

MINUTES - SCIENCE DEPARTMENT MEETING

January 4, 2012
3:00 p.m. - 4:30 p.m.
ROOMS: LEE (G-230)

Facilitator	Peggy A. Romeo
Subject	Monthly Departmental Meeting
Attendees	<p>Full-time: Kurt Donaldson; Roz Jester; Nirmala Prabhu; Bill Dabby; George Manacheril; David Rohrbach; Jed Wolfson; Marius Coman; Lisa Rice-McGarity; Ed Hooks; Connie Allen; Jay Koepke; Cheryl Black; Tina Ottman; Bill Wilcox; Qin Liu; Thep Ayudhya; Mike Witty; Dan McDevit; Marcela Trevino; Henry Hermann; Oscar Rattenborg; Doris Batchner; Theo Koupelis</p> <p>Adjunct: Fred Posey, Jean Labriola Scholz</p>
Absent	Lyman O'Neal

Discussions		
No.	Topic	Highlights
1.	Common Exit Exam	The following list of courses, taught as Dual Enrollment, need a common exit exam for May 2012. Course supervisors will ask for volunteers to help create exam. Courses which need exam include: BSC1011, BSC1011L; BSC1094C; and BSC1051C.
2.	Unit Plans	<ol style="list-style-type: none"> 1. STEM Career Fair to be held March 21, 2012 -- as part of QEP Unit Plan requirement 2. Implementation of Common Finals for all BSC1005, BSC1010, BSC1011 during Spring 2012 -- as part of Consistency in Courses Unit Plan 3. Continue with course-level assessment for PHY2048, PHY2049, PHY2053, PHY2054, ISC1001C, ISC1002C, CHM2025L, CHM2032L, BSC1005, BSC1010, BSC1011 -- as part of our Course Assessment Unit Plan 4. BSC1010/1011 Mastering Biology Workshop and suggestions for other workshops -- as part of our Mentoring Unit Plan
3.	Curriculum Committee Meeting - New Courses	<p>Reminder that the Curriculum Committee meeting will be held January 27, 2012. Science courses included in agenda: GLY1010C, GLY1011C (Joe Van Gaalen); and Astronomy (Theo Koupelis)</p> <p>BSC1084C changes will be submitted to committee for future meeting.</p>
4.	BSC1011L	Call for labs to incorporate into portal document which can be used by all faculty teaching BSC1011. Documents to be submitted to new Course Supervisor: Mike Witty.

MINUTES - SCIENCE DEPARTMENT MEETING

January 4, 2012
3:00 p.m. - 4:30 p.m.
ROOMS: LEE (G-230)

5.	<i>Course Supervisors</i>	Discussion that with new faculty we can change course supervisors for some courses so that no faculty member is responsible for more than one course. Proposed change: BSC1011L (Mike Witty); BSC1010L (Dan McDevit); BSC1010 (Marcela Trevino) & BSC1011 (Bill Wilcox).
6.	<i>County Science Olympics</i>	Need volunteers to participate February 25, 2012. Contact Theo Koupelis for more information.
7.	<i>Colloquium reminder</i>	To be held February 16 & 17. Guest David Orr. Contact Marcela Trevino for more information.

Carry Over Items for Next Meeting

No.	Topic	Highlights
1.	<i>Dual Enrollment</i>	Faculty decisions for which courses may be taught as Dual Enrollment
2.	<i>Online Chemistry</i>	Faculty decision to change to C-course or leave as is and change ground lecture/lab content to mimic online lecture/lab.
3.	<i>Online Courses</i>	P. Romeo to find out about ways to ensure consistency between online and ground courses.
4.	<i>Course Supervisors</i>	Confirmation of proposed changes from item #5 above.
5.	<i>Next meeting date</i>	Friday, February 10, 2011 @ 2:00.