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| **Date** | **January 14, 2011** | **Time** | **1:00pm – 2:35pm** |
| **Facilitator** | Jo Ann Lewin | **Scribe** | Sandra Seifert |
| **Subject** | Mathematics Department Meeting – | | |
| **Attendees** | Lee Campus: Jo Ann Lewin, Don Ransford, Jim Ward, Don Warren, Lloyd Hicks, Joe Roles, Jaime Marecz, Jessica Sobkowlak, Scott Berthiaume, Ivana Ilic, Becky Berthiaume  Hendry/Glades: Sandra Seifert  Collier: Joan Van Glabek, Michael Chiacchiero, Tatiana Arzivian, James Daniels  Charlotte: Christy Smith, Ron Smith, Marjie Moller, John Salem | | |
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| Key Points Discussed | | |
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| No. | Topic | **Highlights** |
| 1. | Departmental Endorsement of IDS 2110 | * Don Warren moved that the department endorse the IDS 2110 course. Seconded by Lloyd Hicks. Endorsed unanimously by all present. |
| 2. | Quantitative Reasoning Progress | * We are creating a bank of assignments and projects for Liberal Arts Math and Statistics. Statistics are ready to go. * Don Ransford will run somet TLC workshops with the goal of incorporating QR in non-math courses. * We need to identify a learning outcome from MGF1107 that shows the QR Gen Ed competency. We will use an existing learning outcome so we will not have to have curriculum committee approval. |
| 3. | Placement Test | * PERT available to faculty Jan 19th – 26th. * Because PERT will not be used prior to May 24th, students starting in the summer will still be placed using the CPT. * It is our understanding that high school students who take the high school College Readiness course (roughly the equivalent of MAT1033) and earn a C or higher will then take the CPT again to see if they place out of MAT1033. |
| 4. | PreCalculus Pre/Post Test | * Handover from Becky to Don is complete. * PreCalc instructors to give the pre/post test this semester * Ransford, Ilic, Van Glabek, Moller, Sisko, Caulfield, Sobkowiak (MAC1147) and Lewin (MAC1106), and possibly 2 other MAC1147 Dual Enrollment instructors. |
| 5. | Unit Plan | * Unit plan objectives should be matched to the Destination 2020 vision laid out by Dr. Walker. Please think about suggestions for next year’s objectives. |
| 6. | FTYCMA/MAA Meeting | * In Orlando, Feb 11 – 12, 2011. Deadline for submitting presentations 1/14/11. Several professors indicated that they wanted to attend. |
| 7. | MyLabsPlus | * Issues:   1. Some courses did not copy from the master: contact JoAnn if you cannot resolve this on your own   2. We are advising students to copy homework: How is the paper being furnished? Are they being charged in Math Center, Library, Computer Lab, etc. * Book vs E-Book   1. Textbook Affordability Act says that if we require it, it must be used. So if we require a text or software, we need to use it. Students can have the option of book or online text. * Other Online Systems   1. Everyone was in favor of an online homework component, but was wary of the extra cost to students.   2. Some wanted to go back to CourseCompass   3. Some think we should stick with MyLabsPlus as it is now more familiar and it communicates to new faculty what are our departmental expectations.   4. JoAnn mentioned the MAA has an Online homework system WeBWorK that would cost the student nothing and would be housed on the school server. However, no one from Edison has explored it.   5. No one was interested in another WebAssign demo. |
| 8. | Department News | * Best Practices Seminar starts on 1/19 at 4pm TLC, repeated on 1/21 at noon S 250B. |
| 9. | Joint Mathematics Meeting | * JoAnn remarked briefly on the Joint Mathematics meeting that she attended earlier this month. She brought back a lot of information on a range of topics from Math Prep to Secondary Education Math, which will be made available to all. |
| 10. | Class Observations | * JoAnn to visit Jessica Sobkowiak’s class. Faculty are encouraged to make arrangements to visit each other’s classes as a way to learn from each other. |

| Action Plan | | | |
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| No. | Action Item | **Owner** | **Target Date** |
| 1 | Fix ongoing issues with MyLabsPlus | JoAnn Lewin | Ongoing |
| 2 | Ethnomathematics course to curriculum | Don Ransford |  |
| 3 | Best Practices Seminars | Laurice Garrett | All year |
| 4 | Textbook selection committee for MAT 1033 | Ron Smith and Jim Ward | 3/2011 |
| 5 | Summer Institute | Jim Ward | Summer/2012 |
| 6 | Professional Development Activities funding requests | JoAnn Lewin | Ongoing pending funding |
| 7 | PreCalc Pre/Post Tests | Don Ransford | Spring 2011 |
| 8 | Faculty to try PERT | All Faculty | Jan 19-26 |