, so Gina Doeble would handle it. We lose students because of Phi Beta Kappa transfer scholarships.

Licensed professional counselor at each campus. Human resources will classify the positions. They may be faculty positions. Questions about training and crisis intervention teams.

Policy and procedure – radical changes in structure and in personnel. Staff are very demoralized. Fear. Not a positive step forward from where we were last year. Is there a better way to initiate change? Policy is making things worse not better.

Dr. Watjen's goal is to stabilize things and to have continuity. Most important thing is to get the right people in the right positions. That will overcome a lot of shortcomings in resources and otherwise. Policy and procedure and making sure communication takes place. Meeting these challenges. Adequate input. Morale is critical. We have to get some solid positions filled with folks with solid backgrounds, and it will do wonders for morale. I hope that my performance will speak for itself.

Hendry has one advisor and no counseling on site. What services are being planned? Hendry gets a fractional increase. A start in the right direction. Looking at advising models. Hendry will be better addressed. Counselor will be at the Collier Campus. "If it is not there, it is not there."

Interim Vice-President for Academic Affairs – Dr. Erin Harrel

Dr. Harrel commented that it has been an interesting road coming into this office. Biggest challenge is SACS. Thanks to the many people who have helped with SACS and the QEP.

Change is difficult and is very difficult to lead through.

We do not have the luxury to do change slowly, as we have many areas that need immediate attention.

Implement change without changing too radically.

Decisions

How we arrived at faculty lines. Spreadsheet of full-time faculty verses headcount. Where is the largest majority? 20 to 30 percent. Some were really low. Goal of 30%. Anyone under 30% added one faculty. Qualitative pieces were needed in addition to the quantitative pieces. 21 new faculty lines coming on. Some reclassifications. Institutional goal to get everyone to 30%. Course substitutions – there is a faculty member who looks at all substitutions.

- Don will send out slides with data.
- SACS document may be reviewed in the office of the VPAA but it cannot be released.
- Concern from faculty – 21 new faculty can redefine the institution. Most of the most qualified people are already hired.
- Question – shared governance – VPAA's position is supposed to be our chief advocate, and faculty does not feel that way.
- Dr. Harrell has done a lot of research on shared governance. She said she values it. Honesty needs to go in both directions. Door is always open. Faculty are not a monolith; there are many voices. If there are things she is doing, she needs to know so that she can learn and grow.
- Department chairs – question about them being voted on instead of appointed.

- Moving away from shared governance in the TLC being taken from the faculty and moved to an administrative position. Standing committee for professional development will work with a coordinator.

Continuing contract to annual contract – we are out of compliance if legislative rules change.

### III. Edison Online

Dobin Anderson and Melissa Rizzuto.

- Blackboard/CE 6 will be gone at the end of 2012.
- Canvas will replace.
- Training and implementation. Migrating. IT and Banner integrating. Integrated with Portal. Archiving. Overview of training.
- Budget cycle dictated schedules for training.
- CE6 data archiving
- Getting the word out

### IV. Search Processes

- A. District President – no meetings yet, posted on Web site. Waiting. Mid-April.
- B. Others (Dean, Arts & Sciences; Director of Assessment; Associate Dean, Business & Technology) –
- Dean of Arts and Sciences – second round of postings. Being very cautious. Want person who is an advocate for faculty.
- Director of Assessment has been offered to candidate Dr. Susan Hibbard
- Associate Dean, Business & Technology – nothing going on

### IV. Faculty Senate Reports to the Board of Trustees

#### A. April

1. Introduction of New District Faculty Senate President – person from Charlotte Campus – most are on the Lee Campus, Professor Ransford will attend all the ones on Lee and will step in.
2. Dr. Talbot Spivak Holocaust Memorial Week

#### B. May, June, and July

Motions – Holocaust event information as Board of Trustees presentation for April meeting. Seconded. Passed.

Executive committee to meet in summer . Seconded. Passed.

## V. New business

- Board agenda – would not let anyone speak if it is not an agenda. Suggest that the next district president address this issue. Very upsetting.
- Question about change in time of BOT meetings to 2:00 – faculty are usually in class and cannot be there.
- Assessment Linda Suskie – Webinar – general assessment of academics
- Need a person to assist faculty members who are planning things. Don shared this with the president and presented it to the Board.
- Marty – events coordinator for the foundation to help – brought up to president.
- Motion for the college to have a person who is the events coordinator. Seconded. Passed.
- STEM fair should be on the list.

## VI. Adjournment

Submitted by  
Caroline Seefchak, Ph.D.  
March 30, 2012