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Agenda
Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
June 26, 2012
2:00 p.m.

Call to Order

Pledge to Flag

Introduction of Guests and Public Comment

Reports to the District Board of Trustees

Faculty Senate Report
(Presenter: Dr. Bill Wilcox)

Legal Update Report
(Presenter: Mr. Mark Lupe)

President's Comments
(Presenter: Mr. J. Dudley Goodlette)

Old Business – None

New Business

1. Approval of Minutes (Presenter: Mrs. Berlam)
 - a. Workshop May 22, 2012 (Page 1)
 - b. Regular Meeting May 22, 2012 (Page 2)
 - c. Special Meeting June 1, 2012 (Page 6)
2. Approval of the 2012-2013 Edison State College Capital Improvement Program (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 9)
(Bound backup in rear)
3. Approval to Discontinue Academic Programs (Presenter: Dr. Harrel) (Page 10)

4. Approval for New Academic Programs (Presenter: Dr. Harrel (Page 13)
5. Approval to Write-off Delinquent Accounts (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 20)
6. Approval to Remove College Property from Inventory (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 23)
7. Approval of the Fiscal Year 2012-13 Budget and Operating Plans (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30) (*Bound backup in rear*)
- 7a. Approval to Transfer Unrestricted Fund Balance (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) [Page 31(a)]
8. Approval to Enter into an Employment Contract with Dr. Jeffery S. Allbritten, Ph.D. to Serve as District President of Edison State College (Presenter: Mrs. Berlam)
9. Approval to Enter into Amendment Number One to the Interim President Contract between the Board of Trustees of Edison State College and J. Dudley Goodlette (Presenter: Mrs. Berlam) (Page 32)
10. Approval to Discuss and Approve the Interim District President's Performance Evaluation (Presenter: Mr. Dente/Board Liaison: Mrs. Starnes-Bilotti) (Page 39)

PUBLIC HEARING

11. Approval to Amend District Board of Trustees Policy Number 6Hx6:1.05 – *Edison State College Financing Corporation* (Presenter: Mr. Lupe) (Page 40)
12. Approval to Amend District Board of Trustees Policy Number 6Hx6:1.06 – *The Edison State College Investment Policy* (Presenter: Mr. Lupe) (Page 43)
13. Approval to Amend District Board of Trustees Policy Number 6Hx6:2.03 – *Discrimination and Harassment Policy* (Presenter: Mr. Lupe) (Page 50)
14. Approval to Amend District Board of Trustees Policy Number 6Hx6:2.05 – *Equal Access/Equal Employment Opportunity* (Presenter: Mr. Lupe) (Page 55)
15. Approval to Amend District Board of Trustees Policy Number 6Hx6:6.03 – *Substitution Policy for Students with Disabilities* (Presenter: Mr. Lupe) (Page 57)

END PUBLIC HEARING

16. Approval of Dates, Time and Locations for District Board of Trustees Regular Meetings for 2012-2013 (Presenter: President Goodlette) (Page 60)

Other Business – None

Consent Agenda

17. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mrs. Starnes-Bilotti) (Page 63) (*Bound backup in rear*)

Information Only

18. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 64)
19. Edison State College Collegiate High Schools Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 69)

Written Reports

20. Monthly Report on Edison Collegiate High School – Lee (Page 73)
21. Monthly Report on Edison Collegiate High School – Charlotte (Page 75)

Professional Development – SACS (Presenter: Dr. Erin Harrel)

President's Comments

Board Members' Comments

- *Chair's End-of-Year Report* (Presenter: Mrs. Ann Berlam)

Adjournment

Minutes
Edison State College
District Board of Trustees Workshop
Hendry Glades Center – Building A, Room 119
May 22, 2012
12:00 p.m.

LUNCH: 12:00 – 12:30 p.m.

The District Board of Trustees of Edison State College met in a workshop in Hendry County, Florida, on May 22, 2012 at 12:35 p.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair
Marjorie Starnes-Bilotti, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon
Sankey E. "Eddie" Webb, III

Others: J. Dudley Goodlette, J.D., Interim District President
Gina Doeble, Vice President, Administrative Services
June Hollingshead, Recorder

Agenda Item #1. Presentation of Preliminary Budget 2012-13 (Presenter: Mrs. Doeble)

Mrs. Doeble presented an overview of the budget process which starts in January of each year and culminates in June with a completed budget to present to the District Board of Trustees for their approval. She spoke about the role of the new Budget Council which was created this year as a new component to prioritize departments' budget requests.

Mrs. Doeble summarized each section of the *Budget and Operating Plans Fiscal Year 2012-12 Draft Version*, including the major funding types, the Collegiate high schools, the two College DSO's – the Foundation and the Financing Corporation, student fees, investment policy, and wage and salary schedule.

Adjournment – The workshop adjourned at 1:50 p.m.

J. Dudley Goodlette, J.D.,
Interim District President
Board of Trustees

Ann Berlam, Chair
District Board of Trustees District

Date

Date

Minutes
Edison State College
District Board of Trustees Meeting
Hendry/Glades Center – A-119
May 22, 2012
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Hendry County, Florida, on May 22, 2012 at 2:00 p.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair
Marjorie Starnes-Bilotti, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon
Sankey E. "Eddie" Webb, III

Others: J. Dudley Goodlette, J.D., Interim District President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – There was no Public Comment.

Mrs. Berlam introduced three Presidential Search Advisory Committee members that were in attendance: Amanda Pollitt, Don Ransford, and John Huysman.

Reports to the District Board of Trustees

Mrs. Berlam requested that her report be moved to the end of the meeting agenda.

Hendry/Glades Center Interim Director's Report (Presenter: Dr. Robert Jones)

Dr. Jones presented an update of the Hendry/Glades Center since the last Board meeting held there. Brooke Roughgarden, Coordinator of Student Services shared details of recent student events, community service projects, and community partnerships. Dr. Jones shared architectural renderings of possible future facilities.

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced Amanda Pollitt who reported on Developmental Studies, formerly "College Prep/Remediation." She shared a handout, "*Developmental Studies Information*", and spoke about how students are identified by the PERT (Post Secondary Education Readiness Test), their needs, and how the College is addressing them.

Legal Update Report (Presenter: Mr. Mark Lupe)

1. *Legal Compliance* – Mr. Lupe reported on a new law effective October 1, 2012, HB 1355, which is Florida's response to the tragedy at Penn State and amends statutes regarding failure to report child abuse and neglect. A failure to report such an incident could result in a fine of \$1,000,000.

2. Rule Making – Mr. Lupe handed out a *District Board of Trustees Policy Manual* for Trustee review. State agencies are required to submit a rule making agenda by July 1 to the President of the Senate and the House Speaker. He will have a list of proposed policies at the next regular Board meeting, and requested that the Board contact him or President Goodlette with inquiries regarding this matter.

President's Comments (Presenter: Mr. J. Dudley Goodlette)

The lawsuit with Dr. Kenneth P. Walker has been dismissed. The Edison State College Financing Corporation met May 8, 2012 and approved a transfer of \$540,000 in non-student, non-tax, non-appropriated funds for payment of the settlement. Only broad-band dollars were used in this transaction.

A form for Presidential evaluation by the Board is being drafted by Human Resources.

Old Business – None

New Business

Agenda Item #1. Approval of Minutes Regular Meeting April 24, 2012 (Presenter: Mrs. Berlam) (Page 1)

MOTION by Chris Vernon, seconded by Eddie Webb, to approve the minutes of the regular meeting April 24, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval to Accept 2012-2013 Edison Collegiate High School Instructional and Teacher Contract Recommendations (Presenter: Mr. Dente/ Board Liaison: Mrs. Starnes-Bilotti) (Page 16)

MOTION by Marjorie Starnes-Bilotti, seconded by Eddie Webb, to approve the 2012-2012 Edison Collegiate High School instructional administrator and teacher employment contracts, as presented. Approved unanimously.

Agenda Item #3. Approval to Revise Administrator Contracts (Presenter: Mr. Dente /Board Liaison: Mrs. Starnes Bilotti) (Page 18)

MOTION by Marjorie Starnes-Bilotti, seconded by Randy Parrish, to approve revisions to the *Contract of Employment for Administrative Personnel of Edison State College* document. Approved unanimously.

Agenda Item #4. Approval of Presidential Compensation Methodology (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 21)

MOTION by Eddie Webb, seconded by Marjorie Starnes-Bilotti, to approve the Presidential Compensation Methodology, including the salary range of \$211,080 - \$316,620, as presented. Approved unanimously.

Other Business

Mrs. Starnes-Bilotti noted that the Edison State Collegiate High School – Charlotte students had a 100% pass rate on the FCAT Writing Test that is administered to all

sophomores – the only school in SW Florida with this pass rate. There were thirteen schools in the state that had a 100% pass rate.

Consent Agenda

Agenda Item #5. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mrs. Starnes-Bilotti) (Page 24)

MOTION by Marjorie Starnes-Bilotti, seconded by Julia Perry, to approve the Personal Consent Agenda Actions, as presented. Approved unanimously.

Information Only

Agenda Item #6. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 28)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #7. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 33)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #8. Monthly Report on Edison Collegiate High School – Lee (Page 37)

A written report was presented for information only.

Monthly Report on Edison Collegiate High School – Charlotte (Page 39)

A written report was presented for information only.

Professional Development – None

Presidential Search Advisory Committee Update Report (Presenter: Mrs. Ann Berlam)

Mrs. Berlam commended the professional work of the thirteen members of the Presidential Search Advisory Committee and the open, transparent, unanimous decisions they made in four meetings to come up with the final five Presidential candidates for Board review. Forty-one applications were received; however, one applicant withdrew before the review process began.

The forty candidates' letters, resumes and references were reviewed and the number of candidates was narrowed to twenty by a show of hands. Discussion followed on these twenty candidates and the Committee came up with nine final candidates to come to the Lee Campus for Committee interviews on May 14 and 15.

There was one change in Committee members as all thirteen members were required to be present to interview all of the nine final candidates. Cort Frohlich replaced Darol Carr, as the Charlotte County community representative, who had to be out of the country.

Each candidate interviewed for an hour, answering thirteen Committee questions. The Committee voted for the top 5 names to come to campus on June 1, 2012 to be interviewed by the Board of Trustees. Candidate Peggy Kennedy withdrew after accepting the Presidency at her college. The four remaining candidates, in alphabetical order, are: Jeff Allbritten, Eugene Giovannini, Eric McKeithan, and Joseph Sarnovsky. Mrs. Berlam gave a chart of the voting process to Trustees, as well as an audio recording of each candidate's interview.

During the last week of May the four candidates will visit every campus and the Hendry/Glades Center and participate in a public forum, have breakfast, lunch, and dinners with various Board members, and meet with President Goodlette, the President's Cabinet, and administrative staff.

At the June 1 Board of Trustees interviews, Mrs. Berlam will ask each candidate an opening general question, and then open the floor for Board members to ask questions. Lunch will be provided for the Board at the conclusion of the interviews, followed by Board discussion and reflections, and at the Board's direction a vote and collective decision for the selection of the next leader of Edison State College. If the Board takes action on a final candidate the Board will request Mark Lupe to enter into contract negotiations with the finalist. The Board will formally approve the contract at the June 26, 2012 meeting or at another meeting if necessary. If no decision is reached on June 1, the Board may meet again.

Search consultant John Hicks has completed reference checks on all final candidates. Mrs. Berlam urged Board members to contact references which were provided to them in a notebook along with letters of interest and resumes.

President's Comments

Board Members' Comments

Adjournment – The meeting adjourned at 3:40 p.m.

J. Dudley Goodlette, J.D.
Interim District President
District Board of Trustees

Ann Berlam, Chair
District Board of Trustees

Date

Date

Minutes
Edison State College
District Board of Trustees Special Meeting
Lee Campus – Building AA, Room 177
June 1, 2012
8:00 a.m.

Call to Order

The District Board of Trustees of Edison State College met in special session in Lee County, Florida, on June 1, 2012 at 8:00 a.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair
Marjorie Starnes-Bilotti, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon
Sankey E. "Eddie" Webb, III

Others: J. Dudley Goodlette, J.D., Interim District President
June Hollingshead, Recorder

Pledge to Flag

Agenda Item # 1. Interview of Final Candidates for Edison State College District President

The interview of final candidates for the position of Edison State College District President took place according to the schedule below.

8:30 a.m. – 9:20 a.m. Dr. Joseph Sarnovsky
9:30 a.m. – 10:20 a.m. Dr. Jeffery Allbritten
10:30 a.m. – 11:20 a.m. Dr. Eugene Giovannini

Mrs. Berlam asked each candidate an opening question regarding how they would address the concerns, needs and issues they had heard about facing Edison State College during their first 100 days in office. The Board members then followed with individual questions. Finally, each candidate was given the opportunity to present wrap-up comments.

Lunch

The Board recessed at 11:20 a.m. for lunch, and reconvened at 12:00 p.m.

Agenda Item #2. Board Deliberations and Selection Process

Mrs. Berlam opened the floor for Board members to discuss the final candidates and deliberate on the selection of the next District President of Edison State College. In response to Chris Vernon's request to determine the top two candidates, Mrs. Berlam asked the Board members to name their top two candidates (see results below).

Presidential Candidates	Joe Sarnovsky	Jeffery Allbritten	Eugene Giovannini
Board Members			
<i>Berlam, Ann</i>	x	x	
<i>Chapman, Brian</i>		x	x
<i>Parrish, Randall</i>	x	x	
<i>Perry, Julia</i>	x	x	
<i>Rhone, Braxton</i>	x	x	
<i>Starnes-Bilotti, Marjorie</i>	x	x	
<i>Vernon, Christopher</i>	x	x	
<i>Webb, "Eddie"</i>	x	x	
TOTAL	7	8	1

The Board continued further discussion.

MOTION by Marjorie Starnes-Bilotti, seconded by Eddie Webb, to offer Jeffery Allbritten the District Presidency of Edison State College.

Mrs. Berlam called for discussion and comments, followed by a roll call vote to hire Dr. Jeffery Allbritten as District President of Edison State College (see results below).

ROLL CALL VOTE

Board Members	Jeffery Allbritten
<i>Berlam, Ann</i>	Yes
<i>Chapman, Brian</i>	Yes
<i>Parrish, Randall</i>	Yes
<i>Perry, Julia</i>	Yes
<i>Rhone, Braxton</i>	Yes
<i>Starnes-Bilotti, Marjorie</i>	Yes
<i>Vernon, Christopher</i>	Yes
<i>Webb, "Eddie"</i>	Yes

The roll call vote was unanimous.

MOTION by Eddie Webb, seconded by Chris Vernon, to authorize President Goodlette and Mrs. Berlam, Board Chair, to extend to Dr. Jeff Allbritten a Board of Trustees offer that includes an annual salary of \$265,000 according to the methodology adopted at the May 22, 2012 Board meeting, plus an automobile allowance of \$1,000 per month, and including all normal and customary benefits afforded to all College employees; and further, to include that President Goodlette and the Chair prepare an employment contract with the usual terms and conditions of employment for presentation to the District Board of Trustees as soon as possible.

Mrs. Berlam opened the floor for discussion. Braxton Rhone, referring to the methodology adopted at the May 22, 2012 Board meeting, noted that the midpoint of the salary range was \$263,850.

AMENDMENT TO THE MOTION by Braxton Rhone, to use the amount of \$263,850 as the amount to begin negotiations with Dr. Allbritten in order to comply with the adopted methodology. Mr. Webb accepted this amendment to his motion and Mr. Vernon as seconder of motion also accepted it with the following provision that President Goodlette and Chair Berlam are authorized with the latitude and flexibility to negotiate within the stated methodology range. Mrs. Berlam requested that the following negotiable annual amounts be entered into the record for purposes of transparency: a base salary of \$263,850; employee benefits of \$75,558; and, a housing allowance of \$12,000, for a total of \$351,408. Mr. Vernon requested that it be noted that Mrs. Berlam would be in charge of negotiations and decision-making with the help and assistance of President Goodlette. Motion approved unanimously.

Mrs. Berlam noted that the Board of Trustees will have to approve the final negotiated contract whether it be at the next meeting on June 26, 2012, or sooner.

Adjournment – The meeting was adjourned at 12:40 p.m.

J. Dudley Goodlette, J.D.
Interim District President
District Board of Trustees

Ann Berlam, Chair
District Board of Trustees

Date

Date

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 2

Approval of the 2012-2013 Edison State College Capital Improvement Program

RECOMMENDATION:

The Administrations Recommends District Board of Trustees Approval of the Edison State College 2012-13 Capital Improvement Program.

STAFF ANALYSIS:

In accordance to Florida Statutes, the College prepares an annual Capital Improvement Program (CIP). The CIP prioritizes the College's implementation of its building needs and provides projected funding budgets for a period of five (5) years based on expected needs. The 2012-13 CIP is the annual report included in the College's (five year) 2013-18 CIP. The CIP includes renovations, remodeling and new construction projects on a district-wide basis. Projects listed in the CIP are approved in the Educational Plant Survey and funded primarily through Public Educational Capital Outlay dollars. This CIP focuses on the College's need for addressing deferred maintenance and infrastructure needs.

The Administration recommends District Board of Trustees approval of the 2012-2013 Capital Improvement Program.

FISCAL IMPACT _____ Yes _____ No N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
Interim District President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 3

Approval to Discontinue Academic Programs

RECOMMENDATION:

The Administration recommends District Board of Trustees approval to Discontinue Academic Programs.

STAFF ANALYSIS:

Approval for the discontinuation of academic programs approved by Curriculum Committee and the Interim Vice President, Academic Affairs.

FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:



Interim Vice President, Academic Affairs

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

Form DP-01 Rev 10-2011; 12/2011



MEMORANDUM

TO: Dr. Erin Harrel, Interim Vice President, Academic Affairs *ETH*

FROM: Mary R. Myers, Dean, Professional and Technical Studies and Edison Online *MRM*

CC: Dr. Douglas Nay, Faculty Chair

DATE: June 4, 2012

RE: Discontinuation of Programs

The faculty in Professional and Technical Studies took the following programs to the Curriculum Committee, and asked that they be discontinued. They were all approved, and are ready to be presented to the District Board of Trustees for review and approval.

Internet Services Technology Associate in Science Degree

This program lacked sufficient differentiation from the Computer Programming degree. The classes in this program will still be offered, but will be electives in the Computer Programming and Networking Administrator degree programs. Students currently enrolled in Internet Services Technology will be able to complete their degree as planned. No new students will be admitted effective fall, 2012.

Network Specialist Post Secondary Vocational Certificate (PSVC)

This certificate will be replaced by the newer Information Technology Management PSVC. Students currently pursuing the Network Specialist certificate will be able to complete it.

Computer Programming and Applications Specialist Post Secondary Vocational Certificate (PSVC)

This certificate will be replaced by the newer Computer Programmer PSVC. Students currently pursuing the older certificate will be able to complete it.

Human Services - Addictions Certificate

The Addictions Certificate in Human Services is a 39 credit program as defined by the state frameworks. The certificate that was passed at the March 25, 2011 curriculum committee

District Offices/Lee Campus
8099 College Parkway
Fort Myers, FL 33919
Tel 239-489-9300

Charlotte Campus
26300 Airport Road
Ft. Gorda, FL 33950
Tel 941-637-5629

Collier Campus
7007 Lely Cultural Parkway
Naples, FL 34113
Tel 239-732-3700

Hendry/Glades Center
4050 Cowboy Way
LaBelle, FL 33935
Tel 863-674-0408

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meeting was only six credits. The certificate as it stands currently does not meet the proper requirements.

Drafting and Design Technology Associate in Science Degree

This program is being phased out in order to introduce two new associate degrees: Architectural Design and Construction Technology, AS and Civil Engineering Technology, AS. The new programs better align with other schools offering similar degrees, and provide two distinct paths for students. The drafting and design program will be discontinued in fall, 2013, so that current students may finish the program. A change of program form has been submitted to provide a seamless teach-out.

District Offices/ Lee Campus
8099 College Parkway
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Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 4

Approval for New Academic Programs

RECOMMENDATION:

The Administration recommends approval by the District Board of Trustees of the New Academic Programs.

STAFF ANALYSIS:

Approval for the new academic programs approved by Curriculum Committee and the Interim Vice President, Academic Affairs.

FISCAL IMPACT _____ Yes _____ No ___X___ N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes ___X___ No
If yes, indicate the dollar amount: \$ _____

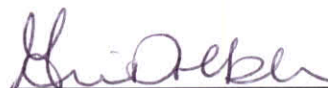
Attachment

REQUESTED BY:



Interim Vice President, Academic Affairs

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

Form DP-01 Rev 10-2011; 12/2011



MEMORANDUM

TO: Dr. Erin Harrel, Interim Vice President, Academic Affairs *ETH*

FROM: Mary R. Myers, Dean, Professional and Technical Studies and Edison Online *MRM*

CC: Dr. Douglas Nay, Faculty Chair

DATE: June 4, 2012

RE: New Programs

The faculty in Professional and Technical Studies took the following programs to the Curriculum Committee, and asked that they be approved. They were all approved, and are ready to be presented to the District Board of Trustees for review and approval.

Information Technology Management Post Secondary Vocational Certificate (PSVC)

This certificate replaces Network Specialist PSVC. It was developed according to the State frameworks.

Computer Programmer Post Secondary Vocational Certificate (PSVC)

This certificate replaces the Computer Programming Applications Specialist PSVC .

Architectural Design and Construction Technology Associate in Science Degree

This newer degree replaces the Drafting and Design Technology Associate in Science Degree. It was developed to better align with other schools offering similar degrees. It was developed accordingly to the State frameworks.

Civil Engineering Technology Associate in Science Degree

This newer degree replaces the Drafting and Design Technology Associate in Science Degree. It was developed to better align with other schools offering similar degrees. It was developed accordingly to the State frameworks.

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8099 College Parkway
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Tel 863-674-0408

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Information Technology Management Certificate

The certificate program is part of the Networking Services Technology AS/AAS degree program (0507.030401).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency; and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to plan, install, configure, monitor, troubleshoot and manage computer networks in a LAN/WAN environment. Students will be prepared to apply conceptual and theoretical knowledge to the workplace utilizing technical skills learned during the program.

Certificate Core Requirements:

CGS 1100 - Computer Applications for Business **3 credit(s)**

CGS 2260 - Computer Hardware and Software Maintenance - AS **3 credit(s)**

CNT 1000 - Computer Networking Essentials - AS **3 credit(s)**

COP 1000 - Introduction to Computer Programming **3 credit(s)**

CIS 2321 - Data Systems and Management **3 credit(s)**

COP 1822 - Internet Programming HTML **3 credit(s)**

CTS 2321 - Linux Internet Servers - AS **3 credit(s)**

CTS 2334 - Microsoft Windows Server - AS **3 credit(s)**

CTS 2655 - Internetworking with Cisco Routers - AS **3 credit(s)**

CTS 2000-level Elective **3 credit(s)**

or

Internship **3 credit(s)**

Certificate Total: 30 credit hours

Computer Programmer Certificate

This certificate program is part of the Computer Programming and Analysis AS/AAS degree program.

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency; and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to analyze business situations and to design, develop and write computer programs; to store, locate, and retrieve specific documents, data, and information; analyze problems using logic/analysis tools, code into computer language; test, monitor, debug, document and maintain computer programs.

Certificate Core Requirements:

CGS 1000 - Computer Literacy **3 credit(s)**

CGS 1100 - Computer Applications for Business **3 credit(s)**

CGS 2260 - Computer Hardware and Software Maintenance - AS **3 credit(s)**

CIS 2321 - Data Systems and Management **3 credit(s)**

CNT 1000 - Computer Networking Essentials - AS **3 credit(s)**

COP 1000 - Introduction to Computer Programming **3 credit(s)**

COP 2800 - Java Programming **3 credit(s)**

Choose 1 from COP Windows I:

COP 1170 - Visual Basic Programming I **3 credit(s)**

or

COP 1224 - Programming with C++ **3 credit(s)**

or

COP 2360 - C# Programming I **3 credit(s)**

Choose one from COP Web I:

COP 1822 - Internet Programming HTML **3 credit(s)**

Choose 1 from COP Windows II:

COP 2171 - Visual Basic Programming II **3 credit(s)**

or

COP 2228 - Advanced Programming with C++ **3 credit(s)**

or

COP 2362 - C# Programming II **3 credit(s)**

Choose 1 from COP Web II:

COP 2823 - Advanced Microsoft Web Development **3 credit(s)**

or

COP 2830 - Internet Programming HTML II **3 credit(s)**

Certificate Total: 33 credit hours

Computer Programming Specialist Certificate

This certificate program is part of the Computer Programming and Analysis AS/AAS degree program.

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency; and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to analyze business situations and to design, develop and write computer programs: to store, locate, and retrieve specific documents, data, and information; analyze problems using logic/analysis tools, code into computer language; test, monitor, debug, document and maintain computer programs.

Certificate Core Requirements:

Choose 1 from COP Windows I:

COP 1170 - Visual Basic Programming I **3 credit(s)**

or

COP 1224 - Programming with C++ **3 credit(s)**

or

COP 2360 - C# Programming I **3 credit(s)**

Choose 1 from COP Web I:

COP 1822 - Internet Programming HTML **3 credit(s)**

Choose 1 from COP Windows II:

COP 2171 - Visual Basic Programming II **3 credit(s)**

or

COP 2228 - Advanced Programming with C++ **3 credit(s)**

or

COP 2362 - C# Programming II **3 credit(s)**

Choose 1 from COP Web II:

COP 2823 - Advanced Microsoft Web Development **3 credit(s)**

or

COP 2830 - Internet Programming HTML II **3 credit(s)**

COP 2800 - Java Programming **3 credit(s)**

COP 2000-level Elective **3 credit(s)**

or

Internship **3 credit(s)**

Certificate Total: 18 credit hours

Architectural Design and Construction Technology, AS

The Architectural Design and Construction Technology Program prepares students to be architectural drafters.

Students learn how to draw and properly develop a set of working drawings of architectural and structural frames for buildings and other structures. Program emphasis is on residential design and light commercial structures and the use of details, rough sketches, specifications, building codes, materials used in construction, cost estimating, and the use of the CAD and BIM software for all drawings.

General Education Requirements:

ENC 1101 - Composition I **3 credit(s)**

SPC 1017 - Fundamentals of Speech Communication **3 credit(s)**

or

SPC 2023 - Introduction to Public Speaking **3 credit(s)**

* College-level Mathematics course – **3 credit(s)**

* Social Sciences course – **3 credit(s)**

* Humanities course – **3 credit(s)**

* Natural Sciences course – **3 credit(s)**

*Mathematics, Social Sciences, Humanities, and Natural Sciences courses must all be selected from the courses listed in the Associate in Arts Degree General Education Program Guide, AA

Total: 18

Foundation Courses:

BCN 1040 - Intro to Sustainability in Construction **3 credit(s)**

BCN 1272 - Blueprint Reading - AS **3 credit(s)**

BCN 2710 - Construction Procedures **4 credit(s)**

EGS 1001 - Introduction to Engineering **3 credit(s)**

ENC 1102 - Composition II **3 credit(s)**

ETD 1320 - Computer Aided Drafting **3 credit(s)**

Total: 19

Advanced Courses:

BCN 1230C - Materials and Methods of Construction **3 credit(s)**

BCT 1760 - Building Codes - AS **2 credit(s)**

BCT 1773 - Building Construction Estimating, Scheduling and Cost Control – AS **4 credit(s)**

BCT 2730 - Construction Management **3 credit(s)**

ETD 1103C - Engineering Graphics I (AutoCAD Track) **4 credit(s)**

ETD 1390 - Introduction to Revit Architecture **4 credit(s)**

ETD 1530 - Drafting and Design (Manual) - AS **4 credit(s)**

ETD 2340 - Advanced Computer Aided Drafting **3 credit(s)**

Electives (Chosen from ARC 1211, any BCT prefix, any BCN prefix, any ETD prefix, GIS 1040, GIS 1045,

CGS 1100, SUR 1100C, SLS 1515, SLS 1301, SLS 1350, GEB 1949) – **2 credit(s)**

|

Total: 29

Program Total: 66 Credits

Civil Engineering Technology, AS

The Civil Engineering Technology Program simulates job situations found in civil engineering and land surveying offices. This program applies to the field layout of property boundary lines, subdivision, residential building construction and commercial building construction.

General Education Requirements:

ENC 1101 - Composition I **3 credit(s)**

SPC 1017 - Fundamentals of Speech Communication **3 credit(s)**

or

SPC 2023 - Introduction to Public Speaking **3 credit(s)**

* College-level Mathematics Course – **3 credit(s)**

* Social Sciences course – **3 credit(s)**

* Humanities course – **3 credit(s)**

* Natural Sciences course– **3 credit(s)**

* Mathematics, Social Sciences, Humanities, and Natural Sciences courses must all be selected from the courses listed in the Associate in Arts Degree General Education Program Guide, AA.

Total: 18

Foundation Courses:

BCN 1040 - Intro to Sustainability in Construction **3 credit(s)**

EGS 1001 - Introduction to Engineering **3 credit(s)**

ETD 1320 - Computer Aided Drafting **3 credit(s)**

BCN 1272 - Blueprint Reading - AS **3 credit(s)**

BCN 2710 - Construction Procedures **4 credit(s)**

ENC 1102 - Composition II **3 credit(s)**

Total: 19

Advanced Courses:

** MAC 1140 - Pre-Calculus Algebra **3 credit(s)**

** MAC 1114 - Trigonometry **3 credit(s)**

SUR 1100C - Surveying - AS **4 credit(s)**

SUR 2140C - Advanced Surveying - AS **4 credit(s)**

ETD 1103C - Engineering Graphics I (AutoCAD Track) **4 credit(s)**

GIS 1040 - Geographic Information Systems (GIS) **3 credit(s)**

GIS 1045 - Geographic Information Systems (GIS) Customization **3 credit(s)**

Electives (Chosen from ARC 1211, any BCT prefix, any BCN prefix, any ETD prefix, CGS 1100, SLS 1515,

SLS 1301, SLS 1350, GEB 1949) **2 credit(s)**

** Alternate Math to MAC 1140 and MAC 1114: MAC 1147

|

Total: 26

Program Total: 63 Credits

EDISON STATE COLLEGE

Table I
 Analysis of Delinquent Accounts Written Off
 For Fiscal Years 2009/10 through 2011/12

<u>Account Type</u>	<u>2007/2008</u>	<u>2008/2009</u>	<u>2009/2010</u>
Bad Checks/Other	\$6,770	\$10,284	\$6,111
Short-Term Student Loans	\$30,779	\$48,900	\$34,112
Veteran Deferments (1)	\$16,814	\$20,989	\$28,393
Student Tuition/Fees	\$65,852	\$144,313	\$605,721
Title IV(2)	<u>\$100,439</u>	<u>\$130,245</u>	<u>\$25,381</u>
Total Write-Off	\$220,654	\$354,731	\$699,718

	<u>2007/2008</u>	<u>2008/2009</u>	<u>2009/2010</u>
Total Student Tuition/Fees	\$20,430,724	\$27,909,632	\$36,478,408
Percentage Change	12.60%	36.60%	30.70%
Write-Offs as a Percentage of Tuition Revenues	1.08%	1.27%	1.92%
Percentage Change	0.11%	0.19%	0.65%

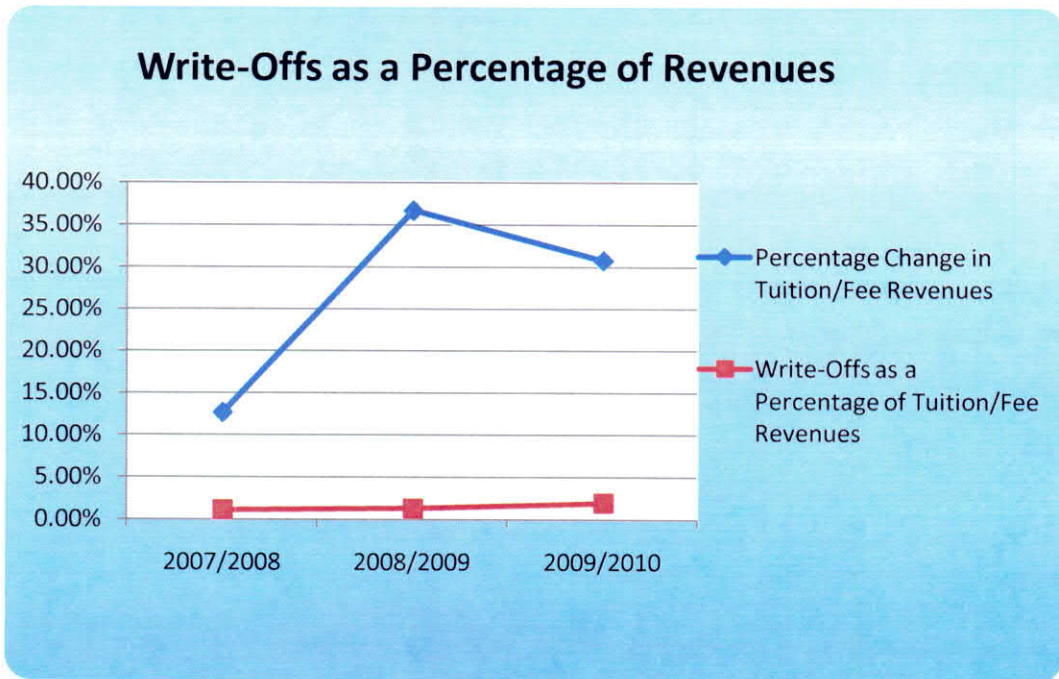
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>
Bad Debts Recovered	<u>50,382</u>	<u>39,429</u>	<u>176,334</u>

NOTE – Fiscal Year 2011/2012 accounts being charged off relate to amounts billed in fiscal year 2009/2010.

1. Deferment of student fees for 60 days in anticipation of payment of veteran tuition benefits. Veterans Affairs remits monies to both Veterans and Edison to pay for fees depending on which GI Bill they are on.
2. This amount represents return of federal financial aid due to student withdrawals.

EDISON STATE COLLEGE

Table II
Analysis of Delinquent Accounts Written Off
For Fiscal Years 2009/10 through 2011/12



Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 6

Approval to Remove College Property from Inventory

RECOMMENDATION:

The Administration recommends District Board of Trustees approval for the removal of College property from the College's inventory system.

STAFF ANALYSIS:

Florida Statute 274.05 and College Board Policy 6Hx6:4.08 require Board approval prior to removing College property from the inventory system. The attached list of tangible property includes the following:

- Capitalized items (cost \$5,000 and over): twenty four(24) items totaling \$217,551.64
- Non-capitalized items (cost \$1,000-\$4,999): one hundred seventy nine (179) items totaling \$313,838.56

College Operating Procedure 04-0105, Accountability for College-Owned Property, allows for the disposition of Board approved write-offs as follows: transfers to other governmental units within the College District, selling them at public auction by sealed bid, or by any other manner in accordance with statutes, rules, or Board Policy.

It is recommended that the Board approve the removal of College property from the inventory system and that the assets be reduced as appropriate.

FISCAL IMPACT _____ Yes X No _____ N/A

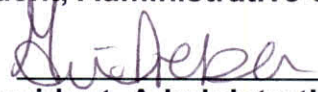
Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
Interim District President

EDISON STATE COLLEGE
 INVENTORY REMOVAL LISTING
 June 26, 2012- DISTRICT BOARD OF TRUSTEES WRITE-OFF

Non-Capitalized Items (Cost \$1,000 to \$4,999)

Property Number	Reason	Description	Acq. Date	Cost
1019	Obsolete	Kelly+One crash & burn+one	7/25/1986	2,553.16
4261	Obsolete	Toshiba Pro Laptop Computer	11/3/1995	3,509.00
4398	Obsolete	HP LaserJet 5 Printer	6/28/1996	1,229.00
5645	Obsolete	HP LaserJet 4000N Printer	6/16/1998	1,279.35
5768	Obsolete	HP LaserJet 4000N Printer	9/30/1998	1,340.00
5960	Obsolete	HP LaserJet 8000n Printer	4/14/1999	2,540.67
5975	Obsolete	HP LaserJet 4100TN Printer	4/7/1999	1,345.20
5980	Obsolete	HP LaserJet 4000N Printer	3/24/1999	1,218.99
6245	Missing	Distiller-FI Stree 2S	6/11/1999	2,196.72
6246	Missing	Microscope Trinox Plan	6/11/1999	1,350.00
6276	Obsolete	IBM 8271-F24	8/1/1999	3,276.00
6277	Obsolete	IBM 8271-F24	8/5/1999	3,276.00
6323	Obsolete	HP LaserJet 4050N Printer	10/13/1999	1,218.99
6367	Obsolete	Laerdal Torso	12/2/1999	1,125.00
6480	Obsolete	IBM 8275-416	1/27/2000	3,786.40
6509	Obsolete	Sharp LCD Projector	2/28/2000	3,059.00
6590	Obsolete	HP Laserjet 4050N Printer	4/26/2000	1,178.07
6763	Obsolete	Proxima DP 6850 Projector	6/8/2000	3,999.00
6764	Obsolete	Proxima DP 6850 Projector	6/16/2000	4,099.00
6837	Obsolete	Smart Board	8/30/2000	2,599.00
6843	Obsolete	Proxima Desktop Projector 6850	7/28/2000	4,749.00
6844	Obsolete	Smart Board	7/28/2000	2,484.00
6845	Obsolete	Smart Board	7/28/2000	2,484.00
6854	Obsolete	Smart Board	8/23/2000	3,443.00
6865	Obsolete	Proxima DP6850 Projector	9/7/2000	3,999.00
6920	Obsolete	Proxima DP6850 Projector	9/23/2000	3,999.00
6987	Obsolete	HP Laserjet 4050N Printer	9/7/2000	1,178.07
7251	Obsolete	Smart Board	1/10/2001	1,749.00
7285	Obsolete	HP Laserjet 4100n Printer	5/16/2001	1,355.45
7396	Missing	THOMAS SCIENTIFIC CUTT	5/21/2001	2,575.00
7399	Obsolete	HP LaserJet 4100N Printer	6/22/2001	1,355.00
7440	Obsolete	HP Laserjet 4100N Printer	6/7/2001	1,355.45
7460	Obsolete	HP Laserjet 4100N Printer	6/13/2001	1,355.45
7464	Obsolete	Dell PowerEdge 1550	6/7/2001	3,126.00
7594	Obsolete	Dell OptiPlex GX110	6/4/2001	1,331.00
7627	Obsolete	Dell OptiPlex GX150	6/30/2001	1,198.00
7628	Obsolete	Dell OptiPlex GX150	7/30/2001	1,198.00
7747	Obsolete	Dell OptiPlex GX150	10/24/2001	1,030.49
7749	Obsolete	Dell OptiPlex GX150	10/24/2001	1,030.49
7811	Obsolete	HP Laserjet 4100N Printer	2/14/2002	1,345.12

7902	Obsolete	Hitachi CP-S310 Projector	3/18/2002	2,300.00
7906	Obsolete	Dell - no model - no name	4/15/2002	3,822.00
7938	Missing	Abodia Lighted Slide	4/2/2002	1,254.00
7940	Obsolete	Elmo EV400 AF	4/2/2002	2,229.00
7970	Obsolete	HP Laserjet 4100N Printer	5/22/2002	1,345.12
8131	Obsolete	HP Laserjet 4100N Printer	10/7/2002	1,345.12
8200	Obsolete	Dell OptiPlex GX260	10/3/2002	1,186.00
8206	Obsolete	Dell OptiPlex GX260	10/3/2002	1,158.00
8211	Obsolete	Dell OptiPlex GX260	10/3/2002	1,158.00
8244	Obsolete	Dell OptiPlex GX260	10/1/2002	1,120.00
8273	Obsolete	Dell OptiPlex GX260	10/1/2002	1,120.00
8297	Obsolete	Dell PowerEdge 1650	9/4/2002	2,815.00
8413	Obsolete	Lexmark T520 Printer	1/10/2003	1,026.90
8501	Obsolete	Dell PowerVault 715N	10/3/2002	2,482.08
8503	Obsolete	Dell PowerVault 715N	10/3/2002	2,482.08
8519	Obsolete	Apple G4	3/14/2003	2,484.00
8520	Obsolete	Apple G4	3/14/2003	2,484.00
8521	Obsolete	Apple G4	3/14/2003	2,484.00
8555	Obsolete	Dell OptiPlex GX260	4/7/2003	1,184.00
8589	Obsolete	Dell PowerEdge 2600	4/22/2003	3,245.00
8671	Obsolete	Dell PowerEdge 2550	8/1/2002	3,483.00
8798	Obsolete	Dell OptiPlex GX260	6/17/2003	1,095.00
8806	Obsolete	Dell OptiPlex GX260	6/17/2003	1,347.01
8820	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8821	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8823	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8826	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8828	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8829	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8834	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8836	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8841	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8963	Obsolete	Dell OptiPlex GX260	6/30/2003	1,015.00
8967	Obsolete	Gateway MFATXPNT EL2 500SE	6/30/2003	1,178.00
9022	Obsolete	Dell OptiPlex GX270	7/23/2003	1,408.45
9025	Obsolete	Dell OptiPlex GX270	7/23/2003	1,408.45
9031	Obsolete	Dell Precision 360 Computer	7/14/2003	2,702.45
9084	Obsolete	Epson GT1000-Scanner	8/12/2003	1,350.00
9087	Obsolete	HP Color LaserJet 5500DN	8/12/2003	3,980.61
9102	Obsolete	Elmo ev-4400AF	9/10/2003	2,212.74
9104	Obsolete	Dell Latitude PP01L	9/23/2003	2,232.00
9107	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9110	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9111	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9112	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9113	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9114	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00

9115	Obsolete	Dell OptiPlex SX260	10/2/2003	1,056.00
9122	Obsolete	Dell OptiPlex GX270	10/9/2003	1,467.00
9233	Obselete	Dell PowerEdge 1750	12/2/2003	3,807.00
9262	Obselete	Dell PowerEdge 2600	2/18/2004	3,992.32
9274	Obsolete	Dell OptiPlex GX270	3/1/2004	1,255.42
9291	Obsolete	Dell OptiPlex GX270	3/12/2004	1,436.49
9305	Obselete	Barracuda Spam Firewall 300	4/20/2004	2,756.00
9309	Obsolete	HP LaserJet 3700DN	5/10/2004	1,695.82
9315	Obsolete	MAC Monitor	5/20/2004	1,368.00
9331	Obsolete	Dell OptiPlex GX270	6/3/2004	1,135.31
9335	Obsolete	Dell PowerEdge 1750	6/3/2004	3,441.15
9343	Obsolete	HP LaserJet 3700dn Printer	6/3/2004	1,695.82
9411	Obsolete	Dell OptiPlex GX270	6/10/2004	1,135.31
9458	Obsolete	ASK Proxima C420	6/17/2004	3,200.00
9500	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9503	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9505	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9506	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9516	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9518	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9519	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9550	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9623	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9629	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9630	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9712	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9752	Obsolete	Dell PowerEdge 700	6/16/2004	2,326.00
9754	Obsolete	Dell OptiPlex 270	6/16/2004	1,572.40
9802	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9812	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9853	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9859	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9862	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9863	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9865	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9868	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9871	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9872	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9873	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9874	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9875	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9876	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9895	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9896	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9897	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9929	Obsolete	Dell OptiPlex GX270	6/16/2004	1,572.40
9937	Obsolete	Dell OptiPlex GX270	6/16/2004	1,572.40

9945	Obsolete	Dell OptiPlex GX270	6/16/2004	1,572.40
9946	Obsolete	Dell OptiPlex GX270	6/16/2004	1,572.40
9953	Obsolete	Dell OptiPlex GX270	6/16/2004	1,572.40
9956	Obsolete	ASK Proxima Projector C420	6/17/2004	3,200.00
9957	Obsolete	ASK Proxima Projector C420	6/17/2004	3,200.00
9959	Obsolete	ASK Proxima Projector C420	6/17/2004	3,200.00
9962	Obsolete	ASK Proxima Projector C420	6/17/2004	3,200.00
9963	Obsolete	ASK Proxima Projector C420	6/17/2004	3,200.00
9999	Obsolete	Dell OptiPlex GX270	6/17/2004	1,135.31
10006	Obsolete	ASK Proxima Projector C420	6/25/2004	3,200.00
10024	Obsolete	Dell W5300 Mono Laser Printer	6/30/2004	1,102.50
10058	Obsolete	Symposium ID250	8/5/2004	1,999.00
10114	Obsolete	Dell OptiPlex GX270	8/18/2004	1,289.31
10205	Obsolete	Symposium ID250	10/14/2004	1,999.00
10223	Obsolete	Symposium ID350	10/14/2004	1,999.00
10242	Obsolete	Symposium ID350	10/14/2004	1,999.00
10331	Missing	Varian 3400 GC w/FID G-SN 3164	12/1/2004	1,598.30
10345	Missing	S151 CO2 Analyzer to i-SN Not on File	12/15/2004	2,540.00
10446	Obsolete	Dell OptiPlex GX270	10/14/2004	1,135.31
10455	Obsolete	Dell OptiPlex GX270	10/14/2004	1,135.31
10456	Obsolete	HP LaserJet 4350DN Printer	1/27/2005	1,818.79
10458	Obsolete	HP Color LaserJet 3700N Printer	1/26/2005	1,364.94
10624	Obsolete	HP Color LaserJet 3700N Printer	2/22/2005	1,898.84
10625	Obsolete	HP Color LaserJet 3700N Printer	2/22/2005	1,687.86
10630	Obsolete	HP LaserJet 4250N Printer	3/23/2005	1,066.44
10727	Obsolete	Smart Board	5/21/2005	1,483.00
10745	Obsolete	HP Color LaserJet 3700N Printer	5/26/2005	1,364.94
10776	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10796	Obsolete	Dell OptiPlex GX280	6/14/2005	1,023.75
10806	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10808	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10809	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10822	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10861	Obsolete	Dell OptiPlex GX280	6/21/2005	1,173.13
11208	Obsolete	Procurve switch 2650 j4a99b	8/19/2005	1,640.85
11224	Obsolete	Lexmark T630 Printer	9/15/2005	1,250.00
11478	Missing	Shaker-SN 600111794	4/7/2006	1,114.75
11622	Obsolete	Dell OptiPlex GX620	11/22/2006	1,018.00
11652	Missing	Centrifuge Rotor - ite-SN Not on File	5/4/2007	2,083.79
11683	Broken	HP LaserJet 4350N Printer	1/24/2007	1,227.35
11718	Broken	Dell Latitude D620	5/4/2007	1,611.70
11957	Broken	HP LaserJet 4250N Printer	7/11/2007	1,131.84
12001	Broken	Dell OptiPlex 755	1/11/2008	1,290.00
12509	Broken	Dell OptiPlex 755	11/19/2008	1,290.00
13114	Broken	HP DesignJet 130 Printer	3/24/2009	1,246.95
13319	Broken	HP DesignJet 110 Printer	11/3/2009	1,045.99
Total Items 180				\$ 314,973.87

Capitalized Items (Cost >\$5,000)

4341	Obsolete	LifePack II Cardiac Monitor	7/1/1995	8,051.25
4342	Obsolete	LifePack II Cardiac Monitor	7/1/1995	8,051.25
4343	Obsolete	LifePack II Cardiac Monitor	7/1/1995	8,051.25
4344	Obsolete	LifePack II Cardiac Monitor	7/1/1995	8,051.25
5190	Missing	SHARP-VISION LCD PROJ	7/1/1996	5,425.00
6258	Obsolete	Dell PowerEdge 6300	7/1/1999	10,495.00
6469	Obsolete	Dell PowerEdge 4350	7/1/1999	5,223.00
7291	Obsolete	1992 Ford Ambulance	7/1/2000	9,500.00
8083	Obsolete	Packateer Packet Shaper 2500	7/1/2001	10,400.00
8311	Obsolete	Dell PowerEdge 2650	7/1/2002	7,179.00
8340	Obsolete	Cisco Systems DS-C9020-20K9	12/4/2002	7,575.86
8381	Obsolete	HP DesignJet 800 Printer	7/1/2002	6,248.13
8576	Obsolete	IBM 8275-326	7/1/2002	6,702.80
8733	Obsolete	Alcatel OmniStack 6148	7/1/2002	5,860.55
9119	Obsolete	Cisco AS5300, labeled "102"	10/8/2003	6,646.98
9969	Obsolete	ASK Proxima Projector C420	6/17/2004	6,379.94
9982	Obsolete	ASK Proxima Projector C420	6/17/2004	6,379.95
10043	Obsolete	ASK Proxima Projector C420	6/30/2004	6,379.95
10169	Obsolete	Alcatel OmniSwitch 7700	9/21/2004	40,094.50
10770	Trade-In	Barracuda Spam & Virus Firewall 600	6/10/2005	8,099.00
10771	Trade-In	Barracuda Spam & Virus Firewall 600	6/10/2005	8,099.00
11616	Missing	Bench-Top Freeze Dryer	10/20/2006	9,213.99
11970	Obsolete	Alcatel OmniSwitch R-9 slot chassis	8/21/2007	12,778.14
Total Items 23				\$ 210,885.79
				Grand Total \$ 525,859.66

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 7

Approval of the Fiscal year 2012-13 Budget and Operating Plans

RECOMMENDATION:

The administration recommends District Board of Trustees approval of the Fiscal Year 2012-13 Edison State College Budget and Operating Plans.

STAFF ANALYSIS:

The 2012-13 Budget and Operating Plans document consists of the College's Operating Budget, Collegiate High Schools Budget, Capital Outlay Budget, Technology Budget, Financing Corporation Budget, Student Tuition and Fees, Investment Policy and Salary Schedule which require Board approval. Additional information is also included in the document and has been provided for information only. This document has been prepared in compliance with Florida Administrative Rule 6A-14.0716 and Florida Statutes 1011.30.

The first draft of the 2012-13 Budget and Operating Plans document was reviewed at the May Board of Trustees workshop. A final draft is submitted for your approval.

Attachment

FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 7(a)

Approval to Transfer Unrestricted Fund Balance

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of a transfer of the Unrestricted Fund Balance to the Unexpended Plant Fund.

STAFF ANALYSIS:

The College requests that the District Board of Trustees approve a transfer in the amount of \$1,400,000 from the Current Unrestricted Fund 1 to the Unexpended Plant Fund 7. This transfer is requested in support of the College's Technology Plan, supporting on-going capital needs including additional parking or parking lot improvements.

In accordance with Rule 6A-14.0716, Florida Administrative Code, transfers from the Current Unrestricted Fund require approval by the College Board of Trustees as well as the Department of Education, Chancellor for Florida Colleges.

FISCAL IMPACT Yes No N/A

Funding Source: Operating Fund Amount: \$ 1,400,000
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ 1,400,000

Attachment

REQUESTED BY: 
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
District Interim President

31(a)

BUDGET AMENDMENT REQUEST

COLLEGE: Edison State College

FISCAL YEAR: 2011-2012

Be it resolved that the District Board of Trustees, Edison State College, in meeting assembled, pursuant to Section 1011.30, Florida Statutes, and Rule 6A-14.0716(3)(b), Florida Administrative Code, hereby requests the State Board of Education to approve amendments to the college budget for the fiscal year as follows:

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

 X

(1) **JUSTIFICATION:** To budget transfer of funds from Fund I (Current Fund - Unrestricted) to:

Fund	Amount	Explanation
7	\$1,050,000	Transfer is requested from Fund 1 in support of current technology and on-going capital needs.
7	\$350,000	Transfer is requested from Fund 1 in support of future construction needs for parking.

_____ (2) **CHANGE IN FUND BALANCE:** Notification necessary only if New Fund Balance is less than 5%
New Fund Balance _____ %

CERTIFIED AS
APPROVED BY
BOARD:

_____ BOARD APPROVAL DATE: _____
President (as Secretary of the Board)

DEPARTMENT OF EDUCATION

CERTIFIED AS
APPROVED BY
DEPARTMENT
OF EDUCATION:

_____ CHANCELLOR, THE FLORIDA COLLEGE SYSTEM

DATE: _____
31(b)

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 9

Approval To Enter Into Amendment Number One To The Interim President Contract Between The Board Of Trustees Of Edison State College and J. Dudley Goodlette

RECOMMENDATION:

The Administration recommends District Board of Trustees approval to enter into Amendment Number One To The Interim President Contract Between The Board Of Trustees Of Edison State College and J. Dudley Goodlette.

STAFF ANALYSIS:

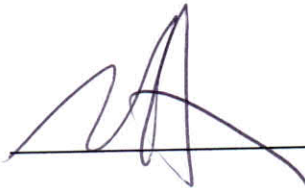
On January 14, 2012 the District Board of Trustees entered into an Interim President Contract between the Board of Trustees of Edison State College and J. Dudley Goodlette whereby J. Dudley Goodlette agreed to serve as Interim District President of Edison State College through August 1, 2012. The District Board of Trustees has now approved a contract whereby Jeffery S. Allbritten, Ph.D. will serve as the new District President commencing July 31, 2012. It is recommended that the contract of J. Dudley Goodlette be extended through August 15, 2012, in order to provide for an orderly transition.

FISCAL IMPACT X Yes _____ No _____ N/A

Funding Source: Contingency Amount: \$ 9,837
Will this action result in a Budget Amendment? X Yes _____ No
If yes, indicate the dollar amount: \$ 9,837

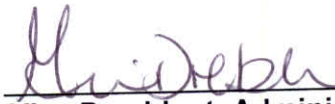
Attachment

REQUESTED BY:



General Counsel

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

**AMENDMENT NUMBER ONE
TO THE INTERIM PRESIDENT CONTRACT
BETWEEN
BOARD OF TRUSTEES OF EDISON STATE COLLEGE
AND J. DUDLEY GOODLETTE**

THIS AMENDMENT NUMBER ONE TO THE INTERIM PRESIDENT CONTRACT BETWEEN THE BOARD OF TRUSTEES OF EDISON STATE COLLEGE AND J. DUDLEY GOODLETTE effective this 26th day of June 2012, by and between The Board of Trustees of Edison State College, hereinafter "College", and J. Dudley Goodlette:

WITNESSETH

WHEREAS, College and Goodlette are parties to that certain Interim President Contract ("Contract") entered into on January 14, 2012 a true and correct copy of which is attached hereto;

WHEREAS, the Contract provides that J. Dudley Goodlette will serve as the president of College and perform all duties and assume all responsibilities as president; and

WHEREAS, the Contract provides that the term of the contract shall be from January 14, 2012 through August 1, 2012; and

WHEREAS, the parties now desire to extend the Contract for two additional weeks through August 15, 2012.

NOW, THEREFORE, in consideration of the promises contained herein and for other good and valuable consideration, College and Vendor agree as follows:

1. The foregoing recitals are true and correct and are herein incorporated by reference.
2. The term of the Contract is hereby extended through August 15, 2012.
3. Except as expressly amended by this agreement all other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date last shown below:

**BOARD OF TRUSTEES OF
EDISON STATE COLLEGE**

By: Ann E. Berlam, Chair

J. Dudley Goodlette

Dated: _____

Dated: _____

Approved as to form:

By: _____
General Counsel

INTERIM PRESIDENT CONTRACT
Between
Board of Trustees of Edison State College
And J. Dudley Goodlette

This Contract is made on the date last shown between The Board of Trustees of Edison State College, hereinafter ESC or "college", and J. Dudley Goodlette, hereinafter Goodlette:

1. EMPLOYMENT:

ESC employs Goodlette, and Goodlette hereby accepts such employment, on the terms described hereafter.

2. TERM:

The term of this contract shall be from January 14, 2012 through August 1, 2012. Either ESC or Goodlette, EACH WITH OR WITHOUT CAUSE, may earlier terminate this contract by giving the other party 30 days written notice of intent to terminate this contract by hand delivery or by placing said notice, postage prepaid, in the United State mail, and once it is given, said notice may not be cancelled or retracted without the written consent of the other party and the notice shall be effective on the thirtieth day.

The parties may jointly elect, in writing signed by each party, to continue the term of this contract on a month to month basis after August 1, 2012, and each shall give the other notice of their desire to do so before August 1, 2012.

3. COMPENSATION AND BENEFITS:

Goodlette shall be an employee of ESC and shall receive a salary of \$16,666.66 per month, prorated on a daily basis for any partial month during the contract, and he shall be entitled to all standard benefits allowed to other employees of ESC. In addition, he shall receive a vehicle allowance of \$800.00 per month for each month prior to the termination of this contract. The vehicle allowance is paid in lieu of any millage allowance for in district or out of district travel Salary and benefits are payable monthly on the regular payroll schedule of ESC.

Goodlette shall be entitled to five "floating" leave days during the initial term of this contract. He shall accrue sick leave and annual leave at the same rate as other college employees. He will not be paid for unused sick, vacation or floating leave upon expiration or termination of this contract.

4. DUTIES:

Goodlette shall act as the president of ESC and perform all duties and assume all responsibilities as president as may be prescribed by the laws of the State of Florida, the rules and regulation of the State Department of Education, and the policies and directives of the Board of Trustees of the Board of Trustees of Edison State College. Goodlette shall, among other duties and not in limitation thereof, oversee, manage and coordinate all day to day activities of ESC; retain qualified faculty and administrative and

staff, and take appropriate action to discipline or dismiss same if necessary; promote admissions; maintain the college physical plant; promote the expansion of the college's direct support organization; oversee and be responsible for the development of the budget for the college; ensure that all accreditation requirements are complied with, and accurately and timely transmit same to the appropriate accreditation agencies; ensure adherence to the controls and procedures designed to maintain the accuracy of the college's financial statements and fiscal health and integrity; ensure adherence to the Florida Open Government and Public Records laws, and maintain appropriate communications in accordance with Florida law and Board of Trustee policies, with the Board Chairperson and Board Members, and carry out the policies of the Board of Trustees; attend all meetings of the Board of Trustees and the Board Committees, unless excused by the Chairman, and provide staff to ensure the adequacy of facilities and equipment for the conduct of such meetings; maintain communications with, and request legal advice from, the attorney or attorneys hired by the Board of Trustees; faithfully, diligently, exclusively and competently devote his full time and attention and energy to the business of the college. He may, and is encouraged to, devote a reasonable amount of time, to civic and educational activities that promote the interests of the college, provided same does not interfere with his duties to the college.

Goodlette shall not have any interest, financial or otherwise, direct or indirect, in any activity which is, or raises the appearance of, a conflict or impropriety in the discharge of his duties. Further, Goodlette shall not engage in any act of immorality, misconduct in office, incompetency, gross insubordination, willful neglect of duty, or drunkenness, nor be convicted of a crime involving moral turpitude.

Goodlette shall return all equipment owned by the college to the college upon termination of this contract, without deletion of any material, e mail, text or other communication which may be deemed a public record under Florida law.

5. EVALUATION OF GOODLETTE:

The Board of Trustees may, but are not required to, perform an evaluation of Goodlette's performance and service to the college, and Goodlette shall cooperate with the conduct of that evaluation, and Goodlette shall endeavor to meet goals that may be developed by the Board of Trustees, in accordance with the terms of this contract.

6. COOPERATION WITH INCOMING PRESIDENT:

Provided the next incoming regular president of the college requests same, Goodlette shall cooperate in providing the incoming president with information, schedules, and status reports for ongoing activities of the college, pending or incomplete activities, and all other information needed for the incoming president to be made fully aware of the status of all activities and issues concerning the college. Although Goodlette shall continue to be paid at a daily rate under this contract for services provided under this paragraph, Goodlette may not at that time be the interim president, having been replaced by the hiring of an incoming president. Goodlette's responsibilities

under this paragraph shall not extend longer than 30 days after the hiring of the incoming president.

7. DISABILITY OR DEATH:

This contract shall terminate immediately upon the death of Goodlette with no further rights or responsibilities remaining, except that Goodlette's heirs, personal representative or executor shall immediately return all college communication equipment, public records, and other college documents to ESC, without deletion of any message, e mail, text or other communication whatsoever. Deletion may occur only after a determination in writing by ESC that the matter to be deleted is not a public record under Florida law.

At the option and discretion of ESC, this contract shall terminate, with no further rights or responsibilities remaining, upon the illness, injury or disability of GOODLETTE That prevents him from performing his duties under this contract for a period of seven business days or longer, and the 30 day notice of termination described elsewhere in this contract, shall not apply. Goodlette shall ensure that his personal representative, and all other persons in possession of same, immediately return all college communication equipment, public records, and other college documents to ESC, without deletion of any message, e mail, text or other communication whatsoever. Deletion may occur only after a determination in writing by ESC that the matter to be deleted is not a public record under Florida law.

8. RESTRICTION ON FURTHER EMPLOYMENT WITH ESC:

Goodlette shall not apply for nor seek appointment as the incoming "permanent" president of the college. Goodlette acknowledges that ESC has begun the process of hiring a new "permanent" president. Goodlette acknowledges that neither this contract, nor any representation made, shall establish, warrant or indicate any expectation of continued employment with ESC beyond the terms of this contract.

9. MISCELLANEOUS:

This contract is binding on the parties, and their heirs, successors, personal representatives and assigns. This contract may not be assigned by Goodlette and is a contract for his personal services. This contract shall be governed by the laws of the State of Florida. This contract constitutes the entire agreement of the parties, and supersedes all prior oral or written agreements, promises or representations between the parties. Any amendments to this agreement must be in writing signed by the parties. If any portion of this contract shall be declared invalid or unenforceable, said determination shall not affect the remainder of this contract.

This contract shall be executed in duplicate originals, with each party receiving one of the originals.

Notices required under this contract shall be effective if mailed by regular United States mail to:

Edison State College
Chair of the Board of Trustees
8099 College Parkway
Fort Myers, Florida 33919-5566

and

J. Dudley Goodlette
3316 NW 5th Avenue
Naples, Florida 32607

IN WITNESS WHEREOF, the parties have executed this Contract as of the date last shown below:

**BOARD OF TRUSTEES OF
EDISON STATE COLLEGE**



By: Ann E. Berlam, Chair



J. Dudley Goodlette

Dated: Jan. 14, 2012

Dated: 1/14/2012

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 10

**Approval to Discuss and Approve the Interim District
President's Performance Evaluation**

RECOMMENDATION:

The Administration recommends District Board of Trustees
approval of Interim District President's Performance
Evaluation.

STAFF ANALYSIS:

Discussion and approval of the evaluation of the District President is consistent with Florida Statute § 1008.45(3), Florida Statute § 1012.86(3)(b), and Florida Department of Education Administrative Rule 6A-14.026. It is recommended that the District President's evaluation be approved and transmitted to the Chancellor of the Division of Community Colleges.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Interim Director, Human Resources

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
Interim District President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 11

**Approval to Amend District Board of Trustees Policy Number
6Hx6:1.05 – Edison State College Financing Corporation**

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the proposed amendment to District Board of
Trustees Policy Number 6Hx6:1.05.**

STAFF ANALYSIS:

Existing Policy 6Hx6:1.05 states the purposes of the Edison State College Financing Corporation and the conditions it must satisfy in order to use the property, facilities and personal services of Edison State College.

The purpose of this proposed rule amendment is to revise the current Policy 6Hx6:1.05 to make it clear that the permissible expenditures by the Edison State College Financing Corporation under Board Policy 6Hx6:1.05 includes capital, operating and non-operating expenditures.


FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____

General Counsel

FUNDING VERIFIED AND APPROVED BY: _____

Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____

Interim District President

TITLE: EDISON STATE COLLEGE FINANCING CORPORATION

AUTHORITY: Florida Statute 1001.64; 1004.70

POLICY:

Pursuant to Section 1004.70, Florida Statutes, the Edison State College District Board of Trustees has certified Edison State College Financing Corporation ("Financing Corporation"), as a community college direct support organization, whose purposes are to (i) provide housing opportunities for the students of the College; (ii) to finance capital projects to meet current and future needs of the College, such as student housing, parking facilities, and/or other improvements; (iii) manage and invest funds held by it; (iv) operate or administer contracts for auxiliary enterprises and or (v) any other proper activity of Edison State College. In pursuing the foregoing purposes the Financing Corporation shall have the authority to transfer funds to the College or to make expenditures on the College's behalf, either of which may include providing funding for capital, operating and non-operating expenditures, provided that such expenditures are for the benefit of the College.

The District President of the College is authorized to implement the Board's procedures and guidelines to allow the Financing Corporation the use of property, facilities and personal services pursuant to the provisions of Section 1004.70, Florida Statutes, as may be amended. In order to use such property, facilities and personal services, the Financing Corporation shall:

1. Maintain exemption from Federal income tax as an organization described in section 501(c) (3) of the Internal Revenue Code.
2. Maintain bylaws which provide that (i) the College District President or his or her designee and (ii) a designee of the Chairman of the District Board of Trustees, will serve as members of the board of Directors and the Executive Committee of the Financing Corporation.
3. Employ an independent auditing firm, and submit (i) annual audited financial statements and management letters, (ii) a copy of the Financing corporation's Form 1023 Application for Recognition of Exemption filed with the IRS and (iii) annual Form 990's as filed with the IRS, to the District Board of Trustees and the District President of the College.

Effective Date: 11/27/07; 02/18/09; 02/28/12; 06/26/12

TITLE: EDISON STATE COLLEGE FINANCING CORPORATION

4. Submit an annual budget to the District Board of Trustees.
5. Provide in its By-Laws that the President of the Financing Corporation shall be appointed by, and shall be responsible to, the District President of Edison State College.
6. Adopt and maintain an investment policy as approved by the District Board of Trustees.
7. Operate in accordance with Section 286.011, Florida Statutes (the Sunshine Law).
8. Operate in a manner consistent with the mission of Edison State College and the goals of the Florida College System institution and in the best interest of the state.
9. Not undertake any activity or enter into any transaction or contract that creates any liability for the College, without advance written approval by the President of College.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 12

**Approval to Amend District Board of Trustees Policy Number
6Hx6:1.06 – *The Edison State College Investment Policy***

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the proposed amendment to District Board of
Trustees Policy Number 6Hx6:1.06.**

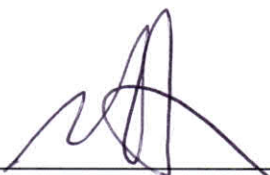
STAFF ANALYSIS:

Policy 6Hx6:1.06 addresses the requirements of Section 218.415, Florida Statute, regarding the adoption of a local policy to address the investment of funds in excess of those required to meet current expenses. The current revision to Policy 6Hx6:1.06 is to ensure that the Policy continues to be aligned with Florida Statutes and reflects current administrative titles.


FISCAL IMPACT _____ Yes No _____ N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:  _____
General Counsel

FUNDING VERIFIED AND APPROVED BY:  _____
Vice President, Administrative Services

APPROVED FOR AGENDA BY:  _____
Interim District President

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

AUTHORITY: Florida Statute 218.415, State Board of Education Rule 6A-14.0765

POLICY:

1. Scope and General Guidelines

- A. This Investment Policy applies to the surplus funds, in excess of those required to meet current **expenses**.
- B. Management of the Fund shall be in accordance with Florida Statute 218.415, State Board of Education rule 6A-14.0765, and Edison State College policy.
- C. Subject to the limitations provided above and throughout the Investment Policy, the Investment Manager shall have managerial discretion in terms of asset mix, security selection and timing of transactions.

2. Investment Objectives

The Fund's primary objective is to place the highest priority on the safety of principal and liquidity of funds to meet cash flow demands. A secondary objective is to maximize investment income while providing minimal risk of market volatility. As a tertiary objective, the portfolio seeks to outperform its benchmark on a total return basis.

3. Performance Measurement

In order to assist in the evaluation of the portfolios' performance, the College will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the College to measure its returns against other investors in the same markets.

- A. The short-term investment portfolio shall be evaluated in comparison with the weighted average return (net book value rate of return) of the Standard & Poor's Local Government Investment Pool All 30 Day rate (LGIP30D). The Standard & Poor's LGIP30D represents Government Investment Pools that maintain a stable net asset value of \$1 per share with an average maturity of 30 days and is rated in Standard & Poor's two highest money market fund rating categories: "AAAm" and "AAm."

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

- B. The long-term investment portfolio shall be designed with the annual objective of achieving a comparable return to the Merrill Lynch 1-3 Year Treasury Index. The Merrill Lynch 1-3 Year Treasury Index represents all U.S. Treasury securities maturing over one year, but less than three years. This maturity range is an appropriate benchmark based on the objectives of the College.

4. Prudence and Ethical Standards

Investments shall be made in accordance with the “Prudent Person Rule,” which states that: “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.”

Any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of “Prudent Expert”. The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

5. Authorized Investments

In accordance with Section 218.415 (16), investments shall be limited to fixed income securities selected from the following types:

- A. The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Sec. 163.01, FS.
- B. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- C. Interest-bearing time deposits or savings accounts in qualified public depositories as defined in Sec. 280.02, FS.
- D. Direct obligations of the United States Treasury.
- E. Federal agencies and instrumentalities.

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

- F. Securities of, or other interest in, any open-ended management type instrument company or investment trust registered under the Investment Company Act of 1940, 15USC ss 80a-1, provided that the portfolio of such instrument company or investment trust is limited to obligations of the United States Government or any such agency or instrumentality thereof.
- G. Other investments authorized by law or by ordinance for a county or a municipality.
- H. Other investments authorized by law or by resolution for a school district or special district.

It should be recognized that certain securities may meet the above definition of an authorized investment but their risk characteristics, as created by their structure, may be such that a prudent person would deem them inappropriate for the Fund. Securities of this type, which are prohibited include:

- A. Reverse repurchase agreements
- B. Floating rate securities whose coupon floats inversely to an index or whose coupon is determined based upon more than one index
- C. Tranches of Collateralized Mortgage Obligations (CMO) which receive only the interest or principal from the underlying mortgage securities; commonly referred to as "IO's" and "PO's"
- D. Derivatives and other securities whose future coupon may be suspended because of the movement of interest rates or an index. The only exceptions allowed are (1) "plain vanilla" floating rate notes which would have their coupon rate of interest directly linked to a published interest rate index such as LIBOR or U.S. Treasury Bills and (2) other authorized investments specifically listed above which, by the most strict interpretation, may be considered a derivative (e.g. AAA-rated Asset-Backed and Mortgage-Backed Securities).
- E. Any financial institution or company domiciled in the United States, or foreign subsidiary of a company domiciled in the United States, which directly or through a United States or foreign subsidiary makes any loan, extends credit of any kind or character, advances funds in any manner, or purchases or trades any goods or services with Cuba, the government of Cuba, or any company doing business in Cuba in violation of federal law.
- F. Any financial institution or company domiciled outside of the United States if the President of the United States has applied sanctions against the foreign country in which the institution or company is domiciled pursuant to Sec. 4 of the Cuban Democracy Act of 1992.

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

6. Maturity and Liquidity Requirements

The Fund shall be constructed in such a manner as to provide sufficient liquidity to pay obligations as they come due. To the extent possible, investment maturities will be matched with known cash needs and anticipated cash-flow requirements.

7. Portfolio Composition

Recognizing that market volatility is a function of duration, the Investment Manager shall maintain the Fund as a short-term duration portfolio. Additionally, it is recognized that proper diversification is considered a prudent investment approach. Diversification guidelines with maximum investment limits are defined in the Edison State College Investment Operating Procedure.

8. Risk and Diversification

Investments held shall be diversified to the extent practicable to control the risk of loss resulting from over concentration of assets in a specific duration, issuer, instrument, dealer or bank through which financial instruments are bought and sold. Diversification strategies shall be reviewed and revised quarterly by the Investment Committee.

9. Authorized Investment Institutions and Dealers

The Investment Manager will maintain an approved list of investment institutions and dealers for the purchase and sale of securities. The Investment Manager is responsible for establishing and maintaining the approved list and will make it available to the Investment Committee quarterly.

10. Third-Party Custodial Agreements

All securities purchased by Edison State College or by its approved Investment Manager under this Policy shall be properly designated as an asset of the College and held in safe keeping by a third party custodial bank or other third party custodial institution. If a bank or trust company serves in the capacity of Investment Manager, said bank or trust company could also perform required custodial and reporting services. No withdrawal of securities, in whole or in part, shall be made from safekeeping except by those designated within the Investment Management and Custodial Agreement between the Custodian and the College.

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a “delivery vs. payment” basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

11. Master Repurchase Agreement

All approved institutions and dealers transacting repurchase agreements are to execute and perform as stated in the master repurchase agreement and all transactions are to adhere to the requirements of the master repurchase agreement.

12. Bid Requirement

The Investment Manager shall execute purchases and sales in a competitive bid environment wherein at least three (3) offers or bids are obtained for each security. Exceptions to this approach may be made when (1) prices for purchases/sales are compared to systems providing current market prices and deemed reasonable, (2) when the security to be purchased is unique to one institution and has the approval of the Investment Committee or (3) the security has recently been issued and is trading at the same price by all financial institutions.

13. Internal Controls

The Vice President of ~~Financial Administrative~~ Services will establish a system of internal controls as described in College Administrative Procedures No. 6037. The internal controls will be reviewed by the Investment Committee and Independent Auditors as part of any financial audit periodically required. The controls will be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College.

14. Continuing Education

The Vice President of ~~Administrative~~ Services ~~or the Director of Accounting Services~~ will annually complete eight hours of continuing education in subjects or courses related to investment practices and products.

TITLE: THE EDISON STATE COLLEGE INVESTMENT POLICY

15. Reporting

Unless otherwise indicated, the following are the responsibilities expected of the Investment Manager:

- A. Monthly reporting of holdings and transactions occurring in the Fund to the Edison State College Investment Committee. This report is to include at least (1) all assets held by the Fund by class/type, book value, approximate market value, income earned, accrued income and (2) all transactions occurring in the Fund during the month.
- B. Quarterly reporting of the Fund's performance. The Investment Manager will report the Fund's total rate of return, which reflects the true earnings of the Fund and incorporates cash flows, changes in market value and income earned to the Edison State College Investment Committee.
- C. Calculation of the Fund's total rate of return will comply with the performance measurement standards as defined by the Association of Investment Management and Research (AIMR).

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 13

**Approval to Amend District Board of Trustees Policy Number
6Hx6:2.03 – *Discrimination and Harassment Policy***

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the proposed amendment to District Board of
Trustees Policy Number 6Hx6:2.03.**

STAFF ANALYSIS:

Policy 6Hx6:2.03 implements the provisions of the Florida Educational Equity Act prohibiting discrimination or harassment based upon race, ethnicity, national origin, gender, disability, or marital status against a student or an employee at the College. The purpose of this amendment is to revise the current Policy to ensure that the Policy continues to be aligned with Florida Statutes and federal law.

FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

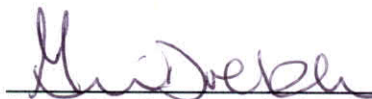
Attachment

REQUESTED BY:



General Counsel

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

TITLE: DISCRIMINATION AND HARASSMENT POLICY

AUTHORITY: Florida Statute 1000.05; 1001.64 (18); 1001.65 (3)

POLICY:

Edison State College is committed to providing an educational and working environment free from discrimination or harassment based on such factors as race, color, sex, age, religion, national origin, ethnicity, disability, sexual orientation, genetic information, marital status, or veteran's status. Edison State College, as a matter of policy and in compliance with Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, the Florida Civil Rights Act of 1992 for employees, Title IX of the Education Act of 1972 and the Florida Education Equity Act, absolutely opposes any act of discrimination or harassment and strictly prohibits and will not tolerate such action, whether those involved stand in a subordinate-supervisory relationship, student-faculty relationship, student-student relationship or others doing business with Edison State College.

For purposes of this Policy "discrimination" includes, but is not limited to, action with partiality or prejudice for or against a person of a group on the basis of one of the protected categories above.

For the purposes of this Policy "harassment" includes, but is not limited to, verbal, physical, and visual conduct that creates an intimidating, offensive, or hostile working or educational environment or that interferes with work performance or educational opportunities.

There are two types of educational/workplace sexual harassment. The first is "quid pro quo" which generally means that type of harassment where a person is promised better

TITLE: DISCRIMINATION AND HARASSMENT POLICY

employment conditions such as a promotion or a desired transfer or, in the alternative, is threatened with lesser conditions such as a demotion or termination if the person refuses sexual overtures from a supervisor or some other person in the management structure of the employer. The second type of sexual harassment is a "hostile environment." A hostile environment is created by a pervasive sexually oriented work/educational atmosphere. For example, disparagement related to one's sex, unwelcome sexual flirtations, sexually offensive jokes or comments, and sexually offensive material displayed in the workplace can create a sexually hostile environment. A sexually hostile environment will exist if the type of conduct described above has the purpose or effect of unreasonably interfering with an individual's work performance or academic or professional performance or creating an intimidating, hostile or offensive working or educational environment.

Edison State College is also equally opposed to willful and intentional bad faith claims of discrimination or harassment. Bad faith claims are those that are known or should be known by the alleging employee/student to be false. The College takes this strong stand because such claims often affect the future employment and important family relationships of, not only the claimant, but also the person against whom the claim is made.

If an employee or student becomes aware of any behavior that may constitute discrimination or harassment, it is the responsibility of that person to report such conduct. Discrimination or harassment complaints or concerns may be reported to the designated Equity Officer. Additionally, employees should notify their immediate supervisor, the Associate Vice President District Director of Human Resources at (239) 489-9495 or the Executive District Vice President, Legal Affairs and General Counsel at (239) 432-5235.

TITLE: DISCRIMINATION AND HARASSMENT POLICY

Students should notify either the ~~Dean-District Vice President~~, Student Services at (239) ~~433-6950~~ or the ~~Vice-President-District Director~~, Human Resources at (239) ~~489-9495~~.

Any report of alleged discrimination or harassment will be promptly and fully investigated by the individual contacted above or his or her designee in accordance with College Operating Procedure 05-0102, Discrimination and Harassment Complaint Procedure. The College will protect the confidentiality of the persons involved to the extent possible.

Appropriate disciplinary action will be taken against any employee, student or applicant who is determined to have violated this policy against discrimination or harassment or against anyone who knowingly files false claims of discrimination or harassment. Based on the seriousness of the offense, disciplinary action may include a verbal or written reprimand, suspension, or termination. Certain disciplinary actions, as determined by the President, may require action by the District Board of Trustees, depending upon the nature of the offenses and the resulting severity of the action to be taken. In such cases, the District President will recommend appropriate action to the District Board of Trustees following the completion of the investigation and the communication of the District President's position to the individuals involved. Claims of discrimination or harassment made against a student may be referred to the student disciplinary committee. Results of the hearing may lead to suspension or expulsion.

Retaliatory action against anyone filing a valid complaint of any type of discrimination or harassment will not be tolerated. The individual investigating such reports or claims on behalf of the College, with the District President's full support, will make all efforts necessary to safeguard against any retaliation against any individual involved in the discrimination or harassment claim and any witnesses interviewed during the investigatory process.

TITLE: DISCRIMINATION AND HARASSMENT POLICY

This policy is intended to reflect applicable laws regarding discrimination and harassment, as such laws may from time to time be stated or clarified, and to provide no greater or lesser protection than the laws provide. This policy is to be interpreted and applied with that understanding.

The Assistant General Counsel has been appointed as the Equity Officer. Questions pertaining to discrimination or harassment should be addressed to the ~~Associate Vice President~~ Assistant General Counsel at (239) 489-9495, or 8099 College Parkway, Fort Myers, FL 33919.

Effective Date: 4/23/92; 2/16/93; 11/21/96; 11/25/97; 4/28/98; 08/99; 6/25/02; 08/23/05; 02/18/09; 1/26/10; 06/26/12

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 14

Approval to Amend District Board of Trustees Policy Number
6Hx6:2.05 – *Equal Access/Equal Employment Opportunity*

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the proposed amendment to District Board of Trustees Policy Number 6Hx6:2.05.

STAFF ANALYSIS:

Policy 6Hx6:2.05 implements the provisions of the Florida Educational Equity Act. The purpose of this proposed amendment is to revise the current Policy to ensure that the Policy continues to be aligned with Florida Statutes and federal law.

FISCAL IMPACT _____ Yes ___X___ No _____ N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____


Attachment

REQUESTED BY:



General Counsel

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

TITLE: EQUAL ACCESS/EQUAL EMPLOYMENT OPPORTUNITY

AUTHORITY: Florida Statute 1001.64 (18); 1001.65 (3)

POLICY:

The following guidelines regarding Equal Employment/Equal Access Opportunities shall be maintained:

1. Edison State College, in implementing both the spirit and the letter of the Civil Rights Act of 1964, is dedicated to the principle of equal employment opportunity for all persons without regard to race, religion, color, national origin, ethnicity, sex, age, marital status, veteran's status, sexual orientation, disability, or genetic information
2. Edison State College offers its services to all persons without discrimination. No person will be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for reasons of race, religion, color, national origin, ethnicity, sex, age, marital status, veteran's status, genetic information, sexual orientation, or disability. This policy of equal access applies to all programs, activities and facilities of the College regardless of type or location.
3. The District President is authorized to designate the Equity Officer for Equal Access/Equal Opportunity and for the Educational Equity Act.

The Associate-Vice President of Human Resources Assistant General Counsel has been appointed as the Equity Officer. Questions pertaining to educational equity, equal opportunity or equal access should be addressed to the ~~Coordinator~~ Assistant General Counsel at (239) 489-9495 or 8099 College Parkway, Fort Myers, FL 33919.

Effective Date: 4/23/92; 11/25/97; 6/25/02; 08/23/05; 02/18/09; 1/26/10; 6/26/12

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 15

**Approval to Amend District Board of Trustees Policy Number
6Hx6:6.03 – *Substitution Policy for Students with Disabilities***

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the proposed amendment to District Board of
Trustees Policy Number 6Hx6:6.03.**

STAFF ANALYSIS:


Policy 6Hx6:6.03 addresses the College's substitution policy for students with disabilities as required by Sections 1007.264 and 1007.265, Florida Statutes. The purpose of this amendment is to revise the current Policy to ensure that the Policy continues to be aligned with Florida Statutes and regulations.

FISCAL IMPACT _____ Yes ___X___ No _____ N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:



General Counsel

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President

TITLE: SUBSTITUTION POLICY FOR STUDENTS WITH DISABILITIES

AUTHORITY:

Florida Statute 1007.264; 1007.265

POLICY:

1. Eligibility Persons who are hearing impaired, visually impaired, have a specific learning disability, **orthopedic impairment, speech/language impairment, emotional or behavioral disability, autism spectrum disorder, traumatic brain injury, or other health impairment** are eligible for reasonable substitution for any requirement(s) where it can be documented that the student's failure to meet the requirement(s) is related to the disability. Substitutions shall be provided in the areas of admission to college, admission to a program of study, or graduation where the substitution does not constitute a fundamental alteration in the nature of the program.
2. Documentation Documentation that is no more than three years old, substantiating the nature of the disability shall be provided by the student concurrent with his or her request for reasonable substitution for admission to a program of study, or graduation. Such documentation shall be provided by a medical doctor, psychologist, or other specialist recognized to treat the specific disability.
3. Review Policy Students with disabilities requesting course substitutions must submit an academic petition to the Office of the Registrar. The petition at a minimum shall identify the substitution desired and the justification for the substitution, and shall contain the documentation described in paragraph 2 above. The District Registrar, in consultation with the appropriate academic dean and the Coordinator for Students with Disabilities, will consider reasonable substitutions appropriate for each individual student.
4. Substitution Decision The decision will be communicated in writing by the District Registrar to the student and the Coordinator for Students with Disabilities.
5. Articulation Edison State College will recognize any substitution previously granted to a transfer student by a Florida State postsecondary institution. In accordance with FAC 6A-10.041(3), substitutions granted by Edison State College will be honored at any public Florida State postsecondary institution. The College will assist the student in contacting the out-of-state or private institution receiving the course substitution(s) to determine how the substitution(s) will be treated in the program of study he/she is pursuing. The student will be advised accordingly.

TITLE: SUBSTITUTION POLICY FOR STUDENTS WITH DISABILITIES

6. Student Appeal A student may appeal a denial of the substitution request(s) or determination of ineligibility in writing to the District Vice President for Student Services, who shall make the final decision. The appeal must be filed within 21 days of receipt of the written denial by the District Registrar. Any decision of the District Vice President for Student Services is subject to the right of any person whose substantial interests are determined to request a hearing pursuant to Title X, Chapter 120, Florida Statutes.

7. Records The District Registrar and the Coordinator for Students with Disabilities shall maintain records on the number of students granted substitutions by type of disability, the substitution provided, the substitutions identified as available for each documented disability and the number of requests that were denied.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 16

**Approval of Dates, Time, and Locations for District Board of Trustees
Regular Meetings for 2012-2013**

RECOMMENDATION:

The Administration recommends that the District Board of Trustees meet on the fourth Tuesday of the month at 2:00 p.m. at the locations and dates indicated on the attached list.

STAFF ANALYSIS:

The District Board of Trustees must submit a Report of Organization to the Chancellor of the Division of Florida Colleges within two weeks after the date of the organizational meeting. The Board must select the day, time, and the designated location for regular board meetings to be held. The attached list shows the proposed time, dates and meeting locations of the District Board of Trustees for 2012-2013.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

FUNDING VERIFIED AND APPROVED BY: Kevin Dreher
Vice President, Administrative Services

APPROVED FOR AGENDA BY: [Signature]
Interim District President

Edison State College District Board of Trustees
SCHEDULE OF MEETINGS
July 2012 – June 2013

July 24, 2012
Collier Campus

August 28, 2012
Lee Campus

September 25, 2012
Lee Campus

October 23, 2012
Collier Campus

November 27, 2012
Lee Campus**

January 22, 2013
Charlotte Campus**

February 26, 2013
Lee Campus**

March 26, 2013
Lee Campus

April 23, 2013
Charlotte Campus**

May 28, 2013
Lee Campus

June 25, 2013
Hendry/Glades Center

** The Board reconvenes as Charter Schools' Governing Board following the regular Board meeting

Meeting Locations:

- Charlotte County meetings – Campus Auditorium (Bldg. O, Room 124)
- Collier County meetings – Community Room (Bldg. M, Room 201)
- Hendry/Glades County meetings – Hendry Glades Center, 1092 E. Cowboy Way, LaBelle (A-119)
- Lee County meetings – Robinson Hall, Board Room (Bldg. I, Room 223)
- Meetings are on the 4th Tuesday of each month at 2:00 p.m. unless otherwise noted.
- **NO MEETING** – December 2012

REPORT OF ORGANIZATION

DISTRICT BOARD OF TRUSTEES

June 26, 2012 and July 24, 2012

Edison State College District Board of Trustees

In compliance with State Board Rules, the community college district board of trustees met on the dates below to complete its organization as follows:

June 26, 2012:

_____ was selected as the day for regular board meetings

_____ was set as the time of regular board meetings

Lee County Campus (with the exception _____ was designated as location for all
(with the exception of two meetings at regular and special meetings
the Collier Campus, two meetings at
the Charlotte Campus, and one meeting
at the Hendry/Glades Center in LaBelle)

J. Dudley Goodlette
Interim President

Ann E. Berlam
Chair

June 26, 2012
Date

June 26, 2012
Date

July 24, 2012:

_____ was elected chairman

_____ was elected vice-chairman

J. Dudley Goodlette
Interim President

Ann E. Berlam
Chair

July 24, 2012
Date

July 24, 2012
Date

NOTE: One copy to be filed with Liam, McClay, Director, External Affairs & Board Liaison, Office of the Chancellor, Division of Florida Colleges, 325 West Gaines Street, Tallahassee, FL 32399 within two weeks after date of organizational meeting of the Board of Trustees.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 17

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 75 appointments, 19 compensation/status changes, 39 special contracts, 37 employee departures/retirements and 1,199 part-time adjunct contracts.

These actions have been reviewed by appropriate supervisors, approved by designated College administrators, and discussed with the Board Liaison. It is recommended that these actions be approved.

FISCAL IMPACT X Yes No N/A

Funding Source: existing operating budget Amount: \$ 42,886.78
Will this action result in a Budget Amendment? Yes X No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Interim Director, Human Resources

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
Interim District President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 18

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: *Chris Deber*
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: *Chris Deber*
Vice President, Administrative Services

APPROVED FOR AGENDA BY: *[Signature]*
Interim District President

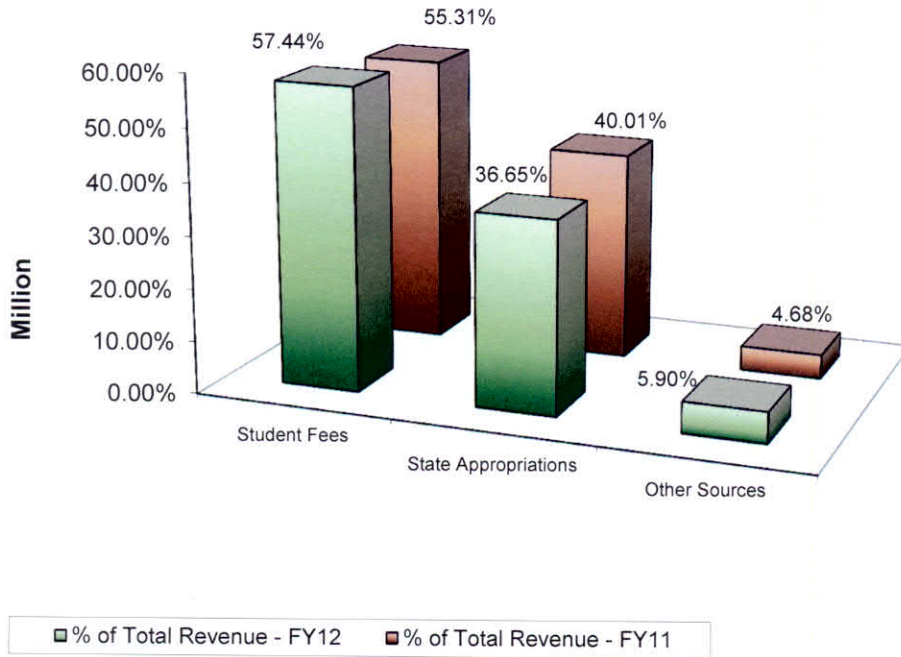
**MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT**

**EDISON STATE COLLEGE
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR TO PRIOR YEAR
for Fiscal Year Ending June 30, 2012**

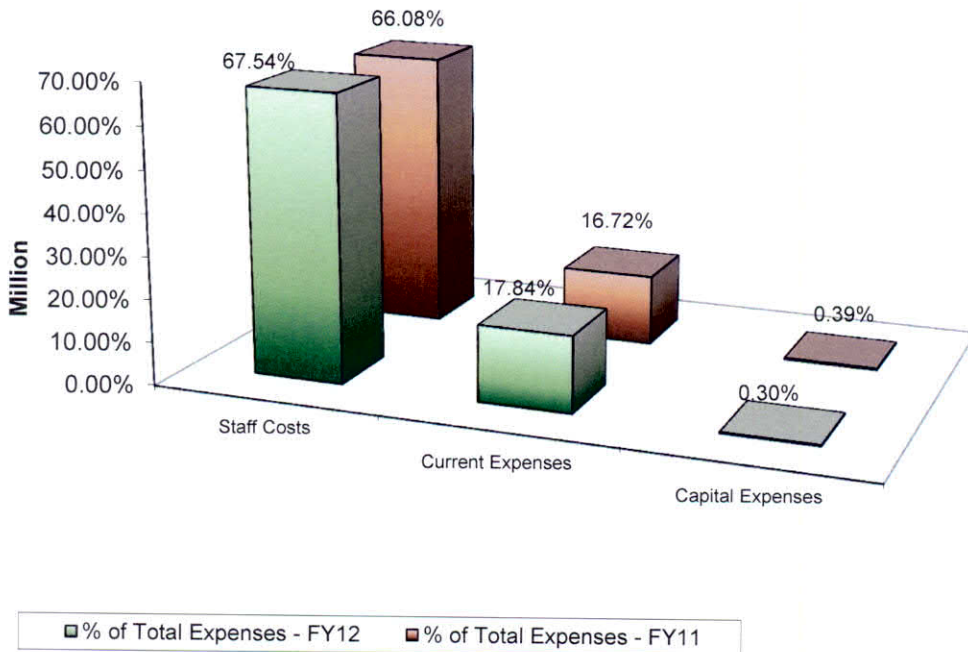
Table #1

	Month Ending		Increase / (Decrease)	
	May 31, 2012	May 31, 2011	from Prior Year	
	Actual (Year To Date)	Actual (Year To Date)	Amount	%
SOURCES OF FUNDS				
Student Fees	\$ 35,272,734	\$ 34,050,357	\$ 1,222,376	3.6%
Support from State Govt.	22,505,607	24,634,719	(2,129,112)	-8.6%
Support from Fed. Govt.	85,402	107,667	(22,265)	-20.7%
Gifts, Contributions, Grants & Contracts	7,400	55,591	(48,191)	-86.7%
Sales & Services	315,591	361,926	(46,335)	-12.8%
Transfers (from other funds)	551,494	592,568	(41,074)	-6.9%
Other Sources	215,518	183,429	32,089	17.5%
Fund Balance Transfers	2,449,511	1,581,344	868,167	54.9%
TOTAL FUNDS AVAILABLE	\$ 61,403,257	\$ 61,567,601	\$ (164,344)	-0.3%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 3,832,603	\$ 3,956,934	\$ (124,331)	-3.1%
Instructional Staff	12,546,027	11,173,395	1,372,633	12.3%
Other Professional Staff	5,687,886	5,154,316	533,570	10.4%
Tech., Clerical & Trade Staff	4,043,327	3,814,968	228,360	6.0%
Instructional & Other Temp. Professionals [Adjuncts]	7,895,372	7,785,239	110,133	1.4%
Student Employment	369,183	326,897	42,286	12.9%
Benefits	7,099,030	8,474,373	(1,375,343)	-16.2%
Total Staff Costs	\$ 41,473,429	\$ 40,686,122	\$ 787,307	1.9%
Current Expenses				
Travel	\$ 400,763	\$ 383,535	\$ 17,229	4.5%
Operating Expenses	3,923,136	3,525,217	397,919	11.3%
Rental - Facilities & Equipment	452,408	481,106	(28,698)	-6.0%
Insurance	737,737	746,508	(8,771)	-1.2%
Utilities	1,621,561	1,458,994	162,567	11.1%
Contract Services	3,790,926	3,652,492	138,434	3.8%
Transfers (to other funds)	5,830	43,064	(37,234)	-86.5%
Other Expenses	20,493	506	19,987	3951.3%
Budget Contingency	-	-	-	0.0%
Total Current Expenses	\$ 10,952,854	\$ 10,291,421	\$ 661,432	6.4%
Capital Expenditures				
Capital Expenditures	\$ 185,710	\$ 237,464	\$ (51,754)	-21.8%
Total Capital Expenditures	\$ 185,710	\$ 237,464	\$ (51,754)	-21.8%
TOTAL EXPENDITURES & TRANSFERS	\$ 52,611,993	\$ 51,215,007	\$ 1,396,985	2.7%

EDISON STATE COLLEGE
% of Total Revenue by Source of Funds - as of May 31st



EDISON STATE COLLEGE
% of Expenses by Category- as of May 31st



**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

**EDISON STATE COLLEGE
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET
for Fiscal Year Ending June 30, 2012**

Table #2

SOURCES OF FUNDS	Month Ending May 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
	(Total Year)	(Year To Date)		
Student Fees	\$ 36,683,722	\$ 35,272,734	\$ 1,410,988	96.2%
Support from State Govt.	25,076,290	22,505,607	2,570,683	89.7%
Support from Fed. Govt.	68,261	85,402	(17,141)	125.1%
Gifts, Contributions, Grants & Contracts	7,400	7,400	-	100.0%
Sales & Services	327,297	315,591	11,706	96.4%
Transfers (from other funds)	551,494	551,494	-	100.0%
Other Sources	286,609	215,518	71,091	75.2%
Fund Balance Transfers	2,449,511	2,449,511	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 65,450,584	\$ 61,403,257	\$ 4,047,327	93.8%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 4,768,466	\$ 3,832,603	\$ 935,863	80.4%
Instructional Staff	13,514,705	12,546,027	968,677	92.8%
Other Professional Staff	6,568,646	5,687,886	880,760	86.6%
Tech., Clerical & Trade Staff	4,620,216	4,043,327	576,889	87.5%
Instructional & Other Temp. Professionals	8,299,537	7,895,372	404,165	95.1%
Student Employment	441,068	369,183	71,885	83.7%
Benefits	9,220,067	7,099,030	2,121,038	77.0%
Total Staff Costs	\$ 47,432,706	\$ 41,473,429	\$ 5,959,276	87.4%
Current Expenses				
Travel	\$ 645,194	\$ 400,763	\$ 244,431	62.1%
Operating Expenses	7,037,889	3,923,136	3,114,753	55.7%
Rental - Facilities & Equipment	668,199	452,408	215,790	67.7%
Insurance	784,876	737,737	47,139	94.0%
Utilities	2,173,651	1,621,561	552,091	74.6%
Contract Services	5,229,007	3,790,926	1,438,081	72.5%
Transfers (to other funds)	5,830	5,830	-	100.0%
Other Expenses	80,260	20,493	59,767	25.5%
Budget Holdback Contingency	714,440	-	714,440	0.0%
Budget Contingency	216,716	-	216,716	0.0%
Total Current Expenses	\$ 17,556,062	\$ 10,952,854	\$ 6,603,208	62.4%
Capital Expenditures				
Capital Expenditures	\$ 461,816	\$ 185,710	\$ 276,106	40.2%
Total Capital Expenditures	\$ 461,816	\$ 185,710	\$ 276,106	40.2%
TOTAL EXPENDITURES & TRANSFERS	\$ 65,450,584	\$ 52,611,993	\$ 12,838,591	80.4%

Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
June 26, 2012

AGENDA ITEM: 19

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School - Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus

These reports summarize the Collegiate High Schools performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No


If yes, indicate the dollar amount: \$ _____

Attachment

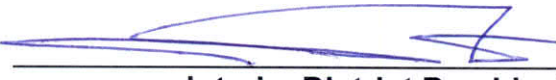
REQUESTED BY:


Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY:


Vice President, Administrative Services

APPROVED FOR AGENDA BY:


Interim District President

**EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
CURRENT BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2012
as of May 31, 2012**

**Table 2
LEE CAMPUS**

SOURCES OF FUNDS	Month Ending May 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget (Total Year)	Actual (Year To Date)		
State Funding	\$ 1,161,505	\$ 979,073	\$ 182,432	84.3%
Support from Federal Gov't	189,414	70,819	118,595	37.4%
Capital Funding	172,264	93,124	79,140	54.1%
Food Service Sales	51,300	52,890	(1,590)	103.1%
Other Sources		3,648	(3,648)	0.0%
Transfers In	7,425	7,425	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 1,581,908	\$ 1,206,979	\$ 374,929	76.3%

USES OF FUNDS				
Staff Costs				
Instruction	\$ 413,584	\$ 410,351	\$ 3,233	99.2%
Instructional Support	52,190	48,335	3,855	92.6%
Administration	161,723	149,757	11,966	92.6%
Benefits	204,744	141,185	63,559	69.0%
Total Staff Costs	\$ 832,241	\$ 749,628	\$ 82,613	90.1%

Current Expenses				
Travel	\$ 24,431	\$ 3,198	\$ 21,233	13.1%
Transportation	159,479	157,066	2,413	98.5%
Operating Expenses	200,223	181,554	18,669	90.7%
Facility Lease	172,264	-	172,264	0.0%
Insurance	9,471	9,471	-	100.0%
Utilities	36,520	23,994	12,526	65.7%
Contract Services	49,854	40,247	9,607	80.7%
Food Service	78,000	66,841	11,159	85.7%
Transfers Out	7,425	7,425	-	100.0%
Other Expenses	10,000	-	10,000	0.0%
Contingency	2,000	-	2,000	0.0%
Total Current Expenses	\$ 749,667	\$ 489,796	\$ 259,871	65.3%

Capital Expenditures				
Capital Expenditures		\$ -	\$ -	0.0%
Total Capital Expenditures	\$ -	\$ -	\$ -	0.0%

TOTAL EXPENDITURES & TRANSFERS	\$ 1,581,908	\$ 1,239,424	\$ 342,484	78.3%
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**EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
CURRENT BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2012
as of May 31, 2012**

**Table 1
CHARLOTTE CAMPUS**

SOURCES OF FUNDS	Month Ending May 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
	(Total Year)	(Year To Date)		
State Funding	\$ 1,470,889	\$ 1,310,793	\$ 160,097	89.1%
Support from Federal Gov't	94,129	42,325	51,804	45.0%
Capital Funding	152,816	120,356	32,460	78.8%
Food Service Sales	79,200	66,109	13,091	83.5%
Other Sources	100,000	100,000	-	100.0%
Transfers In	7,425	7,425	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 1,904,459	\$ 1,647,008	\$ 257,451	86.5%

USES OF FUNDS				
Staff Costs				
Instruction	\$ 506,928	\$ 499,863	\$ 7,065	98.6%
Instructional Support	56,179	53,131	3,048	94.6%
Administration	232,675	216,414	16,261	93.0%
Benefits	229,568	164,646	64,922	71.7%
Total Staff Costs	\$ 1,025,350	\$ 934,054	\$ 91,296	91.1%

Current Expenses				
Travel	\$ 17,450	\$ 9,664	\$ 7,786	55.4%
Transportation	63,730	54,700	9,030	85.8%
Operating Expenses	183,288	161,915	21,373	88.3%
Facility Lease	152,816	-	152,816	0.0%
Utilities	75,000	28,364	46,636	37.8%
Contract Services	67,000	43,682	23,318	65.2%
Food Service	111,200	94,807	16,393	85.3%
Transfers Out	92,425	7,425	85,000	8.0%
Total Current Expenses	\$ 762,909	\$ 400,556	\$ 362,353	52.5%

Capital Expenditures				
Capital Expenditures	\$ 116,200	\$ 15,430	\$ 100,770	13.3%
Total Capital Expenditures	\$ 116,200	\$ 15,430	\$ 100,770	13.3%

TOTAL EXPENDITURES & TRANSFERS	\$ 1,904,459	\$ 1,350,040	\$ 554,419	70.9%
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Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
June 26, 2012

AGENDA ITEM: 20

Monthly Report on Edison Collegiate High School - Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS - Lee

FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:



Principal, ECHS - Lee

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



Interim District President



As Edison welcomes new leadership in the President's office, the high school is catching its breath from a dizzying finish to our second year. Of special note this time of year is the release of standardized test scores and our students have earned amazing results as summarized by the table below. While it was painful and agonizing to administer these tests, the preparation of our students happened without letting the test dictate how or what we taught. ECHS – Lee did not spend one minute of academic time reviewing for or deliberately preparing students for specific test content. Combining that approach with the fact that our percent passing rates beat (or in one case) tied every other Lee County School while serving the community with an open enrollment policy is a true testament to the power of focusing on high academic rigor and interdisciplinary, thematic units. Raw passing rates are as follows:

- Algebra I End of Course Exam 98% passing rate
- Geometry End of Course Exam 84% in the top 2/3 of the state
- Biology End of Course Exam 92% in the top 2/3 of the state
- FL Writes 98% passing rate
- FCAT 2.0 Reading, grade 9 and 10 78% passing rate

As the state releases more comparative and summary level data, comprehensive comparisons to state and local averages will be available for review. All of these amazing scores represent countless hours of planning, lesson delivery, data collection and analysis by staff and most importantly the unwavering dedication of amazing students.

Looking forward to next year and refocusing on the business of teaching and learning, our garden facility is installed and the first crop of plant material is in the ground and growing. The first set of products from this planting will go back to the grounds of Edison State College to help keep the overall campus full of beautiful plants that neither the high school nor college had to pay for.

Major projects over the summer include finalizing the college enrollment schedules for our nearly 80 dual enrolled juniors and hiring staff for the remaining 20 junior students who still need to remediate either test scores or GPA requirements to gain dual enrollment status. Interviews and teaching demonstrations are scheduled for early in the summer to allow time for new staff to acclimate to this unique environment. The existing teaching staff spent 3 solid days of ESEA Title II funded training learning how to leverage transparent data collection abilities of our Canvas LMS software. By aligning individual test and assignment items to pre-established outcomes, we can track student's developmental progress without taking time to give and grade diagnostic test or other distractions.

Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
June 26, 2012

AGENDA ITEM: 21

Monthly Report on Edison Collegiate High School-Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on happenings at ECHS-Charlotte.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: Diane Juneau
ECHS-Charlotte Principal

FUNDING VERIFIED AND APPROVED BY: [Signature]
Vice President, Administrative Services

APPROVED FOR AGENDA BY: [Signature]
Inerim District President

The attached performance data from this year's state-mandated tests document the achievements of freshmen and sophomores at ECHS – Charlotte. Teachers and administrators will analyze sub-scale evidence to determine strengths and challenges that will drive instructional decisions for the 2012-2013 school year.

ECHS-Charlotte 2011-2012 Performance Data

Reading Results

9th Grade FCAT Reading		
91 Students tested	ECHS Average	State Average
	Levels 3-5: 88%	52%
	Level 5: 23%	
	Level 4: 35%	
	Level 3: 30%	
	Level 2: 11%	
	Level 1: 1%	
9th Grade Reading Levels: 1-2		
Level 1 or 2 students who moved to level 3 or 4 or made significant gain		
63%		
10th Grade FCAT Reading		
97 Students Tested	ECHS Average	State Average
	Levels 3-5: 85%	50%
	Level 5: 19%	
	Level 4: 44%	
	Level 3: 22%	
	Level 2: 15%	
	Level 1: 0%	
10th Grade Reading Levels: 1 - 2		
Level 1 or 2 students who moved to level 3 or 4 or made significant gain		
67%		

Writing Results

96 Students Tested	10th Grade FCAT Writing/Persuasive	
	ECHS Average	State Average
	3.9	3.4
	Levels 3-6: 100%	84%
	Levels 4-6: 57%	38%
	Level 6: 1%	
	Level 5.5: 2%	
	Level 5: 6%	
	Level 4.5: 16%	
	Level 4: 32%	
	Level 3.5: 23%	
	Level 3: 20%	
	Level 2.5 and below: 0%	

Math Results

54 Students Tested	9th Grade EOC Algebra	
	ECHS Average	State Average
	Levels 3-5: 89%	48%
	Level 5: 11%	
	Level 4: 20%	
	Level 3: 57%	
	Level 2: 11%	
	Level 1: 0%	

38 Students Tested	9th Grade EOC Geometry	
	ECHS Average	State Average
	60	55
	Top 1/3 of state: 84%	
	Middle 1/3 of state: 16%	
	Lowest 1/3 of state: 0%	

55 Students Tested	10th Grade EOC Geometry	
	ECHS Average	State Average
	54	46
	Top 1/3 of state: 45%	
	Middle 1/3 of state: 49%	
	Lowest 1/3 of state: 5%	

Science Results

91 Students Tested	9th Grade EOC Biology	
	ECHS Average	State Average
	55	53
	Top 1/3 of state: 60%	
	Middle 1/3 of state: 29%	
	Lowest 1/3 of state: 11%	