

## Minutes

QEP Implementation Team Meeting

S-117

February 16, 2012, 1:00-2:00 p.m.

Eileen DeLuca	<b><i>Present</i></b>	Myra Walters	<b><i>Present</i></b>
Kathy Clark	<b><i>Present</i></b>	Kevin Coughlin	<b><i>Absent</i></b>
Tom Rath	<b><i>Present</i></b>	Pat Newell	<b><i>Present</i></b>

1. Eileen and Tom shared the suggestions the Dean's Council gave regarding the draft of the catalog statement regarding SLS 1515 as a college requirement.

a. Remove verbiage about the course being "open to all students" that appears in the first three years of the timeline.

b. Add a statement that says that students are "encouraged to complete the course during the first semester."

Tom will revise, and forward revisions to the curriculum committee.

2. Discussion of advising and restricting SLS 1515 enrollment: Two faculty members have reported that having students close to graduation in their course has affected the dynamic negatively. Myra agreed and supported restricting enrollment to students who have completed less than thirty credit hours. She also provided suggestions for either having sections designated for students who have more than thirty credits, and suggestions for other courses that may be designed to focus solely on critical thinking. The issue of restricting enrollment will be discussed with the QEP Response team, and the entire SLS 1515 faculty. Pat will work with student services to explore options that will all the college to both restrict enrollment while simultaneously making sure students who are required to take the course *will* take the course.

3. Review of enrollment projections and summer schedule: The group reviewed the data provided by Kevin Coughlin. Tom suggested that the data be projected out for five years with the assumption of a static enrollment pattern. Eileen will check with Kevin.

4. Critical Thinking Workshop-Dr. Gerald Nosich: After a review of the evaluations from the July 2011 Critical Thinking Workshops, the group agreed to ask Dr. Nosich back to lead a Critical Thinking workshop in summer 2012. The group will ask Dr. Nosich to focus on teaching critical thinking to first-year students. Eileen will begin the process of contacting Dr. Nosich, finding a date, and reserving space.

5. Update on FYE Coordinator position: The search committee has decided to re-open the search.

Minutes submitted by Eileen DeLuca