



CURRICULUM COMMITTEE  
ACADEMIC YEAR 2011-2012

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## CHANGE OF COURSE PROPOSAL FORM

**ACADEMIC AREA:** BUSINESS AND TECHNOLOGY  
**PROGRAM:** BAS SUPERVISION AND MANAGEMENT  
**PROPOSED BY:** DR. DOUGLAS NAY  
**PRESENTER:** DR. DOUGLAS NAY  
**SUBMISSION DATE:** 10/12/2011

**CURRENT COURSE PREFIX, NUMBER AND TITLE:**  
MAN 4113 UNDERSTANDING & MANAGING DIVERSITY

### SECTION I

**TYPE(S) OF COURSE CHANGE:**

**TYPE PROPOSED CHANGE HERE FOR EACH ITEM CHECKED:**

- |   |   |
|---|---|
| <input type="checkbox"/> CHANGE TO COURSE PREFIX/NUMBER:              | LECTURE/LAB COURSE MUST HAVE "C" / LAB COURSE MUST HAVE "L" |
| <input type="checkbox"/> CHANGE TO COURSE TITLE:                      | TYPE NEW COURSE TITLE HERE                                  |
| <input type="checkbox"/> CHANGE OF DEPARTMENT                         | TYPE IN DEPARTMENT  |
| <input checked="" type="checkbox"/> CHANGE TO COURSE PREREQUISITE(S): | MATHEMATIC REQUIREMENT TO BE 3 CREDIT HOURS                 |
| <input type="checkbox"/> CHANGE TO PREREQ(S) MIN GRADE:               | SELECT MINIMUM GRADE. THE DEFAULT IS "D"                    |
| <input type="checkbox"/> CHANGE TO COURSE COREQUISITE(S):             | LIST ALL COREQUISITES IN SEQUENTIAL ORDER                   |
| <input type="checkbox"/> CHANGE TO COURSE CREDITS/CLK HRS:            | CLICK HERE TO ENTER THE NUMBER CREDITS OR CLOCK HOURS       |
| <input type="checkbox"/> CHANGE TO CREDIT TYPE:                       | SELECT A CREDIT TYPE  |
| <input type="checkbox"/> CHANGE TO CONTACT HOURS (LOAD):              | CLICK HERE TO ENTER CONTACT HOURS                           |
| <input type="checkbox"/> CHANGE TO GRADE MODE:                        | SELECT GRADE MODE   |
| <input type="checkbox"/> CHANGE TO COURSE DESCRIPTION:                |   |

Type your course description as you would like it to appear in the catalog and syllabus.



DO YOU ANTICIPATE THAT STUDENTS WILL BE TAKING ANY OF THE PREREQUISITES LISTED FOR THIS COURSE IN DIFFERENT PARTS OF THE SAME TERM? NO

IS ANY COREQUISITE LISTED ON THIS COURSE LISTED AS A COREQUISITE ON ITS PAIRED COURSE? NO

EXAMPLE: CHM 2032 IS A COREQUISITE FOR CHM 2032L AND CHM 2032L IS A COREQUISITE FOR CHM 2032.

**SECTION III (MUST COMPLETE EACH ITEM BELOW)**

PROVIDE JUSTIFICATION FOR EACH CHANGE ON THIS PROPOSED CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION)—ENTER “NA” OR TEXT:

PROPOSE TO CHANGE MATHEMATICS REQUIREMENT FROM 6 HOURS TO 3 HOURS FOR MAN 4113, UNDERSTANDING AND MANAGING DIVERSITY.

THE MATHEMATICS IN THIS COURSE SHOULD NOT BE MORE RIGID THAN THE DEGREE REQUIREMENTS. THE MATHEMATICS REQUIRED IN THE COURSE LEARNING OUTCOMES IS MINIMAL.

**NOTE:**

CHANGES FOR THE UPCOMING FALL TERM MUST BE SUBMITTED AND APPROVED NO LATER THAN THE FEBRUARY CURRICULUM COMMITTEE MEETING PRIOR TO THE START OF THE NEXT ACADEMIC YEAR. CHANGES DURING MID-SCHOOL YEAR ARE NOT ALLOWED. EXTREME CIRCUMSTANCES WILL REQUIRE APPROVAL FROM THE DISTRICT DEAN OF INSTRUCTION AS WELL AS THE VICE PRESIDENT OF ACADEMIC AFFAIRS TO BEGIN IN EITHER THE SPRING OR SUMMER TERM.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2012      **TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”**

**ORDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

\_\_\_\_\_  
DISTRICT DEAN OF INSTRUCTION

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

\_\_\_\_\_  
VICE PRESIDENT OF ACADEMIC AFFAIRS

**FACULTY ENDORSEMENTS:**

PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA (,)

**EDISON STATE COLLEGE  
CURRICULUM COMMITTEE**

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**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

Dr. Douglas Nay	10/12/2011
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**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

Mary Myers	10/12/2011
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**DEANS' COUNCIL REVIEW – VERIFIED BY:**

Dr. Tom Rath	10/19/2011
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**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

N/A	PLEASE SELECT TODAY'S DATE
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**FOR CURRICULUM COMMITTEE MEETING DATE:**

December 2, 2011
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AFTER REVIEWING AND SIGNING THIS PROPOSAL, THE DISTRICT DEAN WILL RETURN THE PROPOSAL TO THE DEPARTMENT CHAIR OR PROGRAM COORDINATOR WILL SUBMIT THE PROPOSAL TO THE VPAA OFFICE. THE DEPARTMENT CHAIR/PROGRAM COORDINATOR WILL SEND THIS PROPOSAL ALONG WITH ANY OTHER PROPOSALS FROM HIS/HER DEPARTMENT BEING SUBMITTED FOR REVIEW BY THE CURRICULUM COMMITTEE TO THE STUDENT ASSESSMENT COMMITTEE FOR REVIEW. ONCE APPROVED BY THE STUDENT ASSESSMENT COMMITTEE, SUBMIT THE PROPOSAL(S) TO DROPBOX BY THE MEETING DUE DATE. FOR MORE DETAILS, PLEASE REFER TO THE CURRICULUM COMMITTEE MANUAL:  
[WWW.EDISON.EDU/FACULTYSTAFF/CURRICULUM.PHP](http://WWW.EDISON.EDU/FACULTYSTAFF/CURRICULUM.PHP)