

Minutes: 1st eLearning Committee Meeting 2011-2012
Friday September 23, 2011 @ 2PM Z-Building Lab

	Attended?		Attended?		Attended?
Rona Axelrod	YES	Eileen DeLuca	YES	Sam King	YES
Jane Bigelow	YES	Marti Jenner	YES	Regina Miller	YES
Ellie Bunting	YES	Deb Johnson	NO	Kristen Zimmerman	YES

- **Introduction of Committee members**
 - Reviewed history of eLearning committee
 - All committee members introduced themselves and explained why they have an interest in participating on this committee
 - Committee comprised of faculty from Math, English, Management/Accounting, Computers, Nursing, Library, and Education.
 - Committee comprised of administrators from College Prep and Program Development & Baccalaureate Initiatives
 - A canvas course has been setup for the eLearning committee
 - All committee members have been invited to the canvas course
- **Review/Update Committee Charge**
 - Distributed the 2006 committee charge and a draft of a new committee charge.
 - Draft currently lists responsibilities as:
 - Oversight of the evaluation process for course design and course delivery
 - Review current College Operating Procedures
 - New responsibilities discussed:
 - Review/recommend guidelines for blended courses
 - **Update:** Blended courses are offered through the academic departments, not through Edison Online, not our jurisdiction
 - **Update:** Edison Online trainer does provide blended pedagogy workshops
 - Recommend implementation of computer/technical literacy modules and assessment of student's readiness for online learning, coordinate with Student Services.
 - **LRSC** - Learning Resources Standing Committee of the Council on Instructional Affairs (FL DOE) is creating the modules and will make them available.
 - **Update:** It was recommended that the computer literacy modules be incorporated into the FYE curriculum. Rona contacted Myra Walters regarding the recommendation, waiting to hear back.

