



Social Sciences Department

Minutes

April 13, 2012

L 128 (Lee Campus)

1:00-2:00 p.m.

	Present	Absent	Excused
<u>Members</u>			
Mark Herman	x		
Sabine Maetzke	x		
Terri Heck	x		
Brian Page	x		
Laura Weir	x		
Rodney Dennison	x		
Kathy Clark	x		
Cynthia Chause	x		
Phillip Wiseley	x		
Harold Van Boven	x		
Mark Cole	x		
Others:			
Crystal Revak	x		
<u>Kevin Coughlin</u>	x		
Kristen Corkhill	x		

The following topics were discussed:

- I. A SACS update was provided and a list of the number of faculty, staff and administrators who had completed the Cornerstone Experience training modules.
- II. Kevin, Rodney and Crystal discussed assessment. Crystal indicated that she had sent the scantron forms, with instructions, to all faculty who were giving post-tests. Kevin discussed the strategic planning process and explained the importance of our input. Rodney and Kathy will work on completing the unit plans this summer.
- III. Kristen Corkhill discussed dual enrollment and the assessments. Kristen also explained that she was receiving requests from the high schools to add additional

courses to their schedule. It was agreed that for now we would maintain our current offerings.

IV. The textbook policy COP was distributed and discussed. Mark Cole provided an update from the Course Materials Committee.

V. Laura reminded everyone of the Social Science Community of Practice meeting on Wednesday.