

eLearning Committee

Minutes for November 20, 2009 Meeting @1:00-2:00PM in Room T-109

Committee Members Attending: Rona Axelrod, Lee Campbell, Ann Eastman, Beverly Hall, Mary Harder, Deborah Johnson, George Manacheril, David Oliver, Peggy Romeo, Sharon Rooks

Edison Online Staff Attending: Robert Anderson, Erich Hochmeister, Mary Myers, Andrea Posner, Jackie Smith

Missing: Ellie Bunting, Frank Dowd, Randy Gordon, Dale Hoover, Phenessa Jones, Sam King and Pat Newell

Quality Matters

- We are currently experiencing technical issues with the Quality Matters website
- We proposed to handle the project offline.
 - Instructors Worksheet will be distributed as a Microsoft Word document.
 - Rubric will also be distributed as a Microsoft Word document.
- Each online instructor will submit the worksheet by January 20, 2010. The instructors only need to partially fill out the worksheet and submit it so they can start working on the rubric.
- Rubrics should be completed by January 20, 2010.
- Sharon and Rona have completed the QM reviewer certification.
- Phenessa, Ann, and Peggy are currently enrolled in the QM certification course.
- Randy will be enrolled in a future section.
- We should distribute the names of the instructors that have passed the QM certification course so that other instructors may use them as resources.
- It was discussed that we should create a logo that will designate a course that has passed the internal QM review. Designation of a Quality Matters course can be incorporate in the faculty portfolio and used for professional development.

Administration

- Mary Myers handed out a draft memo outlining proposed stipends for course development. The memo has also been presented to the union and the administration.
- Stipends would apply only to courses that are developed as master courses and that are made available for use by the online faculty.
- Robert Anderson (Dobin) has created guidelines for developing online and blended courses.
- Mary reported that the eSIRs from the Fall A 2009 semester were “off the charts”.
 - Overall average for all questions was 4.14 out of 5
 - 490 students responded
 - 68% of those responding were female
 - 58% of those responding were less than 30 years old
 - 58% of those responding have taken less than 12 credit hours online

Technology for the Future

- Jackie Smith is leading the project to determine our next learning management system (LMS).
- Before we migrate to a new LMS, it is recommended that we upgrade our current LMS (CE6) to CE8. The upgrade enables an easier migration to any new LMS. The upgrade will also fix some of the bugs we are

currently experiencing. Erich will coordinate with IT to schedule the upgrade. There should be no major changes to the online environment that will be apparent to the instructors.

- Possible future LMS: Moodle Rooms, Moodle's new product Joule, Blackboard 9, Time Cruiser

Use of business network NING (edisononline.ning.com)

- The committee agreed that we should use the Social Network NING to communicate with the online faculty.
- Erich found a widget that will allow us to post the Edison Blog in NING.
- Invites will be sent out the online faculty.
- We can hope to improve communicate amongst the online faculty members.
- We can use NING to develop WIKIs.
- This does not replace the faculty forum since the forum is needed for software downloads and testing requests.

Access to the online courses

- Erich instructed us how to modify access to our online courses.
 - Go to CE6
 - Go to Manage Course
 - Go to Settings
 - Under the Administration column, select Learning Context
 - Courses are currently set for "Use Term Setting"
 - We need to be use Section settings instead of Term settings. Terms settings don't pay attention to mini-semester start and end dates. Term settings only refer to full term dates.
 - If the instructor wants to allow access early or later than the semester dates then the instructor should select "Always Available"
 - If access should only be granted to a student that was issued an Incomplete, then the instructor should select "Always Available" and then go to the grade book and DENY access to all other students.
 - The settings can be changed throughout the semester and beyond the semester.

Minutes submitted by Rona Axelrod

Any concerns from the committee?

Title	First	Last	Campus	Office	Dept	Phone	Extension	login
Professor	Rona	Axelrod	Lee	H-239	Mathematics	239-489-9437	x1437	raxelrod
Professor	Ellie	Bunting	Lee	T-113	English	239-489-9389	x1389	ebunting
Dr.	Lee	Campbell	Charlotte	FO-111	Sociology	941-637-5612	x5612	lcampbell
Professor	Frank	Dowd	Lee	J-213	Library	239-489-9449	x1449	fdowd
Dr.	Ann	Eastman	Lee	O-211	Speech	239-489-9438	x1438	aeastman
Professor	Randall	Gordon	Online	n/a	English	678-985-9210		rgordon1
Professor	Beverly	Hall	Online	n/a	Mathematics	239-898-1674		bhall2
Dr.	Mary	Harder	Charlotte	SS-109	Administration	941-637-5626	x5626	mharder
Dr.	Dale	Hoover	Lee	L-117	Humanities	239-489-9456	x1456	dhoover
Professor	Deborah	Johnson	Collier	F-110	Computer Science	239-732-3759	x3759	djohnson
Professor	Phenessa	Jones	Charlotte		Library	941-637-5644	x5644	pjones3
Professor	Sam	King	Charlotte	FO-106	Accounting	941-637-5610	x5610	sking
Professor	George	Manacheril	Charlotte	SC-111	Physical Sciences	941-637-5690	x5690	gmanacheril
Dean	Pat	Newell	Lee	S-262C	Administration	239-489-9262	x1262	pnewell
Professor	David	Oliver	Lee	K-119	Business	239-489-9402	x1402	doliver
Dr.	Peggy	Romeo	Lee	H-234	Biology	239-489-9884	x1484	promео
Dr.	Sharon	Rooks	Lee	L-113C	Humanities	239-489-9471	x1471	srooks