



Minutes  
Edison State College  
District Board of Trustees Meeting  
Lee Campus – Classroom Building U, Room 102  
September 27, 2011  
4:00 p.m.

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on September 27, 2011 at 4:00 p.m. with the meeting called to order by Mary Lee Mann, Chair.

Present: Washington Baquero  
Ann Berlam, Vice Chair  
JoAnn Helphenstine  
Mahlan Houghton, Jr.  
Mary Lee Mann, Chair  
Dr. Randall Parrish, Jr.  
Julia Perry  
Christopher Vernon  
Kenneth P. Walker, District President  
Frances Brennan, Recorder  
June Hollingshead, Recorder

Pledge to Flag

Walk-thru Classroom Building U Construction Project

The Chair called a recess at 4:07 p.m. to allow the Board members to take a walk-thru of the Classroom Building U construction project and reconvened at 4:18 p.m.

Introduction of Guests and Public Comment

Professor Don Ransford  
Professor William Coughlin

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes Regular Meeting August 23, 2011 (Presenter: Mrs. Mann) (Page 1)

MOTION by Mahlan Houghton, seconded by JoAnn Helphenstine, to approve the minutes of the regular meeting August 23, 2011, as presented. Approved unanimously.

Agenda Item #2. Approval to Accept the Completed Construction of the Classroom Building "U" on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 5)

MOTION by Ann Berlam, seconded by Randall Parrish, to approve acceptance of the completed construction of the Classroom Building "U" on the Lee Campus as presented. Approved unanimously.

Agenda Item #3. Approval to Accept the Completed Construction of the Addition to Building "T" on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 6)

MOTION by JoAnn Helphenstine, seconded by Julia Perry, to approve acceptance of the completed construction of the addition to Building "T" on the Lee Campus as presented. Approved unanimously.

Agenda Item #4. Approval of Rank Ordering of Construction Management Firms and Authorizing the Administration to Award a One-Year Contract, with an Option to Extend for Two Additional One-Year Terms, for Construction Services for Projects of \$2,000,000.00 or Less (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 7)

MOTION by Randall Parrish, seconded by Washington Baquero, to approve the rank ordering of construction management firms as presented in order of preference (1) Wright Construction Group, Inc., (2) Gulfpoint Construction Company, Inc., (3) Maddox Construction Company, (4) Owen-Ames-Kimball Company, (5) GATES Butz Institutional Construction, LLC, and (6) DeAngelis Diamond Construction, Inc.; and to authorize the Administration to enter into a one-year contract(s) for such services with an option to renew for two additional one-year terms, as presented. Approved with Chris Vernon voting no.

Agenda Item #5. Approval of an Identity Theft Prevention Program and Designation of Authority for Future Handling (Presenter: Mr. Lupe) (Page 9)

MOTION by Ann Berlam, seconded by Mahlan Houghton, to approve the Edison State College Identity Theft Prevention Program, and designate the District President or the President's designee as the official responsible for the implementation, administration and oversight of the program, as presented. Approved unanimously.

**Consent Agenda:**

Agenda Item #6. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 18)

MOTION by Ann Berlam, seconded by Randall Parrish, to approve the list of Personnel Consent Agenda actions as presented. Approved unanimously.

Agenda Item #7. Construction Project(s) Change Orders (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 25)

MOTION by JoAnn Helphenstine, seconded by Mahlan Houghton, to approve the list of change orders in construction contracts as presented. Approved unanimously.

**Information Only:**

Agenda Item #8. Edison State College Monthly Financial Report (Presenter: Ms. Doeble/Board Liaison: Mrs. Helphenstine) (Page 29)

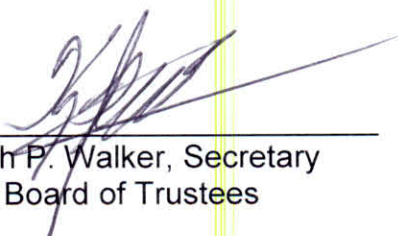
Ms. Doeble presented the Edison State College Monthly Financial Report for information only.

President's Comments

Board Members' Comments

Adjournment

The meeting was adjourned at 5:31 p.m.

  
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Kenneth P. Walker, Secretary  
District Board of Trustees

  
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Mary Lee Mann, Chair  
District Board of Trustees



Minutes  
Edison State College  
Charter Schools Governing Board  
Lee Campus – Classroom Building U, Room 102  
September 27, 2011  
5:31 p.m.

AGENDA ITEM: 1

Following the Edison State College District Board of Trustees Meeting, the Board reconvened as the Edison State College Charter Schools' Governing Board at 5:31 p.m. with the meeting called to order by Mary Lee Mann, Chair.

Present: Washington Baquero  
Ann Berlam, Vice Chair  
JoAnn Helphenstine  
Mahlan Houghton, Jr.  
Mary Lee Mann, Chair  
Dr. Randall Parrish, Jr.  
Julia Perry  
Christopher Vernon  
Kenneth P. Walker, District President  
Frances Brennan, Recorder  
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes Regular Meeting August 23, 2011 (Presenter: Mrs. Mann) (Page 1)

MOTION by Chris Vernon, seconded by JoAnn Helphenstine, to approve the minutes of the regular meeting August 23, 2011, as presented. Approved unanimously.

**Information Only:**

Agenda Item #2. Edison State College Collegiate High Schools' Monthly Financial Report (Presenter: Ms. Doeble) (Page 3)

Ms. Doeble presented the Collegiate High Schools' Monthly Financial Report for information only.

**Written Reports:**

Agenda Item #3. Monthly Report on Edison Collegiate High School – Charlotte (Page 6)

A written report was presented for information only.

Agenda Item #4. Monthly Report on Edison Collegiate High School – Lee (Page 9)

A written report was presented for information only.

Adjournment

The meeting was adjourned at 5:33 p.m.



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Kenneth P. Walker, Secretary  
District Board of Trustees



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Mary Lee Mann, Chair  
District Board of Trustees