**MEMORANDUM**

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: September 22, 2011

PLACE: Lee Campus, Taeni Hall, AA - 177

SUBJECT: **MEETING – FRIDAY, September 23, 2011, AT 1:00 PM**

1. **Opening Remarks from the chair**
2. **Update from Dr Atkins**
3. **Action item:** The Curriculum Committee’s member list, procedural manual, and forms have been revised. A new layer, Dean’s Council, has been inserted into the process between Departmental Dean and Sac reviews. Items within the procedures were clarified. “Dropbox” has been implemented to track proposals. Presenter: Jennifer Grove, Chair
4. **Information item:** EDE 4226C -Integrated Language Arts, Social Science & Literature with Practicum. Correction of Credit Hours: The credit hours in the original form in 2009 were listed as 3 credits, and the course is actually 4 credits. The course lists 4 credit hours in Banner, in the State records, and on the syllabus. Students earn 4 credits for this course, which has a practicum component completed in a K-12 classroom setting.
5. **Information item:** ENC 0025, MAT0028, and REA 0017 - Exit courses in College Prep:

An amendment to Florida Statute 1008.30 concerning exit competencies required changes in the description in the syllabi of the above named courses. The correct language was added to the syllabi templates for the fall semester.

1. **Information item:** COP 2701-Database Programming - Number changed by State to COP2700:

The State Common Course Number for this course was changed effective fall semester. The course is the same course with equivalent outcomes and assessments. COP 2700 was taught before 2002, but was called "Database Programming Applications", and was not equivalent to the current course "Database Programming", the course was retired in Fall 2002. The old COP 2700 is not equivalent to the new COP 2700.

1. **Information item:** MTG 2206-College Geometry - Change to Middle Grades Math Education Program pages:

MTG 2206 was brought to Curriculum Committee in December 2010 and was not designated as General Education course. The Middle Grades Math Education Program pages in the catalog indicated it could be used as meeting the math general education requirement, which it does not. The program pages for Middle Grades Math Education were changed to remove this course as meeting the math general education requirement.

1. **Information item:** A new deadline has been approved that specifies that catalog program pages with revisions must be submitted to the Dean's Council for review no later than March 1, 2012. Approval by the Curriculum Committee will occur at the March 23 meeting

\*\***NEW: CATALOG PROGRAM PAGES REQUIREMENT** -- For all programs (Baccalaureate, AA, AS, and Certificates), catalog program pages (in the format used in the catalog), with revisions indicated, must be submitted to the Deans' Council for review no later than March 1, 2012. All catalog program pages for publication in the 2012-13 catalog will be placed on the agenda no later than the March 23, 2012, Curriculum Committee Meeting. Program Pages will be finalized by Curriculum Committee no later than March 23, 2012,

for the 2012-13 catalog.

1. **Information item:** Reversal of change in Core Electives of AS Business Administration and Management and the AS Degree in Drafting and Design Technology:

An Addendum Action Item was proposed and passed by the Curriculum Committee in the April 2011 session. This item indicated Core electives in the AS Business Administration and Management and the AS Degree in Drafting and Design Technology. Dr. Atkins placed this item under review because the change would impact compliance with the State Frameworks for these degrees. Further review indicated that the change would adversely affect the compliance with State Frameworks, and Dr. Atkins ordered the reversal of this proposed change.

1. **Information item:** Reversal of change in Action Item 12-AS Business, from the March 26, 2010 Curriculum committee:

This action item stated this change was for electives hours in the Business Administration and Management program. These are only Business and/or Related Subject Electives and the change requested would adversely *affect* our compliance with the State Frameworks. Dr. Atkins ordered the reversal of this change.

1. **Information item:** NUR 2523-Mental Health Concepts across the Life Span:

In September 2010 a group of nursing courses were presented to the Curriculum Committee as information items. Dr. Atkins approved the removal of the prerequisite of NUR 1511 from this course in July 2011, and Banner was changed accordingly so that students were able to register for the course.

1. **Information item:** Change in name of Networking Administrator AS degree program:

The program Network Administrator should be titled Networking Services Technology. The correct CIP codes are being reported to the state, and the curriculum is correctly aligned with the state frameworks. The catalog and web pages need to be changed.

1. **Information item:** Nursing co-requisite removal:

Removal of co-requisites NUR 4827 and 4827L from NUR 4636 and NUR 4636L and removal requisites NUR 4636 and 4636l from NUR 4827 and NUR 4827L. This change was an immediate need because students who wanted to delay their graduation from the BSN degree program due to the credentialing process needed to drop the co-requisite courses before the end of drop-add.

1. **Information Item:** Addition of ACG 2011 as an alternative to ACG 1002 in the Business Administration and Management Degree program:

This emergency change was necessary because it was discovered ACG 1002 was not being taught and was part of the substitution issue. The faculty in the Accounting discipline are reviewing the State Frameworks now and will be proposing changes to the curriculum for fall 2012. In the interim, Dr. Atkins approved the addition of ACG 2011 as an alternative to the core requirement of ACG 1002 in the AS Accounting Technology Degree.

1. **Information Item:** New Course Proposal for Inaugural QEP course SLS 1515-Cornerstone Experience:

Dr. Atkins pre-approved this course as part of the QEP that is part of our SACS Compliance Report. The course will be taught for the first time beginning spring semester. Professor Myra Walters has created the syllabus with the help of other faculty and it is attached.

1. **Information item:** Course Inactivations:

The following courses were inactivated at the June 2011 Board of Trustees meeting: AST 2003, AST2003l, CGS 1560, EMS 1810, GLY 10l0, GLY 1010L, GLY 1100, GLY 1100L.