

**TITLE: BOARD AGENDAS**

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**AUTHORITY:** Florida Statutes 1001.61(4)(5); 1001.64; 1001.65 State Board of Education Rule 6A-1 4.0261

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**POLICY:**

1. The District President of the College in consultation with the Chair of the District Board of Trustees shall prepare the agenda for all District Board of Trustees meetings in the following order:
  - a. Call to order
  - b. Pledge of Allegiance to the flag
  - c. Reports to the District Board of Trustees
  - d. Old Business
  - e. New Business
  - f. Other Business
  - g. Adjournment
2. The agenda for all regular meetings of the District Board of Trustees shall be prepared for delivery to all District Board of Trustees members at least five (5) calendar days prior to the District Board of Trustees meeting. The agenda shall list the specific items to be considered.
3. Agenda items having a direct fiscal impact in excess of fifteen thousand dollars (\$15,000) shall include on the agenda cover page a concise identification of the dollar amount of the impact and an identification of the fund from which the amount will be paid.
4. Once the agenda is published, changes in the agenda shall only be made for good cause as determined by the District President in consultation with the Chair of the District Board of Trustees.
5. The meeting and workshop agendas and available backup materials shall be posted on the College's website and shall also be available to the public in the libraries located on the Charlotte County, Collier County, and Lee County Campuses as well as the Henry/Glades Center. In addition, the approved minutes of all workshop and regular meetings of the District Board of Trustees shall be posted on the College's website and shall also be available to the public in the College's libraries located on the Charlotte County, Collier County and Lee County Campuses as well as the Henry/Glades Center within fifteen calendar days of their approval by the District Board of Trustees