



## Social Sciences Department

August 21, 2012

1:30 p.m.

L108

	Present	Absent	Excused
Mark Herman	X		
Sabine Maetzke	X		
Terri Heck	X		
Brian Page	X		
Laura Weir	X		
Rodney Dennison	X		
Kathy Clark	X		
Cynthia Chause	X		
Phillip Wiseley	X		
Harold Van Boven	X		
Mark Cole	X		
Jared Bartels	X		
Thomas Donaldson	X		
Sheila Seelau	X		
<u>Eric Seelau</u>	X		
<b>ADJUNCTS</b>			
Sam Hagan			
Frank Kohn			
<u>Truman Bass</u>			

### AGENDA ITEMS:

- I. Welcome and Introductions – The Social Sciences Department has four new full-time faculty (Jared Bartels – Psychology, Eric and Sheila Seelau – Psychology, and Thomas Donaldson- History)
- II. Assessment update- Kevin Coughlin and Dr. Susan Hibbard provided an assessment update. Each will work with members of the department as we develop and implement our common course assessments.
- III. Dual enrollment – Kristen Corkhill provided an update on the dual enrollment course we are currently offering. These courses include: Psy 2012, DEP 2004, Econ 2013, AMH 2010 and POS 2041. Each of these courses will implement a common course assessment each semester this academic year.

- IV. Course substitution policy and College Operating Procedures – the new policy and procedure was distributed.
- V. Unit goals – The department developed the following goal for the unit plan: 30% of the full-time faculty will complete 3 or more of the Cornerstone Experience training modules.
- VI. SACS – Q & A – How do we ensure we have enough full-time faculty to assure academic integrity? How do we ensure learning outcomes are being met? Members of the department were asked to provide input to the chair into each of their disciplines as to how we should address these questions.
- VII. Community of Practice – Laura Weir discussed the purpose of the Social Science Community of Practice. The Community of Practice will continue this academic year with the dates and time of the meetings TBD.
- VIII. Other – Curriculum Committee Dates, Faculty Meeting Schedule, attendance verification and ad hoc committees were discussed.
- IX. Future meeting dates are the following: Sept. 14, Oct. 12 and Nov. 9. The meeting time was set for 1:00. Room TBD.