**MEMORANDUM**

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: October 24, 2011

PLACE: Lee Campus, AA-177

SUBJECT: **MEETING – FRIDAY, October 28, 2011, AT 1:00 PM**

1. **Action item:** The Curriculum Committee’s member list, procedural manual, and forms have been revised. A new layer, Dean’s Council, has been inserted into the process between Departmental Dean and Sac reviews. Items within the procedures were clarified. “Dropbox” has been implemented to track proposals. Presenter: Jennifer Grove, Chair
2. **Action item:** FFP 0010C - Firefighter I Minimum Standards, FFP 0020C - Firefighter II Minimum Standards, and FFP 0141C - First Responder and Firefighter Awareness - Change of co requisites. The following strike-throughs reflect the proposed deletion of co-requisites in the 2012-2013 catalog: **FFP 0010C** Co requisite(s): FFP 0141C~~, FFP 0020C~~ **FFP 0020C** ~~Co requisite(s): FFP 0141C, FFP 0010C~~, and **FFP 0141C** – Co requisite(s): FFP 0010C~~, FFP 0020C~~. Presenter: Professor Jeffrey Ziomek
3. **Information item:** Change in the 2011-2012 Catalog of statement for Secondary Education Biology Program. ESC may offer two Biology courses (PCB 3043C, PCB 3063C) that were previously taught at FGCU, so the language in the ESC catalog indicates students “may complete” the two courses at FGCU.
4. **Information item:** Change in 2011-2012 Catalog of statement for Secondary Education Mathematics Program. ESC is now teaching three Mathematics courses (MAS 3105, MAS 4301, and MHF 2191) that were previously taught by FGCU so the language in our catalog will state the following: “Students may complete three upper division courses (9 credit hours of mathematics coursework) through Florida Gulf Coast University.” MAS 3105, MAS 4301, and MHF 2191 will continue to be designated as “FGCU” in the course list under Upper Division Requirements.
5. **Information item:** Change in 2011-2012 Catalog of statement for Middle Grades Science Education Program. ESC is now teaching PCB 3043C that was previously taught by FGCU so the language in our catalog will state the following: “Students may complete two upper division courses (6 credit hours of science course work) through Florida Gulf Coast University.” ISC 3120 and PCB 3043C will continue to be designated as “FGCU” in the course list under Upper Division Requirements.