Collier Campus Library Advisory Committee

October 17, 2011

Minutes

Present: Tina Ottman (Faculty – Biology), Roger Forsythe (Faculty – English), Roberta Moore (Faculty – College Prep English), Kristine Morgan (Student Representative)Julie Edmister (Campus Dean), and Anthony Valenti (Campus Director, Learning Resources)

Excused: Les Sutter (Faculty - Humanities and Psychology), Yuliy Lebedev (Faculty – Humanities/ Philosophy), , Kathleen Tenrreiro (Faculty – Nursing)

2:00 PM Meeting called to order

**Approval of Minutes**

Tony asked for formal approval of Committee Minutes from last meeting. Tina Ottman moved for approval and Roger Forsythe seconded.

**Member Updates**

Tony informed the committee members that Yuliy Lebedev and Kathleen Tenrriero have asked to be released from serving on the Committee. Tony will ask Margaret Krueger to nominate a new faculty representative for Nursing to serve on the Committee.

**Library Planning**

Tony reported that since the format for Unit Planning had changed again for 2011-2012 Unit Planning, he had slightly revised his Unit Plans for 2011 – 2012. The new Unit Plans still follow the District Library planning objectives:

1. To Improve Library Services
2. To Continue to Provide & Enhance Library Resources
3. To Provide Innovative Technology

One district wide Unit Plan was developed for each objective:

1. Analyze library facilities (space) to determine maximum usefulness
2. Continue to analyze collection and provide new resources to support baccalaureate programs.
3. Facilitate implementation of Primo 3 library OPAC

Tony’s new Unit Plans for Collier campus were as follows:

1. Analyze the existing physical space available in the Collier Campus Library and identify opportunities to increase student use of the space.
   1. Add 3 more study tables with 4 chairs each to open study area (UPDATE: New Budget Request to fund this was denied. Tony was able to use end of the year funds to purchase these items. They were delivered in the Summer 2011. This goal was achieved.)
   2. Add 8 more computer work stations to the existing 40 in the open lab area. (UPDATE: New Budget request was denied to fund this. This goal is still ongoing.)
   3. Increase the number of Study Rooms. (UPDATE: when new buildings are completed at the end of the Fall, Tony plans on converting the 2 offices in the library into 1 - 4 person study rooms. This goal is ongoing.)
2. Increase Reference services to the campus community during the evenings and on Saturdays by hiring a part-time Reference Librarian to work specifically in the evenings and on Saturdays. (UPDATE: New Budget Request and New Position Request for this goal was denied. Tony will keep a more accurate account of precisely what days and times he is asked to give Library Research presentations to demonstrate where and when the needs are for this service. This goal is ongoing.)

Tony reported that he is already considering planning goals for 2012 - 2013 and that will most likely still include a request for a Part Time Librarian as well as plans for dedicating one of the Computer Classrooms in the Library as a Library Presentation room only and as overflow computers for when all public area computers are in use.

**Library Updates**

Tony provided the following updates:

* Tony announced that there is a current vacant position in the Library. There is a search underway for a new Learning Resources Aide to work evenings and Saturdays. Tony hopes to have the position filled by November 1st.
* The District Librarians decided NOT to change the OPAC over the Summer due to uncertainty with CCLA (Please See Update Below.)
* Tony stated that he will be able to provide extended study hours during finals for Fall 2011 semester. Tony proposed the following hours for Fall Finals:

Thursday, December 1st - 7:30 AM – 11:00 PM

Friday, December 2nd - 7:30 AM -4:30 PM (Normal Hours)

Saturday, December 3rd – 9:00 AM – 4:00 PM

Sunday, December 4th – CLOSED

Monday, December 5th - 7:30 AM – 11:00 PM

Tuesday, December 6th - 7:30 AM – 11:00 PM

Wednesday, December 7th - 7:30 AM – 11:00 PM

This gives a total of 10 additional study hours for Finals week.

The Committee approved the extended hours.

* CCLA Update. The College Center for Library Automation is facing major changes in the next 2 years. Tony explained how the Florida legislature has decided to merge CCLA with the State University Library system and the State K-12 schools so that all state educational institutions will have one Integrated Library System and Open Public Access Catalog. It is unknown at this time if that will mean a change in ILS and/or OPAC for Edison State College.

**Open Discussion and Additional Items**

* Tina Ottman stated she would be willing to offer a training on using the ProQuest Natural Science database.
* Roberta Moore asked about any progress in potential collaboration with the Collier County Public Library. Tony stated he is currently serving on a committee that includes a Librarian from the Regional branch next door and he will see if he can pursue anything by working with her.

Meeting Adjourned 2:45 PM