

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, Lee and Hendry/Glades Counties, and are also available on the College website at [www.edison.edu/district/board/meetings.php](http://www.edison.edu/district/board/meetings.php)

**DRAFT**

**Agenda**

District Board of Trustees Meeting  
Edison State College  
Lee Campus – Building AA, Room 177  
December 16, 2011  
10:00 a.m.

Pledge to Flag

Introduction of Guests and Public Comment

Information Reports:

*Remarks by Acting President*  
(Presenter: Dr. Pat Land)

*SACS Report*  
(Presenter: Dr. Erin Harrel)

*Chancellor's Report*  
(Presenter: Chancellor Randy Hanna)

*Update on the Five Points – 11/29/11 Motion*  
(Presenter: Mrs. Ann Berlam)  
(Backup in rear)

*ESC Financing Corporation Presentation*  
(Presenter: Mr. Mark Lupe and Mrs. Gina Doeble)  
(Backup in rear)

*Legislative Update Report*  
(Presenter: Mr. Matthew Holliday)

Information and Discussion:

- Chris Vernon
  - Identify and Appoint Board Liaison to Review Board Policies
  - Discussion of Revisions of Board Policies  
(Backup in rear)
    - 1) 6Hx6:1.04 Board Agenda
    - 2) 6Hx6:1.05 Edison State College Financing Corporation
    - 3) 6Hx6:1.07 Auxiliary Enterprise Funds

**Vote to Take Action On:**

1. Approval of Minutes Regular Meeting November 29, 2011  
(Presenter: Mrs. Berlam) (Page 1)
2. Approval of Revisions to the Dates, Time and Locations for District Board of Trustees Meetings for 2011-2012 (Presenter: Dr. Land) (Page 9)

**Consent Agenda:**

No Items Requested

**Information Only:**

No Items Requested

Acting President's Comments

Board Members' Comments

Adjournment

**DRAFT**  
Minutes  
Edison State College  
District Board of Trustees Special Meeting  
Lee Campus – Building AA, Room 177  
November 29, 2011  
4:00 p.m.

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on November 29, 2011 at 4:00 p.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair  
Brian Chapman, Jr.  
Dr. Randall Parrish, Jr.  
Julia Perry  
Pamella Seay  
Marjorie Starnes-Bilotti  
Christopher Vernon  
Sankey E. "Eddie" Webb, III  
Kenneth P. Walker, District President  
Frances Brennan, Recorder  
June Hollingshead, Recorder

Absent: Washington Baquero

Pledge to Flag

Introduction of Guests and Public Comment:

CHARLOTTE CAMPUS

None

COLLIER CAMPUS

1. Professor Bill Coughlan

HENDRY/GLADES CAMPUS

None

LEE CAMPUS

- |                          |                           |
|--------------------------|---------------------------|
| 1. Greg Allred           | 6. Professor Myra Walkers |
| 2. Barbara Cox           | 7. Alan Redfield          |
| 3. Dr. Catherine Wilkins | 8. Professor Don Ransford |
| 4. Pam Mangene           | 9. Willie Filkowski       |
| 5. Dr. Cheryl Turton     | 10. Mike Grodem           |

Information Reports:

1. Faculty Senate Report – (None Requested)
2. SACS Report – Dr. Erin Harrel
3. Legislative Update – Mr. Matthew Holliday
4. President's Comments – Dr. Kenneth P. Walker (Handout - See *Attachment #1*)

MOTION by Brian Chapman, seconded by Marjorie Starnes-Bilotti, to accept Dr. Walker's proposals regarding his tenure and compensation, as presented in *Attachment #1* to these minutes.

Following discussion, AMENDMENT TO THE MOTION by "Eddie" Webb to make the effective date of Dr. Walker's retirement as December 31, 2011, with a compensation package to be negotiated between Dr. Walker and the District Board of Trustees Chair, Ann Berlam, subject to approval at the next Board meeting. NO SECOND.

The Chair requested a roll call vote on the MOTION. Mr. Chapman, Dr. Parrish, and Mrs. Starnes-Bilotti voted in favor. Mrs. Perry, Ms. Seay, Mr. Vernon, Mr. Webb, and Mrs. Berlam voted against. The Chair declared that the motion failed 5 to 3.

MOTION by Chris Vernon, seconded by Pamella Seay, to approve Mr. Vernon's handout "Proposed Timeline for Removal and Replacement of President," as presented, to be effective upon action of the Board. (See *Attachment #2* to these minutes). Following discussion, the Chair requested a roll call vote on the MOTION. Mr. Chapman, Mrs. Perry, Ms. Seay, Mrs. Starnes-Bilotti, Mr. Vernon, Mr. Webb, and Mrs. Berlam voted in favor. Dr. Parrish voted against. The Chair declared that the motion passed 7 to 1.

The Chair thanked Dr. Walker for his years of service to the College.

With regard to the 5 items on the proposed timeline, Item I placed Dr. Walker on immediate administrative leave, and directed the securing of his executive offices. Mr. Vernon was appointed Board Liaison for Item II; Mrs. Berlam was appointed Board Liaison for Item III and was asked to call Dr. Pat Land to request her service as Acting District President for a period of 30 – 60 days; Mrs. Berlam was designated as Board Liaison for Item IV; and Mrs. Starnes-Bilotti was designated as Board Liaison for Item V.

Information and Discussion: (None Requested)

The Chair declared a 10-minute break and recessed at 5:45 p.m.

The Board reconvened at 5:55 p.m.

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes (a) Regular Meeting October 25, 2011, (Page 1) and (b) Special Meeting November 4, 2011 (Page 11) (Presenter: Mrs. Berlam)

MOTION by Brian Chapman, seconded by Pamella Seay, to approve the minutes of the regular meeting October 25, 2011, and Special Meeting November 4, 2011, as presented. Approved unanimously.

Agenda Item #2. Election of Vice Chairman (Presenter: Mr. Lupe (Page 15))

The Chair opened the floor for recommendations. MOTION by Randall Parrish, seconded by Julia Perry, to elect Marjorie Starnes-Bilotti to serve as Vice Chairman of the District Board of Trustees for the remainder of the 2011-2012 fiscal year, as presented. Approved unanimously.

Agenda Item #3. Approval to Extend a Utility Easement to Florida Power and Light Company on the Hendry-Glades Campus (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 16)

MOTION by Brian Chapman, seconded by Randall Parrish, to grant a utility easement to Florida Power and Light Company for electric services required for a new sports complex on Forrey Drive and State Road 80, LaBelle, FL, as presented. Approved unanimously.

Agenda Item #4. Approval to Award the Status of "Pre-Qualified" General Contractors for the Period January 1, 2012 through December 31, 2012 (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 20)

MOTION by Brian Chapman, seconded by Randall Parrish, to approve the list of pre-qualified contractors and authorize the Administration to provide certification of that status for the period of time designated, as presented. Approved unanimously.

Agenda Item #5. Approval to Remove College Property from Inventory (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 23)

MOTION by "Eddie" Webb, seconded by Randall Parrish, to approve the removal of College property from the College's inventory system and to reduce assets as appropriate, as presented. Approved unanimously.

Agenda Item #6. Approval to Advertise Request for Information #11-06 to Florida State Contract Vendors (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 26)

Following discussion, the item was TABLED for a later date.

District Board of Trustees/Minutes  
November 29, 2011  
Page four

Agenda Item #7. Approval of Personnel Action (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Starnes-Bilotti) (Page 29)

MOTION by Marjorie Starnes-Bilotti, seconded by Pamela Seay, to approve the termination for cause of Dr. Robert J. Beeson, as presented. Approved unanimously.

Agenda Item #7(a). Approval of Revised 2011-2012 Duty Day Calendar (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Starnes-Bilotti) (Page 38a)

MOTION by Pamela Seay, seconded by "Eddie" Webb, to approve the revised 2011-2012 Duty Day Calendar, as presented. Approved unanimously.

**Consent Agenda:**

Agenda Item #8. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Starnes-Bilotti) (Page 39)

MOTION by Marjorie Starnes-Bilotti, seconded by "Eddie" Webb, to approve the Personnel Consent Agenda actions as presented. Approved unanimously.

**Information Only:**

Agenda Item #9. Edison State College Monthly Financial Report (Presenter: Ms. Doeble/Board Liaison: Mr. Webb) (Page 46)

Ms. Doeble presented the Edison State College Monthly Financial Report for information only.

Board Members' Comments – The Chair requested that Board Members' comments be held until after the Charter Schools Governing Board meeting.

Adjournment – The meeting was adjourned at 6:35 p.m.

\_\_\_\_\_  
Ann Berlam, Chair  
District Board of Trustees

\_\_\_\_\_  
Date

**DRAFT**  
Minutes  
Edison State College  
Charter Schools Governing Board  
Lee Campus – Building AA, Room 177  
November 29, 2011  
6:35 p.m.

AGENDA ITEM: 1

Following the Edison State College District Board of Trustees Meeting, the Board reconvened as the Edison State College Charter Schools' Governing Board at 6:35 p.m. with the meeting called to order by Ann Berlam, Chair.

Present: Ann Berlam, Chair  
Brian Chapman, Jr.  
Dr. Randall Parrish, Jr.  
Julia Perry  
Pamella Seay  
Marjorie Starnes-Bilotti  
Christopher Vernon  
Sankey E. "Eddie" Webb, III  
Frances Brennan, Recorder  
June Hollingshead, Recorder

Absent: Washington Baquero

Introduction of Guests and Public Comment – None

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes Regular Meeting October 25, 2011  
(Presenter: Mrs. Berlam) (Page 1)

MOTION by Chris Vernon, seconded by Pamella Seay, to approve the minutes of the regular meeting October 25, 2011, as presented. Approved unanimously.

**Information Only:**

Agenda Item #2. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble) (Page 3)

Mrs. Doeble presented the Edison State College Collegiate High Schools Monthly Financial Report for information only.

**Written Reports:**

Agenda Item #3. Monthly Report on Edison Collegiate High School – Charlotte (Page 6)

A written report was presented for information only.

Agenda Item #4. Monthly Report on Edison Collegiate High School – Lee (Page 8)

A written report was presented for information only.

Board Members' Comments:

- Mrs. Berlam will email 3 possible dates for a December meeting to all Board members.
- Mrs. Seay requested that a "New Business" section be added to Board meeting agendas.
- Mr. Vernon and Mr. Webb requested a presentation on the Financing Corporation at the next Board meeting.
- Mrs. Starnes-Bilotti requested that the Board have copies of the District Board of Trustees Policy Manual.

Adjournment – The meeting was adjourned at 6:50 p.m.

---

Ann Berlam, Chair  
District Board of Trustees

---

Date



I have served this College faithfully for more than two decades. I am immensely proud of its accomplishments, and the educational and growth experiences it has afforded to thousands of individuals in our community. I am deeply grateful to the Board, members of the administration, faculty and staff with whom I have had the privilege of serving.

I have given a lot of thought to the events of recent months and the profound effects that they have been having on the College and my family. Consequently, in order to minimize acrimony and disruption, and to ensure a seamless transition to the next presidency, I am willing to propose two material changes regarding my tenure and compensation. First, I am willing to advance the date of my retirement from June 30, 2013 to June 30, 2012, subject to the terms and conditions of my employment contract. I believe that this should allow sufficient time to conduct a national search for my successor. In the interim, I am willing to voluntarily accept a reduction of \$70,000 in my total compensation, which is in addition to the nearly \$179,000 reduction that I voluntarily accepted in April.

In closing, it is my hope that these concessions will allow the College to avoid unnecessary acrimony, disruption or expense. I would like to work with the Board and all members of the College community to maintain and enhance the excellent reputation this College has earned and so richly deserves. In the interest of ensuring a smooth transition to an even better future, I would respectfully request that the Board adopt this proposal.

## Proposed Timeline for Removal and Replacement of President

- I. **Place Dr. Walker on administrative leave** (appoint Board liaison to coordinate the securing of the executive offices).
- II. **Hire law firm** to: Investigate terminating Dr. Walker for cause and subsequently represent the College in any adversarial proceedings with Dr. Walker (appoint Board liaison to work with the law firm).
- III. **Name an Acting President** (or have the Vice Presidents report directly to the Board) from existing pool of employees to operate college until an interim president is hired by the Board (appoint a Board liaison to work with the Acting President or Vice Presidents).
- IV. Designate a Board liaison to **contact the new Chancellor, Randy Hannah, to assist the College with finding a quality Interim President** to propose to Board at next Board meeting (goal to have Interim in place within next 60 days).
- V. Designate a Board liaison to develop a proposal for **beginning search for new President** to lead us into the future (goal is to begin search within next 60 days and to have new President in Place in advance of Fall Semester 2012).

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
December 16, 2011

**AGENDA ITEM:** 2

**Approval of Revisions to the Dates, Time and Locations for  
District Board of Trustees Regular Meetings for 2011-2012**

**RECOMMENDATION:**

**The Administration recommends that the District Board of  
Trustees approve the revisions to the dates, time and locations  
indicated on the attached list.**

**STAFF ANALYSIS:**

The District Board of Trustees must submit a Report of Organization to the Chancellor of the Division of Florida Colleges within two weeks after the date of the organizational meeting. The Board must select the day, time, and the designated location for regular board meetings to be held. Since we serve a five-county area, it is suggested that meetings be held at the designated location on the dates shown. The attached list shows the revisions to the proposed dates and meeting locations of the District Board of Trustees for 2011-2012.

Attachment

**DIRECT FISCAL IMPACT:** N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

**REQUESTED BY:** \_\_\_\_\_

  
Acting District President

**FUNDING VERIFIED AND APPROVED BY:** \_\_\_\_\_

  
Vice President, Administrative Services

**APPROVED FOR AGENDA BY:** \_\_\_\_\_

  
Acting District President

Edison State College District Board of Trustees  
**Schedule of Meetings**  
July 2011 – June 2012

---

**August 5, 2011 – Special Meeting**

**Lee Campus**

August 23, 2011

Lee Campus

September 27, 2011

Lee Campus

October 25, 2011

Lee Campus

Building AA, Room 177

**November 4, 2011 – Special Meeting**

**Lee Campus – Building AA, Room 177**

November 29, 2011

**Lee Campus – Building AA, Room 177**

**December 16, 2011 – Special Meeting – 10:00 a.m.**

**Lee Campus – Building AA, Room 177**

January 24, 2012

Charlotte **Collier** Campus

February 28, 2012

Lee **Charlotte** Campus

**March 27, 2012**

**Lee Campus**

April 24, 2012

Charlotte Campus

May 22, 2012

LaBelle Center

June 26, 2012

Lee Campus

**July 24, 2012**

**Collier Campus**

**Note:**

The Edison State College District Board of Trustees will convene after the regular board meetings as the Charter Schools Governing Board unless otherwise noted.

Changes to the schedule or meeting locations below will be noted above in bold print.

- Charlotte County meeting will be held in the Charlotte Campus Auditorium
- Collier County meeting will be held in the Collier Campus Conference Center (Bldg J, Room 103)
- Hendry County meeting will be held at the Hendry Glades Center located at 1092 E. Cowboy Way, LaBelle, FL (Building A, Room 119)
- Lee County meetings will be held in Robinson Hall in the Boardroom (Building I, Room 223)
- Meetings start at 4:00 p.m.