



CURRICULUM COMMITTEE  
ACADEMIC YEAR 2011-2012

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## CHANGE OF COURSE PROPOSAL FORM

**ACADEMIC AREA:** BUSINESS AND TECHNOLOGY  
**PROGRAM:** BAS SUPERVISION AND MANAGEMENT  
**PROPOSED BY:** DR. DOUGLAS NAY  
**PRESENTER:** DR. DOUGLAS NAY  
**SUBMISSION DATE:** 10/12/2011

**CURRENT COURSE PREFIX, NUMBER AND TITLE:**  
MAN 3081 INTRO TO E-BUSINESS

### SECTION I

**TYPE(S) OF COURSE CHANGE:**

**TYPE PROPOSED CHANGE HERE FOR EACH ITEM CHECKED:**

- |   |   |
|---|---|
| <input type="checkbox"/> CHANGE TO COURSE PREFIX/NUMBER:              | LECTURE/LAB COURSE MUST HAVE "C" / LAB COURSE MUST HAVE "L" |
| <input type="checkbox"/> CHANGE TO COURSE TITLE:                      | TYPE NEW COURSE TITLE HERE                                  |
| <input type="checkbox"/> CHANGE OF DEPARTMENT                         | TYPE IN DEPARTMENT  |
| <input checked="" type="checkbox"/> CHANGE TO COURSE PREREQUISITE(S): | MATHEMATIC REQUIREMENT TO BE 3 CREDIT HOURS                 |
| <input type="checkbox"/> CHANGE TO PREREQ(S) MIN GRADE:               | SELECT MINIMUM GRADE. THE DEFAULT IS "D"                    |
| <input type="checkbox"/> CHANGE TO COURSE COREQUISITE(S):             | LIST ALL COREQUISITES IN SEQUENTIAL ORDER                   |
| <input type="checkbox"/> CHANGE TO COURSE CREDITS/CLK HRS:            | CLICK HERE TO ENTER THE NUMBER CREDITS OR CLOCK HOURS       |
| <input type="checkbox"/> CHANGE TO CREDIT TYPE:                       | SELECT A CREDIT TYPE  |
| <input type="checkbox"/> CHANGE TO CONTACT HOURS (LOAD):              | CLICK HERE TO ENTER CONTACT HOURS                           |
| <input type="checkbox"/> CHANGE TO GRADE MODE:                        | SELECT GRADE MODE   |
| <input type="checkbox"/> CHANGE TO COURSE DESCRIPTION:                |   |

Type your course description as you would like it to appear in the catalog and syllabus.

**CHANGE TO GENERAL TOPIC OUTLINE:**

[Click here to enter topic outline. Feel free to use bullets to format the outline.](#)

**CHANGE TO LEARNING OUTCOMES:**

TYPE IN ALL OF THE LEARNING OUTCOMES, ASSESSMENTS AND GEN ED COMPETENCIES AS THEY SHOULD BE DISPLAYED IN THE SYLLABUS

**LEARNING OUTCOMES**

**ASSESSMENTS**

**GENERAL EDUCATION  
COMPETENCIES**


**SECTION II (MUST COMPLETE EACH ITEM BELOW)**

**ICS CODE FOR THIS COURSE:**          ADVANCED AND PROFESSIONAL - 1.15.05 - BUSINESS AND MANAGEMENT

**IF YOU INTEND TO RESTRICT STUDENT REGISTRATION BASED ON THE STUDENTS' MAJOR(S), ENTER ALL APPLICABLE MAJOR RESTRICTION CODE(S)—ENTER "NA" OR MAJOR CODE(S):**

NA

**GRADE MODE:**                                  STANDARD GRADING

**IS THIS AN "INTERNATIONAL OR DIVERSITY FOCUS" COURSE?**          NO

**IS THIS A GENERAL EDUCATION COURSE?**          NO

**IS THIS A WRITING INTENSIVE COURSE?**          NO

**IS THIS AN HONORS COURSE?**                          NO

**IS THIS A REPEATABLE\* COURSE?**                  NO

(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course, can be repeated 1 time and a student can earn a maximum of 6 credits.)

\*not the same as Multiple Attempts or Grade Forgiveness

**IF "YES", WHAT IS THE MAXIMUM NUMBER OF CREDITS A STUDENT CAN EARN FOR THIS COURSE? IF "NO", ENTER "NA" BELOW.**

[TYPE NUMBER HERE](#)

**DO YOU EXPECT TO OFFER THIS COURSE THREE TIMES OR LESS?** NO

**WILL THESE CHANGES HAVE AN IMPACT ON OTHER COURSES, PROGRAMS OR DEPARTMENTS?** NO

**IF "YES," PLEASE EXPLAIN OR SUBMIT COMMENTS (ENTER "NA" OR COMMENTS):**

[CLICK HERE TO ENTER TEXT](#)

**IF "YES," HAVE YOU DISCUSSED THIS PROPOSAL WITH ANYONE (FROM OTHER DEPARTMENTS AND/OR PROGRAMS) REGARDING THE IMPACT? WERE ANY AGREEMENTS MADE (ENTER "NA" OR COMMENTS)?**

[CLICK HERE TO ENTER TEXT](#)

DO YOU ANTICIPATE THAT STUDENTS WILL BE TAKING ANY OF THE PREREQUISITES LISTED FOR THIS COURSE IN DIFFERENT PARTS OF THE SAME TERM? NO

IS ANY COREQUISITE LISTED ON THIS COURSE LISTED AS A COREQUISITE ON ITS PAIRED COURSE? NO

EXAMPLE: CHM 2032 IS A COREQUISITE FOR CHM 2032L AND CHM 2032L IS A COREQUISITE FOR CHM 2032.

**SECTION III (MUST COMPLETE EACH ITEM BELOW)**

PROVIDE JUSTIFICATION FOR EACH CHANGE ON THIS PROPOSED CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION)—ENTER “NA” OR TEXT:

PROPOSE TO CHANGE MATHEMATICS REQUIREMENT FROM 6 HOURS TO 3 HOURS FOR MAN 3081 INTRO TO E-BUSINESS.

THE MATHEMATICS IN THIS COURSE SHOULD NOT BE MORE RIGID THAN THE DEGREE REQUIREMENTS. THE MATHEMATICS REQUIRED IN THE COURSE LEARNING OUTCOMES IS MINIMAL.

**NOTE:**

CHANGES FOR THE UPCOMING FALL TERM MUST BE SUBMITTED AND APPROVED NO LATER THAN THE FEBRUARY CURRICULUM COMMITTEE MEETING PRIOR TO THE START OF THE NEXT ACADEMIC YEAR. CHANGES DURING MID-SCHOOL YEAR ARE NOT ALLOWED. EXTREME CIRCUMSTANCES WILL REQUIRE APPROVAL FROM THE DISTRICT DEAN OF INSTRUCTION AS WELL AS THE VICE PRESIDENT OF ACADEMIC AFFAIRS TO BEGIN IN EITHER THE SPRING OR SUMMER TERM.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2012      **TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”**

**ORDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

\_\_\_\_\_  
DISTRICT DEAN OF INSTRUCTION

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

\_\_\_\_\_  
VICE PRESIDENT OF ACADEMIC AFFAIRS

**FACULTY ENDORSEMENTS:**

PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA (,)

**EDISON STATE COLLEGE  
CURRICULUM COMMITTEE**

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**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

Dr. Douglas Nay	10/12/2011
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**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

Mary Myers	10/12/2011
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**DEANS' COUNCIL REVIEW – VERIFIED BY:**

Dr. Tom Rath	10/19/2011
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**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

N/A	PLEASE SELECT TODAY'S DATE
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**FOR CURRICULUM COMMITTEE MEETING DATE:**

December 2, 2011
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AFTER REVIEWING AND SIGNING THIS PROPOSAL, THE DISTRICT DEAN WILL RETURN THE PROPOSAL TO THE DEPARTMENT CHAIR OR PROGRAM COORDINATOR WILL SUBMIT THE PROPOSAL TO THE VPAA OFFICE. THE DEPARTMENT CHAIR/PROGRAM COORDINATOR WILL SEND THIS PROPOSAL ALONG WITH ANY OTHER PROPOSALS FROM HIS/HER DEPARTMENT BEING SUBMITTED FOR REVIEW BY THE CURRICULUM COMMITTEE TO THE STUDENT ASSESSMENT COMMITTEE FOR REVIEW. ONCE APPROVED BY THE STUDENT ASSESSMENT COMMITTEE, SUBMIT THE PROPOSAL(S) TO DROPBOX BY THE MEETING DUE DATE. FOR MORE DETAILS, PLEASE REFER TO THE CURRICULUM COMMITTEE MANUAL:  
[WWW.EDISON.EDU/FACULTYSTAFF/CURRICULUM.PHP](http://WWW.EDISON.EDU/FACULTYSTAFF/CURRICULUM.PHP)