

Minutes

QEP Implementation Team Meeting

June 22, 2012, 11:00-12:00 p.m.

Eileen DeLuca	<i>Present</i>	Myra Walters	<i>Present</i>
Kathy Clark	<i>Present</i>	Kristin Zimmerman	<i>Absent</i>
Tom Rath	<i>Present</i>		

1. The group discussed the recent SACS findings noting that SACS COC had found compliance with the two QEP recommendations.

2. Subcommittee reports:

- **Marketing:** The Marketing subcommittee has gained student and faculty footage/testimonials from SLS 1515 sections on Lee Campus. The committee will try to get district-wide footage during summer B. Eileen has written a draft of a column for the campus newsletter that will come out the day before Convocation and introduce the new faculty member and new FYE Coordinator. She was able to get some feedback on the “audience” of the newsletter.
- **Training and Development:** Rebecca Gubitti agreed to accept a contract to work on the trainings for summer B. Kathy has scheduled an “Introduction to College Services and Support training (August 1, 4-5) for Collier campus. The Steve Piscitelli event, “**Engaging First-Year ESC Students: Establishing Purposeful Connections**” on June 28 and 29 will count as credit towards the Critical Thinking Module and the Understanding First-Year Students module.
- **QEP Assessment:** The QEP Assessment is continuing to review spring 2012 data.

SIR II-Pilot Semester: For the Spring 2012 SIR II administrations, the overall mean score for the “Course Outcome” Items was 4.28 which exceeds the comparative mean for four-year institutions (3.75). For the “Student Effort and Involvement” Items, the overall mean score was 4.10 which exceeds the comparative mean for four-year institutions (3.74). These pilot data have met the stated goal. The overall mean score for the “Faculty-Student Interactions” Items was 4.89 which exceeds the comparative mean for four-year institutions (4.37).

Training Results: As of the close of the spring 2012 semester, a total of 339 faculty, staff and administrators have completed one or more Cornerstone Training Modules. Forty faculty have completed the ten Cornerstone Instructor Training Modules. Twenty-five staff and administrators have completed five required Staff/Administrator modules.

Thirty-two of the forty faculty completers responded to the Cornerstone Instructor Module survey. 68.4% of the completers “agreed” or “strongly agreed” that they had applied the “Critical Thinking” knowledge gained from the modules to their teaching or interactions with students (falling 11.6% short of the stated goal). 81.7% of the completers “agreed” or “strongly agreed” that they had applied the “Success Strategies” knowledge gained from the modules to their teaching or interactions with students (exceeding the stated goal by 1.7%). See attached Cornerstone Instructor Module Survey FINAL June 2012 results.

Thirteen of the twenty-five staff and administrators who completed the required modules completed the survey. 76.6% of the completers “agreed” or “strongly agreed” that they had applied the “Critical Thinking” knowledge gained from the modules to their teaching or interactions with students, falling 3.4% short of the stated goal. 50% of the completers “agreed” or “strongly agreed” that they had applied the “Success Strategies” knowledge gained from the modules to their teaching or interactions with students) falling 30% short of the stated goal. See attached Staff and Administrator QEP Training Survey results.

Most of the common course assessment rubric data has been entered into spreadsheets, but a couple of faculty members have not turned in their data. The Assessment committee will review this at the next meeting (Tuesday, June 26).

3. Grant Opportunity: The group discussed the Paul P. Fidler Research Grant. <http://www.sc.edu/fye/research/grant/year/2011.html>. The group discussed potential topics to submit and a possible group submission for July, 2013. Myra suggested that the grant proposal information be disseminated to faculty through the community of practice so that faculty can discuss areas of research interest and consider applying for the grant.
4. The SLS Faculty search committee has completed the face to face interviews and will meet next week to finalize the selection. The FYE Coordinator search committee has completed the interviews and is checking references on the final candidate.
5. As discussed on May 11, the QEP Advisory Council must meet this summer. The group identified mid-July as a target date (after Eileen has submitted the annual report to the VPAA). Tom and Kathy will continue to co-chair this group which may include former members of the larger QEP team, new members, and possibly stakeholders from outside the College. The group discussed meeting quarterly. Eileen suggested two of the meetings be “data” meetings: one in July, one in January. She also suggested that the budget be reviewed at these meetings to ensure the satellite campuses are receiving positions, materials, etc. as designated in the QEP.

Minutes submitted by Eileen DeLuca