



PRESIDENTIAL SEARCH ADVISORY COMMITTEE

**Thursday, February 23, 2012
AA-177, Nursing Building
12:30pm**

AGENDA

1. Introductory Remarks: Ann Berlam, Board of Trustees Chair
2. Self Introductions
3. Charge to the Committee: Ann Berlam
4. Role of Academic Search, Inc: John Hicks
5. Description of Search Process: John Hicks
 - Announcement of position
 - Candidate recruitment
 - Committee review of candidate credentials
 - Committee meets to identify candidates to invite to initial interviews
 - Committee hosts initial interviews
 - Committee meets to select candidates to invite to campus for two day interviews
 - Campus interviews/ develop recommendations to the Board of Trustees
6. Discussion of candidate recruitment strategy and review draft ad and position profile
7. Discussion of timetable for the search and scheduling of committee meetings
8. Operating procedure for the search
 - Role of ESC family to suggest sources for and nominate candidates
 - Impartial review of all candidates
 - Spokesperson for the Committee
 - Electronic review of candidate files
 - Attendance at committee meetings
 - Decision making by consensus
9. Other matters arising