

Minutes

QEP Implementation Team Meeting

June 8, 2012, 11:00-12:00 p.m.

Eileen DeLuca	<i>Present</i>	Myra Walters	<i>Present</i>
Kathy Clark	<i>Present</i>	Kristin Zimmerman	<i>Absent</i>
Tom Rath	<i>Present</i>		

1. Eileen reported that the summer contracts for Kathy and Myra were approved by Dr. Harrel and Barb Miley will notify them when the contracts are ready.

2. Subcommittee reports:

- Marketing: The Marketing subcommittee has scheduled classroom visits for videotaping. Amy's team will get faculty and student testimonials as well as classroom footage. Eileen will write a column for the campus newsletter that will come out the day before Convocation and introduce the new faculty member and new FYE Coordinator. Amy has ordered samples of SWAG for Convocation to include desktop items. In place of a QEP newsletter, a blog with rotating authors will begin in the fall. Francesca Donlan agreed to work with a co-editor (possibly Dr. Caroline Seefchak, or the FYE Coordinator or Lead faculty). The group discussed a "reunion meeting," a "kick-off meeting" and training event for student services personnel. Eileen will try to get dates on the calendar via the Convocation Committee.
- Training and Development: Rebecca Gubitti and Eileen met with Michelle Fanslau to discuss training. Rebecca and Eileen will lead trainings during summer B. The "Introduction to Student Support Services" training will also run on Charlotte and Collier campuses. The Steve Piscitelli event, "**Engaging First-Year ESC Students: Establishing Purposeful Connections**" on June 28 and 29 will count as credit towards the Critical Thinking Module and the Understanding First-Year Students module. Eileen would like to offer Rebecca Gubitti a contract for Summer B to offer trainings and work on modifying existing trainings. She is working on getting approval to offer the stipend.
- Standardized Assessment Review: The group has reviewed many standardized assessments and is piloting the Critical Thinking Disposition Inventory (CTDI) to replace the California Critical Thinking Skills Test (CCTST). The pre- and post-test data for "Summer A" will be available soon.
- Peer Architects: Lee Campus Peer Architects are hired. A Peer Architect Orientation was held on May 11. The peer architects have already begun working this summer as tour guides for the SLS 1515 faculty candidates and for K-12 faculty who attended the College Readiness Conference. Check-out: <http://www.edison.edu/fye/peerarchitects.php>
- Orientation/Advising/Registration: The group met on Thursday, June 7 and discussed Lee Campus orientations and how to ensure students who are required to take SLS 1515 are registering before they have completed 15 hours. Advisors should encourage students who are required to take the course to complete it in the first semester. Charlotte and Collier campus

personnel discussed best practices on their campuses. Whitney Rhyne, Jeanette Downey Fritz and Kristin Zimmerman have designed a plan that has increased enrollment for the students who have been required to take the course. A plan for a consistent process across campuses will be in place by October 2012. The group also discussed bringing more advising into the course. Based on Myra's suggestion, Eileen scheduled each Lee Campus SLS 1515 section in the fall to have a "mirror" section so that professors can work in teams for guest speakers, events, etc. This may help when scheduling advising visits. Also, Kristen Zimmerman discussed Degree Works as something that faculty may be trained in if they choose to do in-class advising.

- QEP Assessment: The QEP Assessment has begun reviewing spring 2012 data. Grade distributions: For spring 2012, the results are as follows:
 - Charlotte: 66.7% passed with a "C" or better.
 - Collier: 82.1% passed with a "C" or better.
 - Hendry/Glades: 57.1% passed with a "C" or better.
 - Lee: 76.9% passed with a "C" or better.
 - District: 76.5% passed with a "C" or better.

The stated goal for 2012-2013 is "85% of students will pass the course with a 'C' or better." The spring 2012 rates fall short -8.5%. This semester will serve as a baseline.

Kevin analyzed the California Critical Thinking Skills Test (CCTST) test data and provided the group with the results of a correlated means t-test, post-test versus pre-test as well as means and standard deviations for pre and post tests by domain. For the spring 2012 data, there were no statistically significant difference between the pre- and post test scores. The group theorized possible reasons for lack of gains including the reading difficulty of the test and the students' negative attitude about completing the test. Though some members of the subcommittee feel that the CCTST measures relevant domains of Critical Thinking, the majority of the committee feels that the level of difficulty of the exam and the lack of relationship to the course curriculum may make it an inappropriate tool to measure critical thinking as achieved in this course. The CCTDI has been vetted through this subcommittee, the Standardized Assessment subcommittee and with the lead faculty for the course and the groups support replacing the CCTST with the CCTDI.

Kevin analyzed the SmarterMeasure data. He discussed some of the problems and issues that led to data anomalies. He was only able to analyze a subset of the tests. For those that completed 100% of the test and that had both a pre- and post-test, Kevin analyzed the SmarterMeasure Inventory data and provided the group with the results of a correlated means t-test, post-test versus pre-test as well as means and standard deviations for pre- and post-tests by domain. There were statistically significant differences in four domains:

- Learning styles
- Life factors
- Tech knowledge
- Typing Words Per Minute

There were not significant gains in technology competency. Based on those scores and the focus group data, Scott Vanselow suggested asking students to take the SmarterMeasure assessment before the semester begins. Based on those scores, students can be advised to complete Microsoft's Digital Literacy Curriculum.

<http://www.microsoft.com/about/corporatecitizenship/citizenship/giving/programs/up/digitalliteracy/default.mspx>

In addition to Academic Success workshop series such as "Technology Tuesdays," the program specialists will schedule open lab times for students to get one-on-one support and/or complete the digital literacy curriculum. Eileen met with the FYE/Academic Success staff who are working on scheduling these open hours for fall.

Most of the common course assessment rubric data has been entered into spreadsheets, but a couple of faculty members have not turned in their data. The Assessment committee will review this at the next meeting. Also, SIR II results will be in soon.

3. The group discussed the orientation for summer SLS 1515 faculty. The consensus was that the meeting went well and Myra provided an effective overview of assignments and assessments. Eileen will meet with the faculty teaching the Hope Scholars SLS 1515 sections on the afternoon of Friday, June 8.

4. The SLS Faculty search committee has begun the face to face interviews and will conclude next week. The FYE Coordinator position pool has closed and the search committee will meet next week to review the pool.

Minutes submitted by Eileen DeLuca