

## Minutes

QEP Implementation Team Meeting

S-250B

April 19, 2012, 1:00-2:00 p.m.

Eileen DeLuca	<b><i>Present</i></b>	Myra Walters	<b><i>Present</i></b>
Kathy Clark	<b><i>Present</i></b>	Pat Newell	<b><i>Present</i></b>
Tom Rath	<b><i>Absent</i></b>		

### 1. Subcommittee reports:

- Curriculum: The group met as a team on Monday and reviewed Myra's report on the survey results. The group split into teams to look at the survey trends and confirm Myra's analysis. Myra will collect feedback for a final report. Myra is considering following up with a faculty focus group.
- Marketing: The Marketing committee will meet again on Friday.
- Training and Development: Rebecca Gubitti met with the SLS 1515 faculty twice to begin generating ideas for revision of the training modules. There is some delay due to the vacant TLC coordinator position and the unnamed Professional Development Chair position.
- Standardized Assessment Review: The team is reviewing alternatives to the Critical Thinking Exam. Faculty have completed the post-test assessments. Meetings have been set to extract data from the pre- and post-tests.
- Peer Architects: Whitney Rhyne has recruited nine peer architects for Lee Campus. She has met with key constituents on other campuses to provide support. Eileen will touch base to hear about progress on other campuses. Update: Dr. Gilfert on Charlotte's campus informed Whitney that they have not started the advertising process yet for Peer Architects and that Dr. Rath said she should look to hire 3 at most. Whitney spoke with Linda Johnson on Collier's campus and they also have not started the recruitment process but are thinking of combining the Orientation Leader / Peer Architect position. Linda said they are looking to hire 5 Peer Architects.
- Orientation/Advising/Registration: No report.
- QEP Assessment: The QEP Assessment subcommittee has met four times. They have finished creating a matrix aligning SmarterMeasure with the student learning outcomes. They have a meeting set to extract pre- and post-data. They are also reviewing alternatives to the Critical Thinking Exam. They have found that Insight Assessment has a Critical Thinking Disposition Inventory that may be a more appropriate measure for the students, and better aligned with the learning outcomes of the course.

2. Focus groups: Kathy reported on the focus groups in Collier and students' enthusiasm for the passport assignment and their professors. Eileen reported on the focus groups on Lee. Nine students participated in the focus groups on Lee Campus on April 25. All of the students were very enthusiastic

about the course and the professors. Eileen will compile focus group data from all campuses into a spreadsheet and disseminate to the stakeholders.

3. Report from Advisor Training Workshop: Eileen gave a presentation at the district advisor training. Advisors had many questions about SLS 1515. Two questions that may need further clarification.

1. Do students who fail SLS 1515 need to retake the course? Can the catalog language provide more clarity?

2. Will students who previously completed dual enrollment courses be considered FTIC? Can the catalog language provide more clarity?

Other questions to be clarified within the orientation/advising/registration subcommittee:

1. When will students who initially register in EAP courses need to take SLS 1515? Can the catalog language provide more clarity?

2. Where will students who start or complete certificate programs but change to degree-seeking, fall into the requirements to complete SLS 1515? Can the catalog language provide more clarity?

The present members of the implementation team felt that students should be expected to retake the class if they do not pass it. The group will ask Tom to bring these questions to the orientation/advising/registration subcommittee.

4. Meeting with new faculty: Myra suggested May 5 as possible date to provide an orientation for faculty teaching SLS 1515 for the first time this summer.

4. SLS 1515 Faculty Retreat: Dr. Harrel will not approve funding for an off-campus retreat at this time. The group brainstormed an idea to have an “appreciation” luncheon or dinner in the Mina Edison room, to be hosted by President Goodlette. Eileen will take the idea to Dr. Harrel.

5. The Foundation will not be able to provide a discount on the “Adopt-A-Brick” program. Eileen will check with Dr. Harrel about the possibility of using marketing funds for this purpose. The brick would support two lines of text. There is a space designated on each campus for the bricks. Anyone whose name appears on a brick would be given a mini “brick” gift with an ESC 50<sup>th</sup> anniversary logo.

6. Summer contracts: Eileen spoke to Dr. Harrel about the possibility for summer contracts. Dr. Harrel suggested that it is very difficult to get board approval for summer contracts especially if the person already has one summer contract. Eileen asked Kathy and Myra to send a list of potential duties for the summer. Eileen will take the list to Erin to determine if a contract could be made available.

Minutes submitted by Eileen DeLuca