

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties and the Hendry/Glades Center, and are also available on the Edison State College website at www.edison.edu/district/board/meetings.php

Agenda
Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
August 14, 2012
3:00 p.m.

Call to Order

Pledge to Flag

Introduction of Guests and Public Comment

Reports to the District Board of Trustees

Student Scholarship Introduction
(Presenter: Mr. Matthew Holliday)

- Ms. Jaxiera Treminio
- Mr. David Castano

Faculty Senate Report
(Presenter: Dr. Bill Wilcox)

Legal Update Report – No Report
(Presenter: Mr. Mark Lupe)

SACS Update Report
(Presenter: Dr. Erin Harrel)

President's Comments
(Presenter: Dr. Jeff Allbritten)

Old Business – None

New Business

1. Approval of Minutes Regular Meeting July 24, 2012
(Presenter: Mrs. Starnes-Bilotti) (Page 1)

2. Approval to Accept the Completion of the Installation of Two (2) Modular Classroom Buildings on the Charlotte Campus (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 7)
3. Approval to Accept the Fire, Safety, Sanitation and Casualty Inspection Report as Required by (SREF) and Administrative Rule 69A-58.004 (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 10)
4. Edison Collegiate High School – Charlotte – Senior Class Dues Packages (Presenter: Ms. Juneau/Board Liaison: Mr. Webb) (Page 28)
5. Edison State College Financing Corporation Audited Financial Report for FY ended March 31, 2011 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30) (*Backup in rear*)
6. Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Form 990 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31) (*Backup in rear*)
7. Annual Certification for Financing Corporation – DSO Compliance (Presenter: Mrs. Doeble/Mr. Webb) (Page 35)
8. Edison State College Financing Corporation Audit Review Checklist (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 38)

Other Business – None

Consent Agenda

9. Approval of Personnel Actions
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 40) (*Backup in rear*)

Information Only

10. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 41)
11. Edison State College Collegiate High Schools Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 47)

District Board of Trustees/Agenda
August 14, 2012
Page three

Written Reports

12. Monthly Report on Edison Collegiate High School – Lee (Page 53)

13. Monthly Report on Edison Collegiate High School – Charlotte (Page 55)

Professional Development – *Edison State College Foundation, Inc.*
Presenter: Mr. Kevin Miller, Senior Foundation Director
and Acting Foundation Executive Director

President's Comments

Board Members' Comments

Adjournment

DRAFT
Minutes
Edison State College
District Board of Trustees
Collier Campus – Building M, Room 201
July 24, 2012
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Collier County, Florida, on July 24, 2012 at 1:58 p.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair
Marjorie Starnes-Bilotti, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon
Sankey E. "Eddie" Webb, III

Others: J. Dudley Goodlette, J.D., Interim District President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – Mrs. Berlam welcomed Collier Student Government Association students as well as Dr. Jeffery Allbritten. There were no public comments.

Reports to the District Board of Trustees

Collier Campus President's Report (Presenter: Dr. Robert Jones)

Dr. Jones presented a PowerPoint featuring community relations and public outreach through events on campus and in the community during the last year. Events included NCEF Wine Fest, Weiss Hall board meeting and dedication, GreenFest, and Stock Development Corporate Partnership. Examples of bringing the campus to the community included the Immokalee Foundation Gala, Rally in Tally, Naples Town hall Speaker Series, Great Dock Canoe Race, Collier Relay for Life, July 4th Parade, and graduation at the Philharmonic Center for the Arts. In addition, Dr. Jones read a proclamation by the Collier County Commissioners declaring July 24, 2012 as Edison State College Day to commemorate the College's 50th anniversary.

Faculty Senate Report

None. Dr. Wilcox was out of town.

District Board of Trustees/Minutes
July 24, 2012
Page two

Legal Update Report (Presenter: Mr. Mark Lupe)

Mr. Lupe handed out brochures entitled *Protecting Children is Everyone's Job*. Designed by Teresa Morgenstern, they will assist in educating the College community about HR 1355 and the critical issue of reporting child abuse.

Mr. Lupe met with Legal Affairs Board Liaison, Chris Vernon to discuss the Board's role in policy formation and rule making. He reviewed Florida Statute 1001.64. *Florida College System institution boards of trustees; powers and duties*. Mr. Vernon urged the Board to be proactive in revamping policies over the next year in order to align with other colleges' best practices. Mr. Lupe recommended Ann Berlam to serve as Board Liaison for Policy Development, and she accepted.

SACS Update Report (Presenter: Dr. Erin Harrel)

Dr. Harrel noted receipt of the formal letter from SACS outlining the seven areas of non-compliance for Edison State College, and outlined each in a PowerPoint presentation. The SACS on-site visit has changed to April 8-10, 2013, allowing additional time for the College's response. Dr. Harrel will report at the next Board meeting on course substitutions.

President's Comments (Presenter: Mr. J. Dudley Goodlette)

President Goodlette praised Sue Buntic for her role in a Collier Leadership Retreat with 65 students regarding civic engagement and team activities. He received a report from Scott Saxton, General Manager of the Barbara B. Mann Performing Arts Hall, noting that the Hall ranked 22nd in the world in ticket sales for a 6-month period in 2012.

Old Business – None

Mrs. Berlam moved to amend the agenda to add item 1(a) – Resolution Honoring Interim President J. Dudley Goodlette. Approved unanimously.

New Business

Agenda Item #1. Approval of Minutes Regular Meeting June 26, 2012 (Presenter: Mrs. Berlam) (Page 1)

MOTION by Eddie Webb, seconded by Braxton Rhone, to approve the minutes of the regular meeting June 26, 2012, as presented. Approved unanimously.

Agenda Item #1(a). Resolution Honoring Interim President J. Dudley Goodlette. (Presenter: Mrs. Berlam)

Mrs. Berlam read the resolution into the record. (*Attachment #1*) President Goodlette was presented a framed Edison State College 50th Anniversary flag, resolution, and picture with all Board members.

District Board of Trustees/Minutes
July 24, 2012
Page three

Agenda Item #2. Election of District Board of Trustees Officers for 2012-2013
(Presenter: Mrs. Berlam) (Page 18)

The Chair opened the floor for nominations for Chair.

MOTION by Chris Vernon, seconded by Braxton Rhone, to elect Mrs. Starnes-Bilotti as Chair. Approved unanimously.

The Chair opened the floor for nominations for Vice Chair.

MOTION by Randy Parrish, seconded by Braxton Rhone, to elect Brian Chapman as Vice Chair.

MOTION by Marjorie Starnes-Bilotti, seconded by Brian Chapman, to elect Eddie Webb as Vice Chair.

Mr. Chapman deferred to Mr. Webb to serve as Vice Chair. Dr. Parrish and Mr. Rhone withdrew their motion. MOTION to elect Eddie Webb as Vice Chair was approved unanimously.

Mrs. Starnes-Bilotti assumed the role of Chair following the election of officers. She presented Mrs. Berlam with a plaque honoring her service as Chair, and also read a June 18, 2012 letter nominating Mrs. Berlam for the Association of Community College Trustees (ACCT) Annual Trustee of the Year.

Agenda Item #3. Approval to Extend a Utility Easement to Lee County Florida on the Lee Campus (Presenter: Mr. Lupe/Board Liaison: Brian Chapman) (Page 20)

MOTION by Brian Chapman, seconded by Julia Perry, to grant a utility easement to Lee County Florida for water and sewer services required for the new Student Housing facility on the Lee Campus, as presented. Approved unanimously.

Agenda Item #4. Approval to Adjust Baccalaureate Tuition and Fees (Presenter: Mr. Discenza/Board Liaison: Eddie Webb) (Page 30)

MOTION by Eddie Webb, seconded by Randy Parrish, to adjust the baccalaureate tuition and fee rates to reflect a \$0.00 impact to students, as presented. Approved unanimously.

Other Business – None

District Board of Trustees/Minutes
July 24, 2012
Page four

Consent Agenda

Agenda Item #5. Financial Services Consent Agenda – Budget Amendments (Presenter: Mr. Discenza/Board Liaison: Eddie Webb) (Page 32)

MOTION by Eddie Webb, seconded by Ann Berlam, to approve the Financial Services Consent Agenda – Budget Amendments, as presented. Approved unanimously.

Agenda Item #6. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mrs. Starnes-Bilotti) (Page 35)

MOTION by Marjorie Starnes-Bilotti, seconded by Eddie Webb, to approve the list of Personnel Consent Agenda actions, as presented. Approved unanimously.

Information Only

Agenda Item #7. Edison State College Monthly Financial Report (Presenter: Mr. Discenza/Board Liaison: Mr. Webb) (Page 40)

Mr. Discenza presented the Monthly Financial Report for information only.

Agenda Item #8. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mr. Discenza/Board Liaison: Mr. Webb) (Page 45)

Mr. Discenza presented the Collegiate High Schools Monthly Financial Report for information only.

Agenda Item #9. Edison State College's 2011-2012 Scorecard (Presenter: Dr. Harrel) (Page 49) (Bound backup in rear)

Dr. Harrel reported on the College's 2011-2012 Scorecard for information only in a PowerPoint presentation.

Written Reports

Agenda Item #10. Monthly Report on Edison Collegiate High School – Lee (Page 51)

A written report was provided for information only. Mr. Vernon would like to have Dr. Brian Botts give a verbal presentation about ECHS – Lee in the near future.

Agenda Item #11. Monthly Report on Edison Collegiate High School – Charlotte (Page 54)

A written report was provided for information only.

Professional Development – LightHouse Commons Update (Presenter: Amy Teprovich)

Ms. Teprovich gave written invitations to the Board, and presented an update on student housing on the Lee Campus. She addressed amenities, layout, time line of accomplishments, website, marketing, Resident Life team, move-in day of August 20th, and sponsors, and answered Board members' questions.

President's Comments – State of the College Report

President Goodlette provided a written report on the state of the college in fifteen different areas, assimilated by Dr. Pendleton and the College's senior staff. It will be posted on the College website. Aside from the report, he shared personal reflections including data on 24,000+ credit students, the quality of the educational experience at Edison, exceptional facilities, financial stability, a move toward workforce education and working with the regions five Vo-Tech facilities, collegiate high schools. He stressed SACS as the highest priority for a successful outcome. Among challenges the College faces, he pointed out the continuation of accountability and strong leadership from the Board of Trustees, and the review of Board policies. In Student Affairs there is the need to strengthen enrollment management, upgrade the website, improve customer relations, develop student conduct procedures, and address employment vacancies. In closing, President Goodlette shared his deep appreciation for the support and confidence of the Board of Trustees, administration, faculty, staff, students, and parents during his service.

Board Members' Comments

Adjournment

MOTION by Ann Berlam, seconded by Randy Parrish, to adjourn the meeting at 4:07 p.m. Approved unanimously.

J. Dudley Goodlette, J.D.
Interim District President
District Board of Trustees

Ann Berlam
Outgoing Chair
District Board of Trustees

Marjorie Starnes-Bilotti
Incoming Chair
District Board of Trustees

Date

Date

Date

RESOLUTION

A RESOLUTION OF THE DISTRICT BOARD OF TRUSTEES OF EDISON STATE COLLEGE EXPRESSING ITS SINCERE APPRECIATION AND PROFOUND GRATITUDE FOR THE EXCEPTIONAL SERVICE AND LEADERSHIP OF J. DUDLEY GOODLETTE AS THE INTERIM DISTRICT PRESIDENT OF EDISON STATE COLLEGE.

WHEREAS, on January 14, 2012 the District Board of Trustees of Edison State College voted unanimously that J. Dudley Goodlette serve as Interim District President; and

WHEREAS, his passion for education and the College includes his service as a District Board of Trustees member from 1990-1994; and

WHEREAS, J. Dudley Goodlette, within weeks of becoming the Interim District President, demonstrated his leadership skills and earned the respect of students, faculty, staff and administration; and

WHEREAS, J. Dudley Goodlette has faithfully served the College as its Interim District President since January 14, 2012 and guided the College through its transition for a transparent, engaging and successful search for the College's Fourth District President;

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF TRUSTEES OF EDISON STATE COLLEGE AS FOLLOWS:

On behalf of the students, faculty, staff and administration of Edison State College, the District Board of Trustees of Edison State College does hereby express its sincere appreciation and profound gratitude for the exceptional service and leadership of J. Dudley Goodlette as Interim District President from January 14, 2012 through August 15, 2012.

EFFECTIVE DATE. *This Resolution shall become effective immediately upon its adoption.*

ADOPTED *this 24th day of July, 2012.*



**THE DISTRICT BOARD OF TRUSTEES OF
EDISON STATE COLLEGE**

By: *Ann Berlam*
Ann Berlam
Chair

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 2

**Approval to Accept the Completion of the Installation of Two (2)
Modular Classroom Buildings on the Charlotte Campus**

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of acceptance of the modular classroom buildings on
the Charlotte Campus.**

STAFF ANALYSIS:

The modular buildings are complete and ready for final acceptance. A Certificate of Occupancy has been issued. BSSW Architects is the architect of record and Wright Construction is the contractor. The Administration has inspected the facilities and approved the project as complete.

FISCAL IMPACT _____ Yes _____ No X N/A

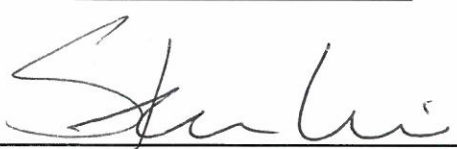
Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


District President



EDISON STATE COLLEGE

DISTRICT OFFICES

Facilities Planning and Building Code Compliance
PO Box 60210
Fort Myers, Florida 33906-6210

CERTIFICATE OF OCCUPANCY

This Certificate is issued pursuant to the Florida Building Code certifying that at the time of issuance this structure was in accordance with the codes regulating building construction and/or use. For the following:

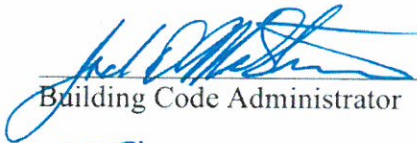
PERMIT NO.: CHA2012-004

SPRINKLER: Type 13 BUILDING TYPE: IIB


BUILDING: Building P and Q

DEPARTMENT/PROJECT: Collegiate High School

Date: July 27, 2012


Building Code Administrator

Date: July 27, 2012


Fire Code Administrator

AIA[®] Document G704[™] – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
Edison Collegiate High School
Bldg. K Classroom Additions
Two (2) Modular Units

PROJECT NUMBER: 1207/01
CONTRACT FOR: General Construction
CONTRACT DATE: 5/1/12

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO OWNER:
(Name and address)
Edison State College
8099 College Parkway
Fort Myers, FL 33919

TO CONTRACTOR:
(Name and address)
Wright Construction
5811 Youngquist Road
Fort Myers, FL 33912

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Addition of two (2) modular classroom units

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty

Date of Commencement

BSSW Architects, Inc.

7/27/12



7/27/12

ARCHITECT

BY

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$3,500.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Wright Construction

BY

DATE

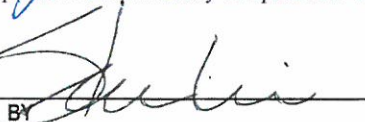
 7/27/12

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 8:00 A.M. (time) on 7/27/12 (date).

Edison State College

BY

DATE

 7/27/12

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

The Owner accepts responsibility for the above as of the time and date established within.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 3

**Approval to Accept the Fire, Safety, Sanitation and Casualty
Inspection Report as required by (SREF) and Administrative
Rule 69A-58.004**

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the State Requirements for Educational Facilities
Report (SREF).**

STAFF ANALYSIS:

Each year the Florida College System Risk Management Consortium conducts a Fire Safety, Sanitation and Casualty Inspection Report on all of the College's campuses. The inspection report complies with the requirements specified in Florida Statute 1012.12, State Requirements for Educational Facilities (SREF) and Edison State College Public Safety Procedures.

A copy of the report is submitted to the District Board of Trustees in accordance with state statute for approval.

There were no significant findings in the inspection report and there are no deficiencies remaining for the end of the fiscal year June 30, 2012.

FISCAL IMPACT Yes No N/A

Funding Source: License Tag Fees Amount: \$6819.58
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President



March 1, 2012

Fire Chief D. DiDio
Charlotte County Fire / EMS
26571 Airport Road
Punta Gorda, Florida 33982

Subject: Edison State College: Charlotte Campus Annual Inspection

Dear Fire Chief DiDio,

Thank you for providing annual fire inspection services for the Charlotte Campus.

In compliance with Florida Statute 1013.12(2), Periodic Inspection of Property by District School Boards, Edison State College is employing certified firesafety inspectors pursuant to chapter 633 to perform the required annual inspections.

As required, I am forwarding the Annual Comprehensive Safety Inspection Report 2011-12 for your records.

If you have any questions or comments please feel free to call me at (239) 489-9414, ext. 1414.

Sincerely,

J.R. Sherman
Fire Code Administrator
Edison State College
(239) 489-9414
jrsherman@edison.edu

c: file
Steve Nice
Rick Parfitt

District Offices/Lee Campus
8099 College Parkway
Fort Myers, FL 33919
Tel 239-489-9300

Charlotte Campus
26300 Airport Road
Punta Gorda, FL 33950
Tel 941-637-5629

Collier Campus
7007 Lely Cultural Parkway
Naples, FL 34113-8977
Tel 239-732-3700

Hendry/Glades Center
4050 Cowboy Way
LaBelle, FL 33935
Tel 863-674-0408

www.edison.edu

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ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: Edison State College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Charlotte Campus 063
 ADDRESS: 26300 Airport Road, Punta Gorda, FL 33950 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum INSPECTION DATE February 24, 2012
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 PHONE NUMBER 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 3/1/2012 FIRE INSPECTOR CERTIFICATION NUMBER 133209

SIGNATURE DATE 3.1.12 FIRE INSPECTOR CERTIFICATION NUMBER
LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Edison State College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

STEVE NICE FACILITY ADMINISTRATOR NAME PRINTED
VP FACILITIES FACILITY ADMINISTRATOR TITLE
[Signature] FACILITY ADMINISTRATOR SIGNATURE
3/2/12 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - Edison State College - Charlotte Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	JB	B Bldg.: No Deficiencies noted				1
	JB	C Bldg.: No deficiencies noted				2
	JB	D-209: Linked power strips	0	6-01-12		3
	JB	E bldg.: No Deficiencies noted				4
	JB	F Bldg.: No deficiencies noted				5
	JB	G Bldg.: No Deficiencies noted				6
	JB	H Bldg.: No Deficiencies noted				7
	JB	J Bldg.: No deficiencies noted				8
	JB	K Bldg.: No deficiencies noted				9
	JB	L Bldg.: No deficiencies noted				10
	JB	M Bldg.: No deficiencies noted				11
	JB	N Bldg.: No deficiencies noted				12
	JB	O-114A: Rated door non-operational - not able to close	0	6-01-12		13



March 1, 2012

Deputy Chief Craig Brotheim
South Trail Fire Protection & Rescue Service District
5531 Halifax Avenue
Fort Myers, Florida 33912

Subject: Edison State College: Lee Campus Annual Inspection

Dear Chief Brotheim,

Thank you for providing annual fire inspection services for the Lee Campus.

In compliance with Florida Statute 1013.12(2), Periodic Inspection of Property by District School Boards, Edison State College is employing certified firesafety inspectors pursuant to chapter 633 to perform the required annual inspections.

As required, I am forwarding the Annual Comprehensive Safety Inspection Report 2011-12 for your records.

If you have any questions or comments please feel free to call me at (239) 489-9414, ext. 1414.

Sincerely,

J.R. Sherman

J.R. Sherman
Fire Code Administrator
Edison State College
(239) 489-9414
jrsherman@edison.edu

c: file
Steve Nice
Rick Parfitt

District Offices/Lee Campus
8099 College Parkway
Fort Myers, FL 33919
Tel 239-489-9300

Charlotte Campus
26300 Airport Road
Punta Gorda, FL 33950
Tel 941-637-5629

Collier Campus
7007 Lely Cultural Parkway
Naples, FL 34113-8977
Tel 239-732-3700

Hendry/Glades Center
4050 Cowboy Way
LaBelle, FL 33935
Tel 863-674-0408

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March 1, 2012

Division Chief Phil Brown
Iona McGregor Fire District
15961 Winkler Road
Fort Myers, Florida 33908

Subject: Edison State College: Lee Campus Annual Inspection

Dear Chief Brown,

Thank you for providing annual fire inspection services for the Lee Campus.

In compliance with Florida Statute 1013.12(2), Periodic Inspection of Property by District School Boards, Edison State College is employing certified firesafety inspectors pursuant to chapter 633 to perform the required annual inspections.

As required, I am forwarding the Annual Comprehensive Safety Inspection Report 2011-12 for your records.

If you have any questions or comments please feel free to call me at (239) 489-9414, ext. 1414.

Sincerely,

J.R. Sherman

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Fire Code Administrator
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c: file
Steve Nice
Rick Parfitt

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ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: Edison State College
 SCHOOL / FACILITY: Lee Campus - 061
 ADDRESS: 8099 College Parkway S.W. Fort Myers, FL 33919

OF SERIOUS FIRE SAFETY VIOLATIONS 0
 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 35

EDGAR SHERMAN (EDISON)
 FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)
 3.1.12. SIGNATURE DATE
 130223 FIRE INSPECTOR CERTIFICATION NUMBER

Jeb W. Bynum
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED
 Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS / PHONE NUMBER
 Jeb W. Bynum 3/1/2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
 133209 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Edison State College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

STEVE NICE
 FACILITY ADMINISTRATOR NAME PRINTED
VP FACILITIES
 FACILITY ADMINISTRATOR TITLE

Steve Nice
 FACILITY ADMINISTRATOR SIGNATURE
 3/2/12
 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - Edison State College - Lee Campus		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description					
FFPC 1, 4.5.8.1	JB	AA-100C:	Adjust smoke door	0	6-01-12		1
	JB	A-Bldg.:	No deficiencies noted				2
	JB	B-Bldg.:	No deficiencies noted				3
FFPC 1, 13.7.4.3.11	JB	C-102A:	Ceiling tile missing - detector present	0	6-01-12		4
	JB	D Bldg.:	No deficiencies noted				5
FFPC 1, 63.3.1.4.4	JB	DD-104:	Cylinders noted secured - compressed gas	0	6-01-12		6
FFPC 1, 11.1.10	JB	DD-106:	Open electrical junction box	0	6-01-12		7
FFPC 1, 11.1.10	JB	DD-107:	Open electrical panels - main switch gear	0	6-01-12		8
NFPA 1, 60.1.2.11.2.2	JB	DD-Storage Yard:	Label stored drums - hazardous waste labeling	0	6-01-12		9
	JB	EF Bldg.:	No deficiencies noted				10
FFPC 1, 13.7.4.3.11	JB	G-110:	Ceiling tiles missing - mech room - detector present	0	6-01-12		11
FFPC 1, 11.1.7.6	JB	G-114:	Extension cord used as permanent wiring - office	0	6-01-12		12
FFPC 1, 13.6.8.1.3.3.1	JB	G-118:	Blocked fire extinguisher - storage room	0	6-01-12		13
	JB	H-Bldg.:	No deficiencies noted				14
FFPC 1, 11.1.10	JB	I-108:	Open panel box - low voltage	0	6-01-12		15
FFPC 1, 4.5.8.1	JB	I-124:	Exit light non-operational - office	0	6-01-12		16
FFPC 1, 4.5.8.1	JB	I-202:	Exit light non-operational - east side	0	6-01-12		17
FFPC 1, 4.5.8.1	JB	I-206:	Exit light non-operational - hallway	0	6-01-12		18
FFPC 1, 4.5.8.1	JB	I-214:	Exit light non-operational - office	0	6-01-12		19
FFPC 1, 11.1.10	JB	J-201C:	Open electrical junction box	0	6-01-12		20
	JB	K-Bldg.:	No deficiencies noted				21
FFPC 1, 11.1.10	JB	L-100F:	Smoke doors need adjusted - missing hardware	0	6-01-12		22
FFPC 1, 11.1.10	JB	L-133:	Panic hardware needs repaired	0	6-01-12		23
FFPC 1, 13.6.8.1.3.8	JB	M-105:	Fire extinguisher not mounted - 20lbs	0	6-01-12		24
NFPA 25, 6.1	JB	M-108:	Fire hoses out of date x2 - suggest discussion with local fire authority for removal	1	6-01-12		25
FFPC 1, 4.5.8.1	JB	M-109:	Fire pump with red tag - pump room	0	6-01-12		26
FFPC 1, 12.4.6.5.1	JB	M-128:	Repair rated fire door	0	6-01-12		27
FFPC 1, 4.5.8.1	JB	M-137:	Sprinkler riser with red tag	0	6-01-12		28
FFPC 1, 4.5.8.1	JB	M-Lobby:	FACP in trouble - system in show mode during normal operations	0	6-01-12		29
NFPA 25, 12.7.1(3)	JB	M-153:	FDC with missing cap	0	6-01-12		30

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - Edison State College - Lee Campus				Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	
		N Bldg.: No deficiencies noted				31
FFPC 1, 11.1.6.2	JB	O-117: Linked power strips - office	0	6-01-12		32
FFPC 1, 11.1.7.6	JB	P-206: Extension cord used as permanent wiring - office	0	6-01-12		33
FFPC 1, 11.1.6.2	JB	Q-224: Linked power strips	0	6-01-12		34
FFPC 1, 11.1.10	JB	R-101: Open electrical junction box	0	6-01-12		35
FFPC 1, 13.3.3.3	JB	S-104: Ceiling tiles missing - sprinkler head present	0	6-01-12		36
NFFPA 25.5.2.1.1.2	JB	S-130: Sprinkler heads rusted next to pot washer	0	6-01-12		37
FFPC 1, 11.1.10	JB	S-132: Open electrical junction box - mech room x2 boxes	1	6-01-12		38
FFPC 1, 13.3.3.3	JB	S-140: Ceiling tiles missing x4 - sprinkler heads present	0	6-01-12		39
FFPC 1, 12.4.6.18.3	JB	T-101: Rated door wedged open - hallway	0	6-01-12		40
NFFPA 1, 13.6.6.8.3	JB	T-103A: Fire alarm tag with no year punched	1	6-01-12		41
FFPC 1, 11.1.10	JB	V-018A: Open electrical junction box - exterior electrical room	0	6-01-12		42
	JB	Z-Bldg.: No deficiencies noted				43



March 1, 2012

Deputy Chief Nick Biondo
East Naples Fire Control & Rescue District
5001 East Tamiami Trail
Naples, Florida 34113

Subject: Edison State College: Collier Campus Annual Inspection

Dear Deputy Chief Biondo,

Thank you for providing annual fire inspection services for the Collier Campus.

In compliance with Florida Statute 1013.12(2), Periodic Inspection of Property by District School Boards, Edison State College is employing certified firesafety inspectors pursuant to chapter 633 to perform the required annual inspections.

As required, I am forwarding the Annual Comprehensive Safety Inspection Report 2011-12 for your records.

If you have any questions or comments please feel free to call me at (239) 489-9414, ext. 1414.

Sincerely,

J.R. Sherman
Fire Code Administrator
Edison State College
(239) 489-9414
jrsherman@edison.edu

c: file
Steve Nice
Rick Parfitt

District Offices/Lee Campus
8099 College Parkway
Fort Myers, FL 33919
Tel 239-489-9300

Charlotte Campus
26300 Airport Road
Punta Gorda, FL 33950
Tel 941-637-5629

Collier Campus
7007 Lely Cultural Parkway
Naples, FL 34113-8977
Tel 239-732-3700

Hendry/Glades Center
4050 Cowboy Way
LaBelle, FL 33935
Tel 863-674-0408

www.edison.edu

Edison State College is an equal access, equal opportunity organization.

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: Edison State College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Collier County Campus
 ADDRESS: 7007 Lely Cultural Parkway, Naples, FL 34113 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 26

EDGAR SHERMAN (Edison) COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED Walter D. Spann, Jr. INSPECTION DATE February 20, 2012
Edgar Sherman FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
3.1.12 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Walter D. Spann COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE 2/25/2012 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

Edison State College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

STEVE NICE FACILITY ADMINISTRATOR NAME PRINTED
VP FACILITIES FACILITY ADMINISTRATOR TITLE
[Signature] FACILITY ADMINISTRATOR SIGNATURE
3/1/12 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - Edison State College - Collier County Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
FFPC 1, 4.5.8.1	WS	A-135: FACP in "trouble" condition	0			1
FFPC 1, 13.7.4.3.11	WS	B-102: Ceiling tile missing (detector in room)	1			2
	WS	C Bldg.: No deficiencies noted				3
FFPC 1, 63.3.1.4.4	WS	D-105: Unsecured gas cylinder	1			4
FFPC 1, 10.19.3.1	WS	E-110: Maintain 2' clearance below ceiling at center shelving	0			5
FFPC 1, 12.3.2.1	WS	E-211: Seal floor penetration at copper pipe	0			6
FFPC 1, 11.1.6.2	WS	E-217: Power strips linked together at podium	0			7
NFPA 70, Art. 408.4	WS	E-Bldg, 2nd Floor: Electrical Panel EE2 missing circuit directory	2			8
FFPC 1, 12.3.2.1	WS	E-Elevator Equipment Room: Seal ceiling penetration - grey conduit	0			9
	WS	F Bldg.: No deficiencies noted				10
	WS	G-Bldg: No deficiencies noted				11
FFPC 1, 10.19.1	WS	H-102: Combustible storage disorderly	2			12
NFPA 70, Art. 404.4	WS	H-103: Weatherproof cover missing for light switch	0			13
FFPC 1, 4.5.8.1	WS	I-105: Remove plastic bag on smoke detector	0			14
NFPA 25, 12.3.1.2	WS	J Bldg.: Backflow not supervised open (no chain lock)	0			15
NFPA 25, 12.6.2.1	WS	J Bldg.: No inspection of backflow indicated	0			16
FFPC 1, 20.1.4.10.3.1	WS	J-103, J-104: Occupant load signage required	0			17
NFPA 80, 6.1.4	WS	J-108: Rated corridor door not latching	0			18
NFPA 80, 6.1.4	WS	J-110: Rated corridor door not latching	0			19
FFPC 1, 13.3.3.3	WS	J-128: Ceiling tiles missing - sprinklered room	0			20
NFPA 25, Table 5.1	WS	J-132: Quarterly sprinkler inspections not performed	0			21
FFPC 1, 13.3.3.5.3.3	WS	J-132: Sprinkler wrench missing	1			22
FFPC 1, 12.3.2.1	WS	J-West Mezzanine: Fire caulk missing at data cable penetration under roof ladder	1			23
FFPC 1, 13.3.3.5.3.3	WS	K Bldg.: Spare sprinkler cabinet missing recessed sprinkler socket wrench	1			24
NFPA 25, Table 5.1	WS	K-113: Quarterly sprinkler inspections not performed	0			25
FFPC 1, 4.5.8.1	WS	K-250: Exit sign out in corridor	0			26
NFPA 70, Art. 406.8(A)	WS	K-Playground: Outside weatherproof cover missing at outlet	0			27
FFPC 1, 13.3.3.5.3.3	WS	L-122: Sprinkler wrench missing	0			28
FFPC 1, 10.19.5.1	WS	L-223: Remove combustible storage	1			29



March 1, 2012

Fire Chief Ray Pittman
LaBelle Fire Department
PO Box 458
LaBelle, Florida 33975

Subject: Edison State College: Hendry / Glades Campus Annual Inspection

Dear Fire Chief Pittman,

Thank you for providing annual fire inspection services for the Hendry / Glades Campus.

In compliance with Florida Statute 1013.12(2), Periodic Inspection of Property by District School Boards, Edison State College is employing certified firesafety inspectors pursuant to chapter 633 to perform the required annual inspections.

As required, I am forwarding the Annual Comprehensive Safety Inspection Report 2011-12 for your records.

If you have any questions or comments please feel free to call me at (239) 489-9414, ext. 1414.

Sincerely,

J.R. Sherman

J.R. Sherman
Fire Code Administrator
Edison State College
(239) 489-9414
jrsherman@edison.edu

c: file
Steve Nice
Rick Parfitt

District Offices/Lee Campus
8099 College Parkway
Fort Myers, FL 33919
Tel 239-489-9300

Charlotte Campus
26300 Airport Road
Punta Gorda, FL 33950
Tel 941-637-5629

Collier Campus
7007 Lely Cultural Parkway
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Hendry/Glades Center
4050 Cowboy Way
LaBelle, FL 33935
Tel 863-674-0408

www.edison.edu

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ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: SCHOOL / FACILITY: ADDRESS:	Edison State College LaBelle Campus 1092 East Cowboy Way, La Belle, FL 33935	# OF SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>
		# OF NON-SERIOUS FIRE SAFETY VIOLATIONS <u>1</u>
<u>EDGAR SHERMAN (EDISON)</u> FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	Walter D. Spann, Jr. SCHOOL BOARD FIRE SAFETY INSPECTOR NAME PRINTED	February 20, 2012 INSPECTION DATE
<u>Edgar Sherman</u> FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 INSPECTOR ADDRESS & PHONE NUMBER	321-757-7205
<u>3.1.12</u> SIGNATURE DATE	<u>Walter D. Spann, Jr.</u> COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	62373 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

Edison State College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

STEVE NICE
FACILITY ADMINISTRATOR NAME PRINTED
VP FACILITIES
FACILITY ADMINISTRATOR TITLE

Edgar Sherman
FACILITY ADMINISTRATOR SIGNATURE
3/1/12
SIGNATURE DATE

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 4

**Edison Collegiate High School – Charlotte
Senior Class Dues Packages**

RECOMMENDATION:

It is recommended that the Board of Trustees approve these dues packages for the Class of 2013, the first graduating class of ECHS – Charlotte.

STAFF ANALYSIS:

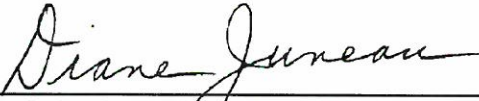
The class dues package is customary in the three high schools in Charlotte County. No school has the package posted for 2013 yet, but the fees at Lemon Bay High School in 2012 were \$90, \$160, and \$245 and at Charlotte High School the fees in 2012 were \$125, \$205, and \$325. The fees for Port Charlotte High School were not posted.

FISCAL IMPACT _____ Yes No _____ N/A

Funding Source: _____ Students _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes No
If yes, indicate the dollar amount: \$ _____

Attachment

Class of 2013 Dues Packages

REQUESTED BY: 
Principal, Charlotte Collegiate High School

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President

Edison Collegiate High School-Charlotte

Senior Class Dues Packages

Class of 2013

Bronze Package

Dues Only \$80

TOTAL= \$80 OR two (2) equal payments of \$40.00

Silver Package

Dues \$80

Yearbook \$60

TOTAL= 140 OR two (2) payments of \$70.00

Gold Package

Dues \$80

Yearbook \$60

Grad Bash \$80

TOTAL= \$220 OR two (2) payments of \$110.

NOTES:

1. Senior Dues: Gown (rented), cap, tassel, medallion, t-shirt, and sitting for senior picture.
2. At least **half** of the package must be paid for no later than **October 19th 2012**. You will not receive your t-shirt until half of dues are paid.
3. Full package payments must be paid no later than **December 7, 2012**.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 5

Approval to Accept the Edison State College Financing Corporation's Audited Financial Report for Fiscal Year Ended March 31, 2012

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the Edison State College Financing Corporation audited financial report for the fiscal year ended March 31, 2012.

STAFF ANALYSIS:

The audited financial report represents the activities and financial results of the Financing Corporation's operations for the fiscal year ended March 31, 2012. The Financing Corporation's financial report was prepared by the College's Office of Financial Services in accordance with Generally Accepted Accounting Principles and audited by Larson Allen, LLP Certified Public Accountants. As of March 31, 2012, the total assets of the Financing Corporation totaled 25,831,301.

The audited financial report has been approved by the Financing Corporation's Board of Directors. It is recommended that the District Board of Trustees accept the audited financial report as presented.

FISCAL IMPACT _____ Yes _____ No N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Vice President, Administrative Services

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 6

**Submission of Federal IRS Application for Recognition of
Exemption Form 1023 and Federal IRS Return of Organization
Exempt from Income Tax Form 990**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

For the fiscal year ending March 31, 2012, in accordance with K-20 Education Code Chapter 1004.70, The Edison State College Financing Corporation, Inc. is required to submit to the Board of Trustees a copy of its Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Vice President, Administrative Services

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President



Department of the Treasury
 Internal Revenue Service
 P.O. Box 2508
 Cincinnati, OH 45201

08 AUG 11 AM 9:26
 RECEIVED
 FINANCE & ACCOUNTING

Notice Date: Jul 30, 2008
 Notice Number: CP 5100

Employer Identification Number: 26-1591757
 Tax Form: 1023
 Document Locator Number:
 17053-211-31104-8

For assistance, call: 1-877-829-5500



EDISON COLLEGE FINANCING
 CORPORATION
 PO BOX 60210 8099 COLLEGE PKY
 FORT MYERS, FL 33906

Acknowledgement Notice

Information about the Application Process

We received your application for exemption from Federal income tax and your user fee payment.

During the initial review process, applications for exemption are separated into three groups:

1. Those that can be processed immediately based on information submitted,
2. Those that need minor additional information to be resolved, and
3. Those that require additional development.

If your application falls in the first group or second group, you will receive your determination letter stating that you are exempt from Federal income tax or a request for information via phone, fax, or letter. If your application falls within the third group, you will be contacted when your application has been assigned to an Exempt Organizations specialist for technical review. You can expect to be contacted within approximately 60 days from the date of this notice.

IRS does not issue "tax exempt numbers" or "tax exempt certificates" for state or local sales or income taxes. If you need exemption from these taxes, contact your state or local tax offices.

How to Get Additional Information

General information about the application process and tax-exemption can be found by visiting our website, www.irs.gov/eo. If you are unable to locate the information needed, you may call our toll free number shown above Monday through Friday. When communicating with us, please refer to the employer identification number and document locator number shown above.

Sign up for Exempt Organizations' EO Update, a regular e-mail newsletter that highlights new information posted on the Charities pages of irs.gov. To subscribe, go to www.irs.gov/eo and click on "EO Newsletter."

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 26 2008

EDISON COLLEGE FINANCING
CORPORATION
PO BOX 60210 8099 COLLEGE PKY
FORT MYERS, FL 33906

Employer Identification Number:
26-1591757
DLN:
17053211311048
Contact Person:
DALE T SCHABER ID# 31175
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
March 31
Public Charity Status:
509(a)(3)
Form 990 Required:
Yes
Effective Date of Exemption:
November 28, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

EDISON COLLEGE FINANCING

Sincerely,

A handwritten signature in cursive script that reads "Robert Choi". The signature is written in dark ink and is positioned above the typed name.

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
AUGUST 14, 2012

AGENDA ITEM: 7

Approval for Certification of Compliance of Edison State College Financing Corporation.

RECOMMENDATION:

The Administration recommends District Board of Trustees approval to certify that the Edison State College Financing Corporation is in compliance with requirements set for its operation.

STAFF ANALYSIS:

Florida Statute 1004.70 provides the board of trustees certify that the direct support organization is operating in a manner consistent with the goals of the institution and in the best interest of the state. College Board Policy 6Hx6:1.05 sets forth policies for operation of the Financing Corporation.

The Edison State College Financing Corporation is in full compliance with the requirements set forth in College Board Policy 6Hx6:1.05. It is recommended that the District Board of Trustees approve to certify that the Edison State College Financing Corporation is in compliance with requirements set for its operation.

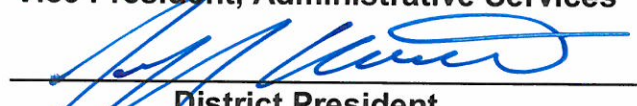
Attachment

FISCAL IMPACT _____ Yes _____ No N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

REQUESTED BY: 
Vice President, Administrative Services

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President

TITLE: EDISON STATE COLLEGE FINANCING CORPORATION

AUTHORITY: Florida Statute 1001.64; 1004.70

POLICY:

Pursuant to Section 1004.70, Florida Statutes, the Edison State College District Board of Trustees has certified Edison State College Financing Corporation ("Financing Corporation"), as a community college direct support organization, whose purposes are to (i) provide housing opportunities for the students of the College; (ii) to finance capital projects to meet current and future needs of the College, such as student housing, parking facilities, and/or other improvements; (iii) manage and invest funds held by it; (iv) operate or administer contracts for auxiliary enterprises or (v) any other proper activity of Edison State College. In pursuing the foregoing purposes the Financing Corporation shall have the authority to transfer funds to the College or to make expenditures on the College's behalf, either of which may include providing funding for capital, operating and non-operating expenditures, provided that such expenditures are for the benefit of the College.

The District President of the College is authorized to implement the Board's procedures and guidelines to allow the Financing Corporation the use of property, facilities and personal services pursuant to the provisions of Section 1004.70, Florida Statutes, as may be amended. In order to use such property, facilities and personal services, the Financing Corporation shall:

1. Maintain exemption from Federal income tax as an organization described in section 501(c) (3) of the Internal Revenue Code.
2. Maintain bylaws which provide that (i) the College District President or his or her designee and (ii) a designee of the Chairman of the District Board of Trustees, will serve as members of the board of Directors and the Executive Committee of the Financing Corporation.
3. Employ an independent auditing firm, and submit (i) annual audited financial statements and management letters, (ii) a copy of the Financing corporation's Form 1023 Application for Recognition of Exemption filed with the IRS and (iii) annual Form 990's as filed with the IRS, to the District Board of Trustees and the District President of the College.

TITLE: EDISON STATE COLLEGE FINANCING CORPORATION

4. Submit an annual budget to the District Board of Trustees.
5. Provide in its By-Laws that the President of the Financing Corporation shall be appointed by, and shall be responsible to, the District President of Edison State College.
6. Adopt and maintain an investment policy as approved by the District Board of Trustees.
7. Operate in accordance with Section 286.011, Florida Statutes (the Sunshine Law).
8. Operate in a manner consistent with the mission of Edison State College and the goals of the Florida College System institution and in the best interest of the state.
9. Not undertake any activity or enter into any transaction or contract that creates any liability for the College, without advance written approval by the President of College.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 8

**Approval of the Edison State College Financing Corporation
Audit Review Checklist**

RECOMMENDATION:

The Administration recommends District Board of Trustees
approval of the Edison State College Financing Corporation
Audit Review Checklist.

STAFF ANALYSIS:

Florida Statute 1004.70 requires the State Board of Education to review each state/community college approved Direct Support Organization's (DSO) audit review report.

Based on the philosophy of the State Board of Education to work cooperatively with all entities and agencies involved with state/community colleges to resolve problems and issues in any area, the attached checklist is used by the Division of Florida Colleges for reviewing the DSO reports.

The Edison State College Financing Corporation is in full compliance with the requirements and recommends approval.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____ *Eric Drepe* _____
Vice President, Administrative Services

VERIFIED AND APPROVED BY: _____ *Eric Drepe* _____
Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____ *[Signature]* _____
District President

DIRECT-SUPPORT ORGANIZATIONS (DSO) AUDIT REVIEW CHECK LIST

DSO NAME Edison State College Financing Corporation

FOR THE YEAR ENDING: March 31, 2012

COLLEGE PRESIDENT'S RESPONSE TO DSO AUDIT:

1. In accordance with Section 1004.70(2), Florida Statutes, did the chairperson of the board of trustees appoint a representative to the board of directors and the executive committee of each direct-support organization established under Section 1004.70, Florida Statutes?

YES X NO ___

2. In accordance with Section 1004.70(2), Florida Statutes, did the president or the president's designee serve on the board of directors and the executive committee of the college's direct-support organization?

YES X NO ___

3. In accordance with Section 1004.70(4)(c), Florida Statutes, did the board of trustees approve all transactions or agreements between one direct support organization and another direct support organizations or between a direct-support organization and a center of technology innovation designated under s. 1004.77, Florida Statutes?

YES ___ NO ___ N/A X

4. In accordance with Section 1004.70(5), Florida Statutes, did this direct-support organization submit to the board of trustees a copy of its federal IRS Application for Recognition of Exemption form (Form 1023) and its federal Internal Revenue Service Return of Organization Exempt from Income Tax form (Form 990)?

YES X NO ___ N/A ___

5. Did the board of trustees review the following issues and accept the annual audit?
A. College support of direct-support organization's operating expenses.
B. Annual change in the direct -support organization's net assets.
C. Direct-Support Organization's ability to cover indebtedness (both current and projected).

YES X NO ___ N/A ___

COLLEGE NAME Edison State College

Dr. Jeffrey Albritten, District President

DATE

Marjorie Starnes-Billoti, J.D., Chair, District Board of Trustees

DATE

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 9

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 177 appointments, 7 request for authorizations, 29 compensation/status changes, 11 special contracts, 3 leaves, 8 employee departures/retirements and 676 part-time adjunct contracts.

These actions have been reviewed by appropriate supervisors, approved by designated College administrators, and discussed with the Board Liaison. It is recommended that these actions be approved.

FISCAL IMPACT Yes No N/A

Funding Source: Contingency Amount: \$ 248,715
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ 80,983

Attachment

REQUESTED BY: 
District Director, Human Resources

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 10

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: Shi Dreber
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: Shi Dreber
Vice President, Administrative Services

APPROVED FOR AGENDA BY: [Signature]
District President

**MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT**

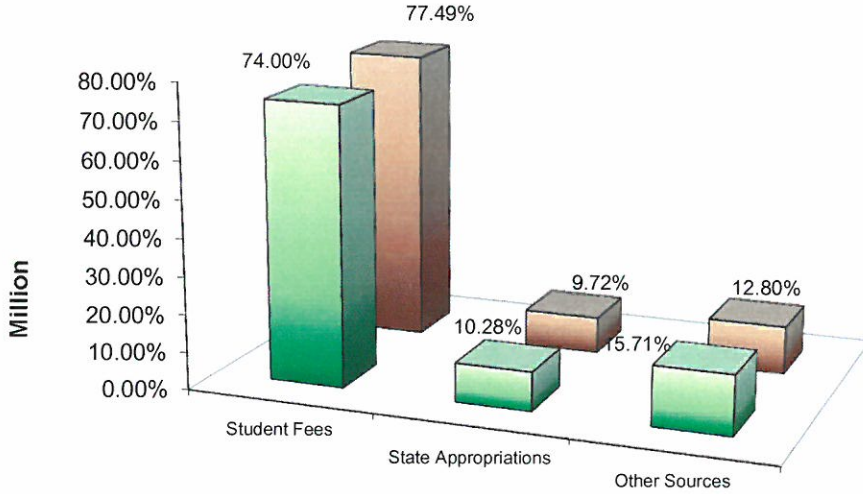
EDISON STATE COLLEGE

**OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR TO PRIOR YEAR
for Fiscal Year Ending June 30, 2013**

Table #1

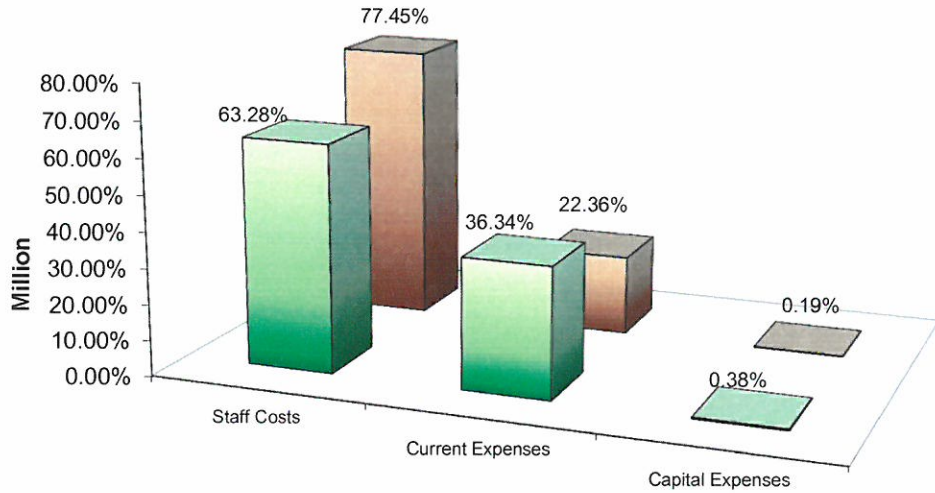
	Month Ending		Increase / (Decrease)	
	July 31, 2012	July 31, 2011	from Prior Year	
	Actual	Actual	Amount	%
SOURCES OF FUNDS	(Year To Date)	(Year To Date)		
Student Fees	\$ 12,490,863	\$ 14,576,741	\$ (2,085,879)	-14.3%
Support from State Govt.	1,735,166	1,827,667	(92,501)	-5.1%
Support from Fed. Govt.	2,018	4,044	(2,026)	-50.1%
Sales & Services	6,310	12,160	(5,850)	-48.1%
Transfers (from other funds)	214,170	225,305	(11,135)	-4.9%
Other Sources	16,302	3,909	12,393	317.0%
Fund Balance Transfers	2,413,628	2,161,865	251,763	11.6%
TOTAL FUNDS AVAILABLE	\$ 16,878,456	\$ 18,811,691	\$ (1,933,235)	-10.3%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 280,907	\$ 330,826	\$ (49,919)	-15.1%
Instructional Staff	331,243	370,567	(39,324)	-10.6%
Other Professional Staff	496,134	484,156	11,978	2.5%
Tech., Clerical & Trade Staff	334,060	336,050	(1,989)	-0.6%
Instructional & Other Temp. Professionals [Adjuncts]	398,447	565,695	(167,248)	-29.6%
Student Employment	11,720	16,803	(5,083)	-30.3%
Benefits	406,225	520,234	(114,008)	-21.9%
Total Staff Costs	\$ 2,258,737	\$ 2,624,331	\$ (365,593)	-13.9%
Current Expenses				
Travel	\$ 10,042	\$ 15,817	\$ (5,775)	-36.5%
Operating Expenses	136,037	109,976	26,061	23.7%
Rental - Facilities & Equipment	30,292	83,196	(52,904)	-63.6%
Insurance	495,690	460,838	34,852	7.6%
Utilities	70,970	2,013	68,956	3424.9%
Contract Services	553,915	85,812	468,103	545.5%
Transfers (to other funds)	-	-	-	0.0%
Other Expenses	-	24	(24)	-100.0%
Budget Contingency	-	-	-	0.0%
Total Current Expenses	\$ 1,296,947	\$ 757,677	\$ 539,270	71.2%
Capital Expenditures				
Capital Expenditures	\$ 13,533	\$ 6,334	\$ 7,199	113.7%
Total Capital Expenditures	\$ 13,533	\$ 6,334	\$ 7,199	113.7%
TOTAL EXPENDITURES & TRANSFERS	\$ 3,569,217	\$ 3,388,341	\$ 180,876	5.3%

EDISON STATE COLLEGE
% of Total Revenue by Source of Funds - as of July 31st



■ % of Total Revenue - FY13 ■ % of Total Revenue - FY12

EDISON STATE COLLEGE
% of Expenses by Category- as of July 31st



■ % of Total Expenses - FY13 ■ % of Total Expenses - FY12

**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

EDISON STATE COLLEGE

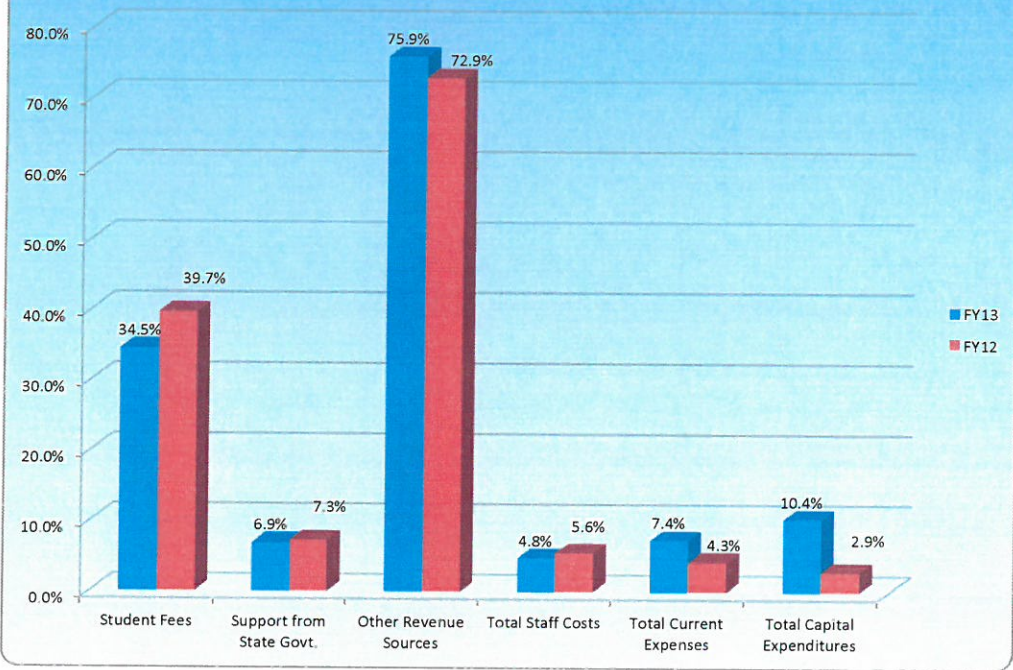
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY

**COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET
for Fiscal Year Ending June 30, 2013**

Table #2

SOURCES OF FUNDS	Month Ending July 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget (Total Year)	Actual (Year To Date)		
Student Fees	\$ 36,202,365	\$ 12,490,863	\$ 23,711,502	34.5%
Support from State Govt.	25,144,443	1,735,166	23,409,277	6.9%
Support from Fed. Govt.	129,108	2,018	127,090	1.6%
Sales & Services	245,473	6,310	239,163	2.6%
Transfers (from other funds)	214,170	214,170	-	100.0%
Other Sources	492,682	16,302	476,380	3.3%
Fund Balance Transfers	2,413,628	2,413,628	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 64,841,869	\$ 16,878,456	\$ 47,963,412	26.0%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 4,500,792	\$ 280,907	\$ 4,219,885	6.2%
Instructional Staff	14,206,236	331,243	13,874,993	2.3%
Other Professional Staff	7,324,681	496,134	6,828,547	6.8%
Tech., Clerical & Trade Staff	4,967,564	334,060	4,633,504	6.7%
Instructional & Other Temp. Professionals	6,791,043	398,447	6,392,596	5.9%
Student Employment	449,660	11,720	437,940	2.6%
Benefits	8,897,361	406,225	8,491,136	4.6%
Total Staff Costs	\$ 47,137,337	\$ 2,258,737	\$ 44,878,599	4.8%
Current Expenses				
Travel	\$ 622,368	\$ 10,042	\$ 612,326	1.6%
Operating Expenses	6,270,389	136,037	6,134,352	2.2%
Rental - Facilities & Equipment	714,656	30,292	684,363	4.2%
Insurance	828,563	495,690	332,873	59.8%
Utilities	2,577,864	70,970	2,506,894	2.8%
Contract Services	5,362,125	553,915	4,808,210	10.3%
Other Expenses	34,218	-	34,218	0.0%
Reserves	700,000	-	700,000	0.0%
Budget Contingency	464,500	-	464,500	0.0%
Total Current Expenses	\$ 17,574,682	\$ 1,296,947	\$ 16,277,736	7.4%
Capital Expenditures				
Capital Expenditures	\$ 129,849	\$ 13,533	\$ 116,316	10.4%
Total Capital Expenditures	\$ 129,849	\$ 13,533	\$ 116,316	10.4%
TOTAL EXPENDITURES & TRANSFERS	\$ 64,841,869	\$ 3,569,217	\$ 61,272,652	5.5%

Edison State College % of Budget thru July 31



Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 11

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School - Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus

These reports summarize the Collegiate High Schools performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: *Al Dreber*
Vice President, Administrative Services

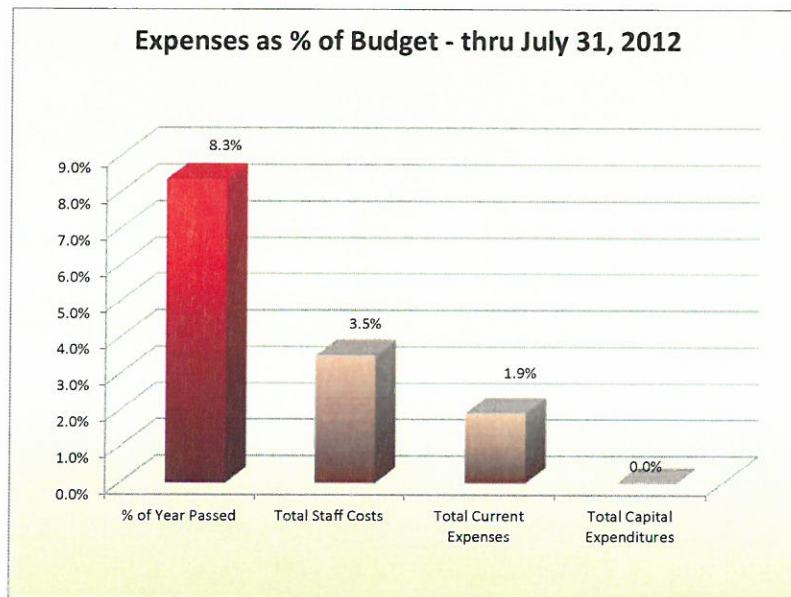
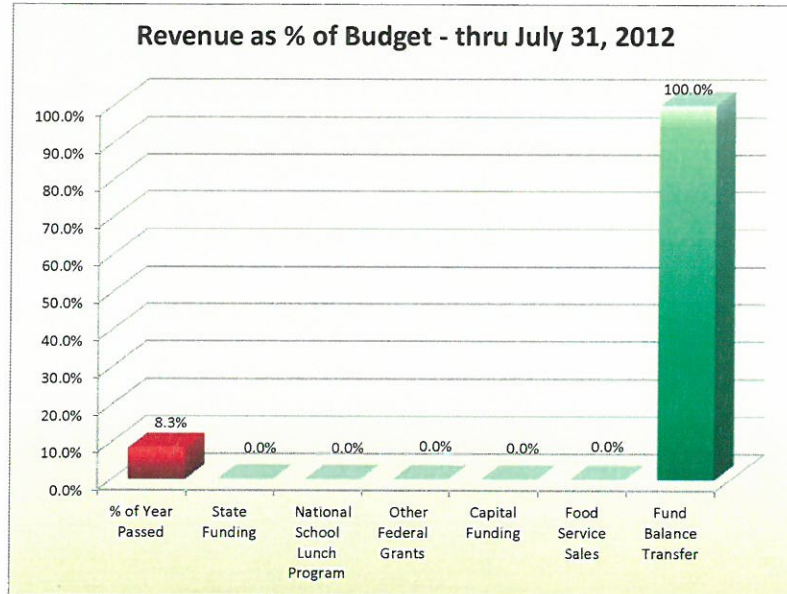
FUNDING VERIFIED AND APPROVED BY: *Al Dreber*
Vice President, Administrative Services

APPROVED FOR AGENDA BY: *[Signature]*
District President

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of July 31, 2012

Table 1
 CHARLOTTE CAMPUS

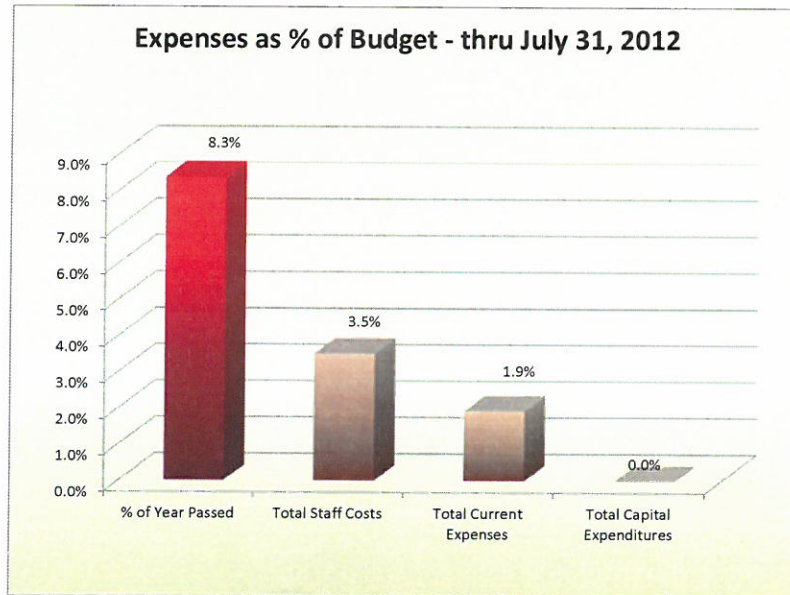
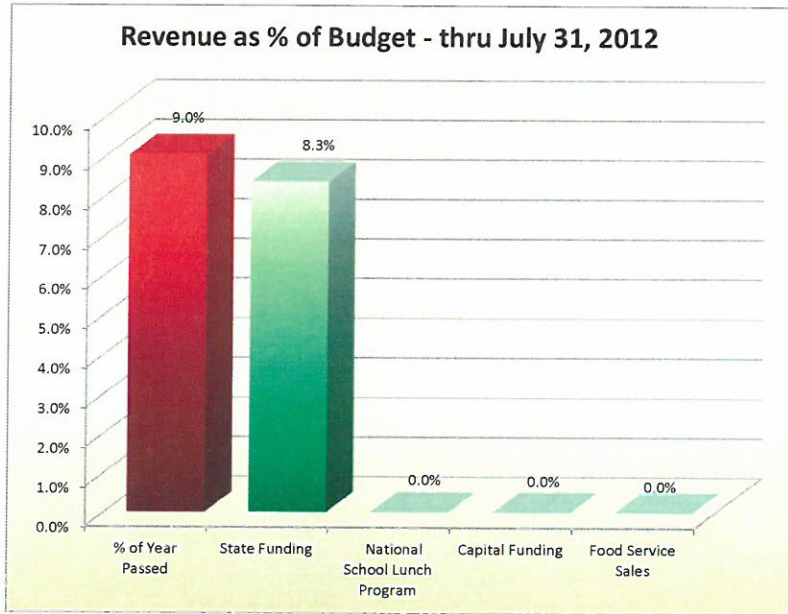
SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,859,120	\$ -	\$ 1,859,120	0.0%
<i>Federal Grant Funding</i>				
National School Lunch Program	35,000	-	35,000	0.0%
Other Federal Grants	27,358	-	27,358	0.0%
Capital Funding	208,278	-	208,278	0.0%
Food Service Sales	65,000	-	65,000	0.0%
Fund Balance Transfer	78,710	78,710	0	100.0%
TOTAL FUNDS AVAILABLE	\$ 2,273,466	\$ 78,710	\$ 2,194,756	3.5%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 574,842	\$ 1,818	\$ 573,024	0.3%
Instructional Support	55,162	5,228	49,934	9.5%
Administration	238,556	18,200	220,356	7.6%
Benefits	247,319	13,823	233,496	5.6%
Total Staff Costs	\$ 1,115,879	\$ 39,069	\$ 1,076,810	3.5%
Current Expenses				
Travel	\$ 42,555	\$ 4,321	\$ 38,234	10.2%
Transportation	75,000	-	75,000	0.0%
Operating Expenses	287,300	16,389	270,911	5.7%
Facility Lease	212,985	-	212,985	0.0%
Utilities	60,000	-	60,000	0.0%
Contract Services	45,358	60	45,298	0.1%
Food Service	100,000	-	100,000	0.0%
Transfers Out	251,616	-	251,616	0.0%
Other Expenses	3,500	-	3,500	0.0%
Total Current Expenses	\$ 1,078,314	\$ 20,770	\$ 1,057,544	1.9%
Capital Expenditures				
Capital Expenditures	\$ 79,273	\$ -	\$ 79,273	0.0%
Total Capital Expenditures	\$ 79,273	\$ -	\$ 79,273	0.0%
TOTAL EXPENDITURES & TRANSFERS	\$ 2,273,466	\$ 59,839	\$ 2,213,627	2.6%



EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of July 31, 2012

Table 2
 LEE CAMPUS

SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,525,783	\$ 137,420	\$ 1,388,363	9.0%
<i>Federal Grant Funding</i>				
National School Lunch Program	51,300	-	51,300	0.0%
Capital Funding	164,887	-	164,887	0.0%
Food Service Sales	79,487	-	79,487	0.0%
TOTAL FUNDS AVAILABLE	\$ 1,821,457	\$ 137,420	\$ 1,684,037	7.5%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 505,579	\$ 328	\$ 505,251	0.1%
Instructional Support	53,040	4,333	48,707	8.2%
Administration	164,612	13,449	151,163	8.2%
Benefits	228,331	14,136	214,195	6.2%
Total Staff Costs	\$ 951,562	\$ 32,246	\$ 919,316	3.4%
Current Expenses				
Travel	\$ 9,500	\$ -	\$ 9,500	0.0%
Transportation	225,000	-	225,000	0.0%
Operating Expenses	83,800	4,629	79,171	5.5%
Facility Lease	164,887	-	164,887	0.0%
Insurance	11,700	11,688	12	99.9%
Utilities	40,000	-	40,000	0.0%
Contract Services	33,000	3,910	29,090	11.8%
Food Service	130,787	-	130,787	0.0%
Transfers Out	35,000	-	35,000	0.0%
Other Expenses	91,221	-	91,221	0.0%
Contingency	30,000	-	30,000	0.0%
Total Current Expenses	\$ 854,895	\$ 20,227	\$ 834,668	2.4%
Capital Expenditures				
Capital Expenditures	\$ 15,000	\$ -	\$ 15,000	0.0%
Total Capital Expenditures	\$ 15,000	\$ -	\$ 15,000	0.0%
TOTAL EXPENDITURES & TRANSFERS	\$ 1,821,457	\$ 52,473	\$ 1,768,984	2.9%



Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
August 14, 2012

AGENDA ITEM: 12

Monthly Report on Edison Collegiate High School – Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS - Lee

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

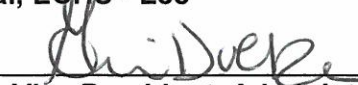
Attachment

REQUESTED BY:



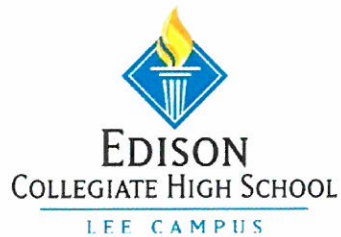
Principal, ECHS - Lee

FUNDING VERIFIED AND APPROVED BY:


Vice President, Administrative Services

APPROVED FOR AGENDA BY:


District President



As of the first week of August, preparations are in place for a strong and academically focused first day of school on August 8th. Staff have completed several important pre-school tasks that included: development of a school-wide reading plan for all subjects, adoption of a thinking map based curriculum planning process, and several opportunities to learn new skills and technical content related to engineering and agriculture.

One specific example was having a local commercial farmer come and talk about raising tomatoes in Florida so staff could compare and contrast his method with a sustainable farming expert from ECHO. It became very clear that for struggling students (and learning gardeners), the skill of learning and using new vocabulary is central to moving forward and mastering a topic. Both of these individuals will be critical to helping our staff use the garden facility to teach traditional science and social studies content as well as an example of the engineering concept of process management. Current plans are to focus on a feature crop of tomatoes and compare yield results through sustainable on site gardening methods with plants grown off site at a local u-pick operation in Estero.

In a second example, staff members were tasked with using our established thinking maps to analyze student performance data from ECHS – Lee and comparable schools around the state. This process helped identify specific reading skills that can be more explicitly taught and it was powerful to watch the instructors discover what changes were needed, not simply be told to do something. Another revelation came in that the vast majority of schools who scored higher than us are magnet schools that do not have open enrollment policies. Other than one other charter school, the 12 schools out performing ECHS – Lee have written admission criteria to screen applicants. This “behind the scenes” discovery reinforces the power of believing that all students can and will learn if given the opportunity.

All staff are hired and approximately 95 percent of enrolled students have attended an open house, returned their paperwork, received their textbooks or iPads, and all students will begin academic instruction on the first minute of the first day of class because all this paperwork is complete and on file. Besides the normal interdisciplinary lessons, and project based learning happening throughout the year, ECHS – Lee is currently planning to host another engineering competition sponsored by the STEM Team of Southwest Florida, host the local manufacturing association’s educational event, partner with Child Care of S.W. Florida for a community gardening project through our National Honor Society Chapter, and planning on sharing data and working toward alignment with the Developmental Learning department of Edison State College. All of these partnerships will help us stay consistent with our motto:

Work to Learn, Learn to Lead!

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
August 14, 2012

AGENDA ITEM: 13

Monthly Report on Edison Collegiate High School - Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report, for informational purposes only, requires no action by the Board. The report provides an update on the opening of school at ECHS – Charlotte.

FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: *Diane Juneau*
Principal, Charlotte Collegiate High School

FUNDING VERIFIED AND APPROVED BY: *[Signature]*
Vice President, Administrative Services

APPROVED FOR AGENDA BY: *[Signature]*
District President



Board of Trustees Report
August 14, 2012

The ECHS – Charlotte faculty began the school year with a two-day retreat. Teachers met in five sessions that covered a variety of topics in depth:

1. Performance data; satisfaction survey results from 6 surveys – class of 2015, class of 2014, class of 2013 in-house, class of 2013 dual enrollment, parents, and faculty; school-wide goals
2. Planning and assessment
3. Observations and evaluation; individual goals; professional development plans
4. Interdisciplinary studies
5. Preparation for AdvancED accreditation in the 2013–2014 school year.

The retreat was a wonderful way to welcome our new faculty members: Spanish teacher, Melanie Kothe, from Riverview High School in Sarasota, who will teach Spanish I and II and co-sponsor the Thespian troupe; social studies teacher, Jesse Sutton from Lemon Bay High School, who will teach U.S. History, American Government, and Economics; and English teacher Paige Williams, who most recently worked in the real estate world. Paige will teach World Literature, Creative Writing, and the senior Portfolio Project, and she will be Thespian troupe co-sponsor.

We returned to school to even more meetings on school handbook and procedures, activities and fund-raising, and school calendar. Of special importance was a three-hour training in First Aid, CPR, and AED. Every faculty member will now be certified by the American Heart Association in all of the above health services.

Of course, this is a very big year for our seniors, the class of 2013, the first graduating class. They will start the year with a “We have made it to senior year” breakfast on Saturday, August 18. In September we will start the year for the parents with two special events: on September 4 a “What to Expect from Senior Year” discussion, and on September 18 a workshop on essay writing for college applications and scholarship applications.

We went right down to the wire with getting our two modular classrooms ready for opening day. Mark Trapani, campus technology manager, spent the entire weekend before school started hooking up all of the technology because of the late arrival of teachers’ desks. The classrooms are spacious and quite attractive for temporary units.

We at ECHS – Charlotte are now proud to be a four-year high school and the largest charter collegiate high school in Florida.