## OTHER ACTION PROPOSAL FORM

**ACADEMIC AREA:** STUDENT SUPPORT

**PROGRAM:** NON DEGREE

**PROPOSEd by**: Thomas Rath, Chair, Deans’ Council and QEP Co-chair

**PRESENTER:** Same

**SUBMISSION DATE:** 2/10/2012

### SECTION I

**PROPOSED ACTION: CHECK ALL THAT APPLY**

















Change in 2012-2013 College Catalog language to adopt and inform degree-seeking first-time-in-college students of Cornerstone Experience course (SLS 1515) as a college requirement for students in a timeline and manner as presented in our Quality Enhancement Plan (QEP).

**EXPLAIN THE NATURE OF THE ACTION:**

By including appropriate notification and information in the 2012-2013 College Catalog, students and other interested parties will be officially presented with the purpose and benefits of the Cornerstone Experience course (SLS1515) and when, in the timeline of its implementation, students will be required to take the course. This will bring the Edison State College Catalog and the accepted Edison State College Quality Enhancement Plan (QEP) into mutual alignment.

### SECTION II

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

Essential to supporting the successful implementation of the college’s approved QEP is the correction and alignment of related information found in official published college materials. The catalog entries as stated in this proposal will support this effort in, arguably, the most important college student-related publication, our College Catalog.  
  
The proposed text of the change will be as follows:  
  
To appear under “Student Categories” in “Registration” section after “Senior” listed as First-Time-In-College:  
  
A degree-seeking student who has not previously attended a college or university and who is not transferring credit from another higher education institution.  
  
To appear after Student Categories as College Requirement: Cornerstone Experience SLS 1515:  
  
The Cornerstone Experience course at Edison State College is an integrative and interdisciplinary course designed to help first-year students acquire critical thinking and decision-making skills that promote academic success. In this course, students will learn about college resources and requirements, explore career objectives and programs of study, establish relationships with mentoring faculty and develop a support group among peers. Students are encouraged to take this course in their first semester.  
  
First-time-in-college (FTIC) students are or will be required to take SLS 1515 within their first 15 credit hours of college coursework, based on the following implementation timeline:  
  
[Table and text above found in attachment at end of this document]

**NOTE:**

CHANGES FOR THE UPCOMING FALL TERM MUST BE SUBMITTED AND APPROVED NO LATER THAN THE FEBRUARY CURRICULUM COMMITTEE MEETING PRIOR TO THE START OF THE NEXT ACADEMIC YEAR. CHANGES DURING MID-SCHOOL YEAR ARE NOT ALLOWED. EXTREME CIRCUMSTANCES WILL REQUIRE APPROVAL FROM THE DISTRICT DEAN OF INSTRUCTION AS WELL AS THE VICE PRESIDENT OF ACADEMIC AFFAIRS TO BEGIN IN EITHER THE SPRING OR SUMMER TERM.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2012 TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:



SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:



**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA (,)



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 2/10/2012

**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

 2/10/2012

**DEANS’ COUNCIL Review – verified by:**

 2/15/2012

**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

 2/17/2012

**FOR CURRICULUM COMMITTEE MEETING DATE:**



AFTER REVIEWING AND SIGNING THIS PROPOSAL, THE DISTRICT DEAN WILL RETURN THE PROPOSAL TO THE DEPARTMENT CHAIR OR PROGRAM COORDINATOR WILL SUBMIT THE PROPOSAL TO THE VPAA OFFICE. THE DEPARTMENT CHAIR/PROGRAM COORDINATOR WILL SEND THIS PROPOSAL ALONG WITH ANY OTHER PROPOSALS FROM HIS/HER DEPARTMENT BEING SUBMITTED FOR REVIEW BY THE CURRICULUM COMMITTEE TO THE STUDENT ASSESSMENT COMMITTEE FOR REVIEW. ONCE APPROVED BY THE STUDENT ASSESSMENT COMMITTEE, SUBMIT THE PROPOSAL(S) TO DROPBOX BY THE MEETING DUE DATE. FOR MORE DETAILS, PLEASE REFER TO THE CURRICULUM COMMITTEE MANUAL: www.edison.edu/facultystaff/curriculum.php

Proposed Cornerstone Experience (QEP) Language

2012-2013 Edison State College Catalog

To appear under **Student Categories** in **Registration** section and after *Senior* as **First-Time-In-College**:

A degree-seeking student who has not previously attended a college or university and who is not transferring credit from another higher education institution.

To appear after **Student Categories** as **College Requirement: Cornerstone Experience SLS 1515**:

The Cornerstone Experience course at Edison State College is an integrative and interdisciplinary course designed to help first-year students acquire critical thinking and decision-making skills that promote academic success. In this course, students will learn about college resources and requirements, explore career objectives and programs of study, establish relationships with mentoring faculty and develop a support group among peers. Students are encouraged to take this course in their first semester.

First-time-in-college (FTIC) students are or will be required to take SLS 1515 within their first 15 credit hours of college coursework, based on the following implementation timeline:

|  |  |
| --- | --- |
| **Edison State College Catalog Year**  **2012 - 2013** | All FTIC degree-seeking students testing into two (2) or more developmental courses |
| **Edison State College Catalog Year**  **2013 - 2014** | All FTIC degree-seeking students testing into any number of developmental courses will be required to enroll in Cornerstone Experience course |
| **Edison State College Catalog Year**  **2014 - 2015** | All FTIC degree-seeking students testing into any number of developmental courses will be required to enroll in Cornerstone Experience course |
| **Edison State College Catalog Year**  **2015 - 2016** | All FTIC degree-seeking students will be required to enroll in Cornerstone Experience course |
| **Edison State College Catalog Year**  **2016 - 2017** | As in College Catalog Year 2015-2016 |