

Professional Development Committee Meeting
MINUTES
Friday, January 27, 2012
1:00 p.m., I 122

In Attendance: Dr. Caroline Seefchak, Dr. John Connell, Dr. Catherine Wilkins, Judy Van Gaalen, Brian Page, Laura Weir, Laurice Garrett, Sandra Seifert, Dr. Katie Paschall, Marjorie Moller

Welcome by Dr. Caroline Seefchak. Dr. Seefchak advised that she would be taking over as interim chair, replacing Pam Mangene, who will remain as a member of the committee. Michelle Fanslau, Director of Academic Affairs, had discussed the possibility that we change our meeting dates due to a conflict with the Curriculum Committee meeting time and date. She suggested having Professional Development Committee meetings on the 3rd Friday of each month at 1:00 pm in the TLC (I-122). The committee agreed to this date change. Judy Van Gaalen agreed to check on the availability of a meeting space.

TLC Advisory:

- The Professional Development Committee is charged with serving as an advisory committee for the TLC.
- TLC Mission Statement
 - Think about forming a sub-committee to advise the TLC

Begin with a survey to meet the needs of the faculty on all campuses. Dr. Seefchak provided a rough draft of a survey monkey. Judy questioned if we should include administration in the survey, and the committee approved. The committee reviewed the draft and made the following recommendations.

- In regarding number 5, it was suggested that another question be created to ask how people would prefer to attend in the future. A type was noted on answer #4.
- Question 6:
 - Change the 4th response to “it is difficult for me”
 - It is difficult for me to access PD opportunities.
- Add a question specifically pertaining to Communities of Practice

Discussion arose about supporting faculty who seek to increase knowledge and best practice in their field.

Current Research and Practices in your field.

Add an additional multidisciplinary community of practice liberal arts.

Time Line: Get survey to members by next week, send survey by the end of next week.

- Think about specifics for adjunct faculty
- Think about Programs for new faculty
- Ways to get funding for adjunct professional development.

Minutes compiled by Judy Van Gaalen

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