



## Budget Council Meeting

February 29, 2012

Lee Campus Taeni Hall Room S-119

2:00 – 3:30 p.m.

*Minutes*

Attendees Present: Erin Harrel, Steven R. Nice, Stephanie “Sam” McCartney King, Crystal Perez, Gina Doeble, Tobias Discenza, Dr. Pat Land, Dr. Robert R. Jones, Suzanne Buntic

Attendees Absent: None

Start Time: 2:00 p.m.

### I. Update on Budget Development Process

Discussion of timeline was held. Toby updated the group on the status of the budget development process. He mentioned that the budget kickoff meetings were held at each campus and budget administrators are currently preparing their cost to continue budgets as well as filling out their new budget requests. The deadline for these items is March 16<sup>th</sup>. At the next budget council meeting a complete list of all new budget requests will be given to the council. Staffing plans are being prepared and will be sent to budget administrators soon and are due back to the budget office March 30<sup>th</sup>. Budget Council agreed to meet to hold budget hearings the first week of April.

### II. Update on Budget Proposals

Gina Doeble reviewed the updated budget proposals stating that there is currently a budget gap of roughly \$3 million dollars. The State is still working on their budget so final State appropriations are still being worked on.

### III. Budget Gap Reduction Ideas

Gina asked the group to come up with some budget reduction ideas. Some of the ideas she came up with were removal of the 403b match which could save 250k, removal of the tuition reimbursement program which could save 221k, class size management and



centralized admin/student printing. Gina held discussion regarding pay for print: Dr. Land received negative feedback from Charlotte faculty about printing. Dr. Harrel asked the Deans to do a cost analysis of their adjuncts and overloads.

#### IV. Compensation Review

Gina Doeble informed the Budget Council of the categories of compensation review topics listed below.

- a. Faculty release time
- b. Special contracts
- c. Adjunct/Overload Analysis
- d. Organization Review

Dr. Land inquired if salaries were broken out by instructional, administrative, etc. in the Budget Book. Toby responded they are broken out by those categories. Professor Sam King inquired about additional compensation for discipline chairs. Toby responded that it is a stipend in addition to the release time.

Professor Sam King inquired how the 40k for the admin services contract for the Financing Corporation came about. Gina responded that it was based on outside services.

Dr. Harrel inquired about the facility rentals asking if it could be more of a revenue producer. Discussion was held regarding the current process of waiving of facility rental fees. It was determined that it would be a cultural change at Edison to not waive fees to outside organizations using our facilities - indicating that these waivers promote community public relations and/or advertising.

Request: The Budget Council requested to see the facility financials - to be brought to the next meeting.

Dr. Jones made a suggestion that it would be nice to see the 4-day work week in the summer. Steve Nice indicated that the savings could be \$75-100k in utilities alone. Gina mentioned that she would request that Judy Pultro work with the other campuses and report back on what would happen if we went with a 4 day work week. Gina to discuss idea with President Goodlette.

#### V. Tuition Increase Discussion

Tuition increase discussion was held. A report was provided showing what a 1% - 8% increase would do to the budget as well as what the impact would be to the students. A 1% tuition increase would bring in an additional \$283k in revenue while it would be a \$23.70 yearly impact to the student.

VI. Reserve Balances

Gina reported that the College has 1.1M in Board Designated Reserves and 3M in fund balance reserves.

VII. Open Discussion/Questions

Open discussion/questions was not required.

End time: 3:30 p.m.