



Minutes
Edison State College
District Board of Trustees Meeting
Lee Campus – Board Room (I-223) – Robinson Hall
August 23, 2011
4:00 p.m.

Pledge to Flag

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on August 23, 2011 at 4:00 p.m. with the meeting called to order by Mary Lee Mann, Chair.

Present: Ann Berlam, Vice Chair
JoAnn Helphenstine
Mahlan Houghton, Jr.
Mary Lee Mann, Chair
Julia Perry
Christopher Vernon
Kenneth P. Walker, District President
Frances Brennan, Recorder
June Hollingshead, Recorder

Absent: Dr. Randall Parrish, Jr., – Out-of-state
Washington Baquero – Conflict with medical practice

Introduction of Guests and Public Comment – None

Vote to Take Action On:

Agenda Item #1. Approval of Minutes Special Meeting August 5, 2011
(Presenter: Mrs. Mann) (Page 1)

MOTION by Mahlan Houghton, seconded by JoAnn Helphenstine, to approve the minutes of the Special Meeting August 5, 2011, as presented. Approved unanimously.

Agenda Item #2. Approval to Extend a Utility Easement to Florida Power and Light Company on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 3)

MOTION by Ann Berlam, seconded by Mahlan Houghton, to approve extension of a utility easement to Florida Power and Light Company for electrical services needed for student housing on the Lee Campus. Approved unanimously.

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Agenda Item #3. Approval of Memorandum of Understanding Between the Edison State College Foundation, Inc. and the District Board of Trustees Edison State College, Florida (Presenter: Mrs. Galloway) (Page 5)

MOTION by Ann Berlam, seconded by JoAnn Helphenstine, to approve the Memorandum of Understanding between the Edison State College Foundation, Inc. and the District Board of Trustees of Edison State College as presented. Approved unanimously.

Agenda Item #4. Approval to Accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2011 (Presenter: Mrs. Galloway) (Page 9) (Bound backup booklet in rear)

MOTION by Chris Vernon seconded by JoAnn Helphenstine, to approve the Edison State College Foundation, Inc. audited financial report for the fiscal year ended March 31, 2011 as presented. Approved unanimously.

Agenda Item #5. Approval of the Edison State College Foundation, Inc. Audit Review Checklist (Presenter: Mrs. Galloway) (Page 10)

MOTION by Mahlan Houghton, seconded by Chris Vernon, to approve the Edison State College Foundation, Inc. compliance with requirements set forth for the Audit Review Checklist as presented. Approved unanimously.

Agenda Item #6. Approval for Certification of Compliance of Edison State College Foundation, Inc. (Presenter: Mrs. Galloway) (Page 12)

MOTION by Ann Berlam, seconded by JoAnn Helphenstine, to certify compliance of the Edison State College Foundation, Inc. with requirements set for its operation in College Board Rule 6Hx6:1.03 as presented. Approved unanimously.

Agenda Item #7. Approval of Memorandum of Understanding Between the Edison State College Financing Corporation and the District Board of Trustees Edison State College, Florida (Presenter: Ms. Doeble) (Page 14)

MOTION by Ann Berlam, seconded by Mahlan Houghton, to approve the Memorandum of Understanding between the Edison State College Financing Corporation and the District Board of Trustees of Edison State College as presented. Approved with Chris Vernon voting "no" in order to read the document.

Agenda Item #8. Approval of the Edison State College Financing Corporation Audit Review Checklist (Presenter: Ms. Doeble) (Page 18)

MOTION by JoAnn Helphenstine, seconded by Mahlan Houghton, to approve the Edison State College Financing Corporation compliance with requirements set forth for the Audit Review Checklist as presented. Approved unanimously.

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Agenda Item #9. Approval to Accept the Edison State College Financing Corporation's Audited Financial Report for Fiscal Year Ended March 31, 2011 (Presenter: Ms. Doeble) (Page 20) (Bound backup booklet in rear)

MOTION by Mahlan Houghton, seconded by Ann Berlam, to approve the Edison State College Financing Corporations audited financial report for the fiscal year ended March 31, 2011 as presented. Approved unanimously.

Consent Agenda:

Agenda Item #10. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 21) (Bound backup booklet in rear)

MOTION by Ann Berlam, seconded by Julia Perry, to approve Personnel Consent Agenda Actions, as presented. Following discussion, AMENDMENT to the MOTION by Ann Berlam to pull the line item "Contract Adjustment, Dr. Edith Pendleton, Vice President, Strategic Initiatives, Correction to renew original three (3) year contract" from the Personnel items, and to approve all remaining items. AMENDMENT seconded by Chris Vernon. Approved, with Mahlan Houghton and Mary Lee Mann voting no. AMENDED MOTION to approve the balance of the personnel actions. Approved unanimously.

Information Only:

Agenda Item #11. Edison State College Monthly Financial Report (Presenter: Ms. Doeble/Board Liaison: Mrs. Helphenstine) (Page 22)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #12. Edison State College Financing Corporation – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 (Presenter: Ms. Doeble) (Page 26) (Bound backup booklet in rear)

Ms. Doeble presented the Edison State College Direct Support Organizations – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 for information only.


Agenda Item #13. Edison State College Foundation, Inc. – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 (Presenter: Mrs. Galloway) (Page 30) (Bound backup booklet in rear)

Mrs. Galloway presented the Edison State College Direct Support Organizations – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 for information only.

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Adjournment

The meeting was adjourned at 6:25 p.m.



Kenneth P. Walker, Secretary
District Board of Trustees



Mary Lee Mann, Chair
District Board of Trustees



Minutes
Edison State College
Charter Schools' Governing Board
Lee Campus – Board Room (I-223) – Robinson Hall
August 23, 2011
6:25 p.m.

AGENDA ITEM: 1

Following the Edison State College District Board of Trustees Meeting, the Board reconvened as the Edison State College Charter Schools' Governing Board at 6:25 p.m. with the meeting called to order by Mary Lee Mann, Chair.

Present: Ann Berlam, Vice Chair
JoAnn Helphenstine
Mahlan Houghton, Jr.
Mary Lee Mann, Chair
Julia Perry
Christopher Vernon
Kenneth P. Walker, District President
Frances Brennan, Recorder
June Hollingshead, Recorder

Absent: Dr. Randall Parrish, Jr., – Out-of-state
Washington Baquero – Conflict with medical practice

Introduction of Guests and Public Comment – None

Vote to Take Action On:

Agenda Item #1. Approval to Appoint the Principal or the Assistant Principal of each Edison State College Charter High School as the Governing Board's Representative (Presenter: Dr. Harrel) (Page 1)

MOTION by Mahlan Houghton, seconded by Ann Berlam, to appoint Dr. Pat Land, Campus President – Charlotte Campus, Edison State College, as the Charlotte Charter High School's Governing Board representative and to appoint Brian Botts, Principal, Edison State College Charter High School – Lee Campus, as the Lee Charter High School's Governing Board representative, as presented.

Information Only:

Agenda Item #2. Edison State College Collegiate High Schools' Monthly Financial Report (Presenter: Ms. Doeble) (Page 5)

Ms. Doeble presented the Collegiate High Schools' Monthly Financial Report for information only.

Written Reports:

Agenda Item #3. Monthly Report on Edison Collegiate High School – Charlotte
(Page 8)


A written report was presented for information only.

Agenda Item #4. Monthly Report on Edison Collegiate High School – Lee
(Page 11)

A written report was presented for information only.

Adjournment

The meeting was adjourned at 6:29 p.m.



Kenneth P. Walker, Secretary
District Board of Trustees



Mary Lee Mann, Chair
District Board of Trustees