

## Quick Start Guide

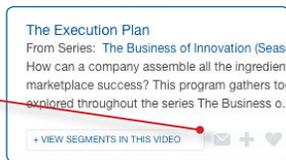
# SHARING VIDEOS

You can share whole videos, segments, or custom playlists you create.

### TO SHARE VIDEOS AND SEGMENTS:

**From the browse or search results page:**

1. Click on the envelope icon below the summary to send a link to a specific video via email.



### TO CREATE A CUSTOM PLAYLIST:

**Users can add a full title or segments of a title to a playlist.**

1. Click on the "+" icon below the thumbnail image of the video on any browse or search results page. Then choose whether to add the specific title or segment to an existing playlist or to create a new one.



2. Or, from the View Video page, use the "Add to Playlist" icon to add videos to a playlist or to create a new one.
3. Access all existing playlists from the "Playlists" tab at the top of the screen.

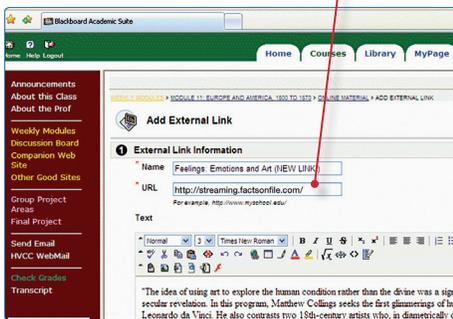
### FYI

Users can link to any subject page with a "Page Link" authenticated URL located under the subject name.



### From the View Video page:

1. Click on "Email this Video" below the video player to send a link to a specific video or segment via email.
2. Simply copy and paste the Title or Segment URL from below the video description onto a secure Web site to allow students and faculty direct access to that video.



### FYI

Title and Segment URL links are specific to every video and every account. They can be used on course Web sites, online library card catalog systems, distance-learning courseware, PowerPoint slides, and more.

### FYI

To create a custom playlist, you must be logged in as a user. If you do not have a user account, you will be prompted to create one.

### QUICK TIP

It's easy to add more than one video segment to a playlist at once using "Add to Playlist" below the video player. Press Ctrl or Command while selecting multiple segments to easily add them to your playlist. You can also add segments from different video titles to a single playlist.

### FYI

The embed HTML code allows a video player for any title or segment to be added to any HTML page or online course management system, and these videos can be accessed anywhere within your institution's authentication range or by username and password.