## OTHER ACTION PROPOSAL FORM

**ACADEMIC AREA:** School of health Sciences

**PROGRAM: Respiratory Care**

**PROPOSEd by**: Dr. J.B. Elsberry, Program Director

**PRESENTER:** Dr. J.B. Elsberry, Program Director

**SUBMISSION DATE:** 12-16-11

### SECTION I

**PROPOSED ACTION: CHECK ALL THAT APPLY**

















“OTHER**”Information Item for Catalog Clarification**”.

**EXPLAIN THE NATURE OF THE ACTION:**

Information Item for Catalog language Revision-- **Clarification of A.S. Degree Program Requirements**

### SECTION II

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

To improve the Process for evaluation Transfer courses for satisfaction of General Education Core for the Respiratory Care Program. (see attached Memorandum)

**NOTE:**

CHANGES FOR THE UPCOMING FALL TERM MUST BE SUBMITTED AND APPROVED NO LATER THAN THE FEBRUARY CURRICULUM COMMITTEE MEETING PRIOR TO THE START OF THE NEXT ACADEMIC YEAR. CHANGES DURING MID-SCHOOL YEAR ARE NOT ALLOWED. EXTREME CIRCUMSTANCES WILL REQUIRE APPROVAL FROM THE DISTRICT DEAN OF INSTRUCTION AS WELL AS THE VICE PRESIDENT OF ACADEMIC AFFAIRS TO BEGIN IN EITHER THE SPRING OR SUMMER TERM.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

Fall 2012

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

Microsoft Office Signature Line...

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

Microsoft Office Signature Line...

**FACULTY ENDORSEMENTS:   
R.J. Davis, S.K. Karpel**)

**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

**J.B. Elsberry, RRT, PHD**  12-16-11

AS**SOCIATE / ACADEMIC DEAN ENDORSEMENT:**

mary myers 1/11/2012

**DEANS’ COUNCIL Review – verified by:**

thomas RAth January 18, 2012

**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

n/a PLEASE SELECT TODAY’S DATE

**FOR CURRICULUM COMMITTEE MEETING DATE:**

february 24, 2012

AFTER REVIEWING AND SIGNING THIS PROPOSAL, THE DISTRICT DEAN WILL RETURN THE PROPOSAL TO THE DEPARTMENT CHAIR OR PROGRAM COORDINATOR WILL SUBMIT THE PROPOSAL TO THE VPAA OFFICE. THE DEPARTMENT CHAIR/PROGRAM COORDINATOR WILL SEND THIS PROPOSAL ALONG WITH ANY OTHER PROPOSALS FROM HIS/HER DEPARTMENT BEING SUBMITTED FOR REVIEW BY THE CURRICULUM COMMITTEE TO THE STUDENT ASSESSMENT COMMITTEE FOR REVIEW. ONCE APPROVED BY THE STUDENT ASSESSMENT COMMITTEE, SUBMIT THE PROPOSAL(S) TO DROPBOX BY THE MEETING DUE DATE. FOR MORE DETAILS, PLEASE REFER TO THE CURRICULUM COMMITTEE MANUAL: www.edison.edu/facultystaff/curriculum.php