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**Social Sciences Department**

**Minutes**

**August 18, 2011**

**1:00 p.m.**

|  |  |  |  |
| --- | --- | --- | --- |
|   | Present | Absent | Excused |
|  |  |  |  |
| Members |  |  |  |
| Mark Herman | x |  |  |
| Sabine Maetzke | x |  |  |
| Terri Heck | x |  |  |
| Brian Page | x |  |  |
| Laura Weir | x |  |  |
| Rodney Dennison | x |  |  |
| Kathy Clark | x |  |  |
| Cynthia Chause | x |  |  |
| Phillip Wiseley | x |  |  |
| Harold Van Boven | x |  |  |
|  |  |  |  |
| Adjuncts |  |  |  |
| Bonnie Lawler |  |  |  |
| Robert Slaughter |  |  |  |
| Bonnie Lawler |  |  |  |
| Isabella |  |  |  |
| David Sallee |  |  |  |
| Pamela Miner |  |  |  |
|  |  |  |  |
| Adjunct meeting attendees |  |  |  |
| Lee Campus Adjunct meetingLisa GelmanFrank KohnCathy ReslerScott JohnsonDavid SalleeDavid JaffeSally KilicBonnie LawlerSammie YoungMartin Rolalnd |  |  |  |
| Collier Campus Adjunct meetingJerry BurnettArnette HawkinsCatherine LuskAlexandra NikishinBryan MilnerMike MansfieldCharles PurdyFred BleckSteve Valdespino |  |  |  |
|  |  |  |  |

1. **Welcome and Introductions**
2. **Kim Allen- Instructional Assistant, Writing Center –** Kim will attend next month’s meeting
3. **QEP/SACS**

**Adopt-a-Corner –** We will be adopting one of the four corners as part of the department unit plan.

**Information item: QEP Website (**[**http://www.edison.edu/cornerstone**](http://www.edison.edu/cornerstone)**)**

**Information item: SACS Website (**[**www.edison.edu/accreditation**](http://www.edison.edu/accreditation)**)**

1. **Textbook Initiatives-** Robert Anderson discussed the ongoing textbook initiatives (reviewing the textbook data base, textbook adoption period and adoption of e-books). The goal is to lower textbook costs. A textbook committee has been formed and we will receive information updates.
2. **Dual enrollment (common topics and finals)-**Dr. Beeson clarified the dual enrollment courses and expectations. We will begin this semester to work on a plan for the dual enrollment courses to ensure “equivalent rigor” as mandated by the state.
3. **Assessment update – WOH 1030 assessment report, program outcomes**. The report was distributed and discussed.
4. **Other:**

Department meetings will be held on the 2nd Friday of each month in L128.