

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties.

Agenda
District Board of Trustees Meeting
Edison State College – Hendry/Glades Center
Administration Building (A-119)
May 24, 2011
4:00 p.m.

Pledge to Flag

Introduction of Guests and Public Comment

Administrative Reports:

SACS Minute
(Presenter: Dr. Steve Atkins)

Campus Master Plan for the Hendry/Glades Center
(Presenters: Dr. Robert Jones and Mr. John Moratti,
SGA President, Hendry/Glades Center)

*Report on Changes Being Made as a Result of
Discussions Related to my Six-Point Plan*
(Presenter: Dr. Kenneth Walker)

Legislative Update
(Presenter: Mr. Matthew Holliday)
(Report in rear pocket)

Faculty Senate Report
(Presenters: Dr. Steve Atkins and Prof. Don Ransford)

Legal Update
(Presenter: Mr. Mark Lupe)
(Backup provided)

Vote to Take Action On:

1. Approval of Minutes Regular Meeting April 26, 2011
(Presenter: Mr. Vernon) (Page 1)
2. Approval to Create Edison State College School of Health Sciences
(Presenter: Dr. Atkins/Board Liaison: Mr. Houghton) (Page 12)

3. Approval to Accept 2011-2012 Edison Collegiate High School Instructional Administrator and Teacher Contract Recommendations (Presenter: Mrs. Etheridge for Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 15)
- 3(a). Approval to Amend the Collective Negotiations Agreement with the Edison College Faculty Federal Union, Local 3513, Affiliated with the United Faculty of Florida, AFT, AFL-CIO, representing Edison State College Faculty to Provide for Compensation for Faculty Members Who Serve as Discipline Chairs during Summer of 2011 (Presenters: Dr. Atkins and Mr. Lupe/Board Liaison: Mrs. Berlam) [(Page 16(a)]

Consent Agenda:

4. Approval of Personnel Actions
(Presenter: Mrs. Etheridge for Mrs. Fairfax/Board Liaison: Mrs. Berlam)
(Page 17)

Information Only:

5. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 20)
6. Edison State College Collegiate High Schools Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 24)

Written Reports:

7. Monthly Report on Edison Collegiate High School—Charlotte (Page 27)
8. Monthly Report on Edison Collegiate High School—Lee (Page 29)

President's Comments

Board Members' Comments

Adjournment



DRAFT Minutes
Edison State College
District Board of Trustees Meeting
Lee Campus – Rush Auditorium J103
April 26, 2011
4:00 p.m.

Pledge to Flag

1. Call to Order

The District Board of Trustees of Edison State College met in Lee County, Florida on April 26, 2011 at 4:00 p.m. with the meeting called to order by Chairman, Chris Vernon.

Board Members Present: Ann Berlam
Washington Baquero
JoAnn Helphenstine
Mahlan Houghton, Jr.
Mary Lee Mann
Julia Perry
Randall Parrish
Chris Vernon, Chairman
Kenneth P. Walker, President
Fran Brennan, Recorder

Board Seated Guests: Mark Lupe, General Counsel
Robert Shearman, ESC Attorney-external

2. Introduction of Guests and Public Comment

The following members of the faculty and public addressed the Board with their comments:

1. Professor Ellie Bunting
2. Professor William Coughlan
3. Dr. Steven Maxwell
4. Professor Russell Swanson
5. Willie Filkowski
6. Dr. Judy Piesco
7. Kathleen Cherasia
8. Dr. Bill Wilcox

Administrative Reports: *Reaffirmation of Accreditation*

- a. Compliance Certification Report
(Presenter: Dr. Edith Pendleton)
- b. Quality Enhancement Plan (QEP)
(Presenters: Dr. Thomas Rath, QEP co-chair
and Professor Kathy Clark, QEP co-chair)

*Update Regarding Potential Litigation and
Discrimination Investigation*
(Presenter: Mr. Bob Shearman, Attorney)

*District President's Six-Point Plan Update and his
Succession Plan*
(Presenter: Dr. Kenneth Walker)
Dr. Walker presented a recap of his 20 years
of successful, strategic leadership, his Six-Point Plan
Update and Succession Plan.

Report from District Faculty Senate President
(Presenter: Professor Donald Ransford) (5 minutes)
Professor Ransford recapped the Faculty Senate
issues.

Vote to Take Action On:

Agenda Item #1. Approval of Minutes_(Presenter: Mr. Vernon)

- (a) Regular Meeting February 22, 2011 (Page 1)
- (b) Special Meeting April 6, 2011 (Page 5)

MOTION by Randall Parrish, seconded by JoAnn Helphenstine, to approve the minutes of the Regular Board meeting, February 22, 2011 and Special meeting, April 6, 2011 as presented. Approved unanimously. There was no March meeting.

Agenda Item #2. Election of Vice-Chairman (Presenter: Mr. Vernon) (Page 8)

Chairman Vernon opened the floor to nominate board members for the Vice-Chairman's seat. Dr. Washington Baquero nominated Mrs. Mary Lee Mann and Mr. Chris Vernon nominated Mrs. Ann Berlam. Mrs. Berlam deferred the nomination to Mrs. Mann.

MOTION by Washington Baquero, seconded by Mahlan Houghton to approve the Election of Mrs. Mary Lee Mann as Vice-Chairman. Approved unanimously.

Agenda Item #3. Approval of the 2011-2012 Edison State College Capital Improvement Program (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 9)

Steve Nice presented capital improvements projects for 2011-2012 for approval which prioritize the College's building program and provide projected funding budgets for five years based on expected needs (includes renovation, remodeling and new construction projects on a district-wide basis).

MOTION by Mary Lee Mann, seconded by Randall Parrish to approve the 2011-2012 Edison State College Capital Improvement Program as presented. Approved unanimously.

Agenda Item #4. Approval of Bond Resolution (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 10)

The bond resolution requests that the Division of Bond Finance issue revenue bonds on behalf of Edison State College not to exceed \$7.9M. Steve Nice responded in the affirmative to adequate bond coverage for our projects. Gina Doeble informed the Board that capital improvement fees are tied to enrollment. Proceeds from the bonds will be designated for constructing an addition to Taeni Hall (Building S)-Lee Campus and adding classroom space to Building K-Charlotte Campus.

MOTION by JoAnn Helphenstine, seconded by Mary Lee Mann to approve the Bond Resolution as presented. Approved unanimously.

Agenda Item #5. Approval of the 2010-2011 Annual Equity Update Report (Presenter: Mrs. Fairfax and Dr. Theo Koupelis/Board Liaison: Mrs. Berlam) (Page 20)

Pam Fairfax, College Equity Officer, Dr. Theo Koupelis and Dr. Eileen DeLuca presented the College Annual Equity Report .

Dr. Koupelis provided an educational summary, benchmarks and longitudinal data based on trends. Dr. DeLuca provided information on academic initiatives, including alternative teaching/learning environments. The College has identified a multi-faceted plan to continue improving equity, decreasing the achievement gap and solidifying student success strategies.

MOTION by Ann Berlam, seconded by JoAnn Helphenstine to approve the 2010-2011 Annual Equity Update Report as presented. Approved unanimously.

Agenda Item #5(a). Proposal for a Settlement Agreement to End Existing Contract of Dr. James Browder (Presenter: Mr. Lupe).

Mark Lupe, General Counsel presented the proposed Settlement Agreement of Dr. James Browder's current contract at a sum of \$175,000.00 in exchange for his release from current contract and complete release of all claims. Dr. Browder's resignation and separation from employment with Edison in any and all capacities is effective May 2, 2011. The remaining exposure to the College, under Dr. Browder's contract, as calculated from the face of the contract is in excess of \$600,000.00.

Chairman Vernon requested that the motion be approved as follows:

1. The contract buyout sum of \$175,000.00
2. Dr. Browder and the College will each provide the other party with a release of claims
3. The Separation Agreement and Release is to be prepared in a form satisfactory to General Counsel, and Dr. Kenneth Walker is authorized to execute the agreement.

MOTION by Ann Berlam, seconded by Mary Lee Mann to approve the Proposal for a Settlement Agreement regarding the Contract of Dr. James Browder as outlined. Approved unanimously.

Agenda Item 5(b). Proposal for a Settlement Agreement to Reinstate Dr. Steve Atkins as Vice President, Academic Affairs (Presenter: Mr. Lupe)

Mr. Mark Lupe, ESC attorney presented a proposed Settlement Agreement for Dr. Steve Atkins for Board approval that would include:

- Withdrawal of the resignation of Steve Atkins
- Reinstatement as Vice President , Academic Affairs with retroactive pay to March 14, 2011
- Current pay & benefits reinstated (\$141,100.34 and \$2,500 development allowance)
- College will attempt to reinstate his benefits to the extent that is legally permissible to do so and without incurring a fine or penalty
- Dr. Atkins' agreement to complete release of all claims and cooperation in the ongoing investigation into the claim of racial discrimination
- Employment reinstatement start-date of May 2, 2011 and new contract as Vice President, Academic Affairs for fiscal year 2012

Chairman Vernon requested that the motion be approved in two parts:

1. For the employment contract amount of \$141,100.34, and
2. Settlement Agreement and Release, including the points outlined by Mr. Lupe, to be prepared in a form satisfactory to General Counsel and Dr. Kenneth Walker is authorized to execute the agreement.

MOTION by Julia Perry, seconded by Mary Lee Mann to approve the Proposal for a Settlement Agreement to Reinstate Dr. Steve Atkins as Vice President, Academic Affairs as outlined by Mr. Lupe. Approved unanimously.

Agenda Item #6. Approval of the 2011-2012 Contract Recommendations (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam)

6(a)(1) Approval to Accept the District President's Proposal for His Succession Plan [Page 25(a)]

Dr. Kenneth Walker outlined his succession plan for a reasonable transition to ensure stability and continuity of the College:

- Reduction in pay in the amount of \$178,952.12
- Retain current contract end date of June 30, 2014. Serve two years as District President July 1, 2011 through June 30, 2013
- On or before June 30, 2012 submit plan for retirement
- A national search will be conducted in 2013 for District President's successor
- 2013-2014 will be taken as a twelve- month sabbatical leave at full salary and benefits as approved in the contract
- Upon completion of twelve-month sabbatical leave, option of assuming a full-time or part-time faculty position with compensation determined by policy

MOTION by Mary Lee Mann, seconded by Randall Parrish to approve the Acceptance of the District President's Proposal for His Succession Plan as outlined. Approved unanimously

6(a)(2) Approval to Review and Accept 2011-2012 Executive Contract Recommendations (Page 26)

MOTION by Ann Berlam, seconded by Mary Lee Mann to approve 2011-2012 Executive Contract Recommendations as presented. Approved unanimously.

6(b). Approval to Accept 2011-2012 Administrative Contract Recommendations (Page 28)

MOTION by Ann Berlam, seconded by Julia Perry to approve the Acceptance of 2011-2012 Administrative Contract Recommendations as presented. Approved unanimously.

6(c). Approval to Accept 2011-2012 Faculty Contract Recommendations
(Page 30)

MOTION by Ann Berlam, seconded by Randall Parrish to Approve the Acceptance of 2011-2012 Faculty Contract Recommendations as presented. Approved unanimously.

Agenda Item #7. Develop a Policy Requiring All Agenda Items to Include an Estimate of the Costs (Presenter: Mr. Vernon) (Page 35)

MOTION by Ann Berlam, seconded by Mary Lee Mann for the Administration to Develop a Policy Requiring All Agenda Items to Include an Estimate of the Costs. Approved unanimously.

Agenda Item #8.

8(1) Develop a Policy Requiring All Future Multi-Year Contracts to be Approved by the District Board of Trustees in Advance of Being Offered and Accepted (Presenter: Mr. Vernon) (Page 35)

MOTION by JoAnn Helphenstine, seconded by Randall Parrish to Develop a Policy Requiring All Future Multi-Year Contracts to be Approved by the Board Of Trustees in Advance of Being Offered and Accepted, Chairman Vernon moved to amend Motion by requiring Board approval of development allowances. Unanimous "aye" vote – motion carried.

Agenda Item 8 amended to read:
Develop A Policy Requiring All Future Multi-Year Contracts and Development Allowances to be Approved by the District Board of Trustees in Advance of Being Offered and Accepted.

District Board of Trustees/Minutes
April 26, 2011
Page eight

Agenda Item #9. Develop a Policy Requiring that the Backup Material to the District Board of Trustees Agenda be Posted on the Edison State College Website (Presenter: Mr. Vernon) (Page 35)

MOTION by Randall Parrish, seconded by Mary Lee Mann for the Administration to Develop a Policy Requiring that the Backup Material to the District Board of Trustees Agenda be Posted on the Edison State College Website. Chairman

Amended Agenda Item #9 now reads:
Develop a Policy Requiring that the Backup Material to the District Board of Trustees Meeting and Workshop Agendas also be Posted on the Edison State College Website. (see motion amendment under Agenda Item 10).

Agenda Item #10. Develop a Policy Requiring that the District Board of Trustees Minutes Will be Posted on the Edison State College Website within 15 Days of Approval by the Board (Presenter: Mr. Vernon) (Page 35)

MOTION by Ann Berlam, seconded by Mahlan Houghton to approve Development of a Policy Requiring that the District Board of Trustees Minutes be Posted on the Edison College Website within 15 days of Approval by the Board.
Mrs. Berlam moved to amend the motion by including "District Board of Trustees "Meeting and Workshop" minutes. Approved unanimously.

Amended Agenda Item 10 now reads:
Develop a Policy Requiring that the District Board of Trustees Meeting and Workshop Minutes Will be Posted on the Edison State College Website within 15 days of Approval by the Board.

Reconsideration of Agenda Item #9

Mary Lee Mann requested reconsideration of Agenda Item 9 to amend it by adding "Meeting and Workshop Agendas also be posted". Unanimous "aye" vote on motion to reconsider and motion to amend Agenda Item #9 – motion carried.

CONSENT AGENDA:

Agenda Item #11. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 36)

MOTION by Ann Berlam, seconded by Julia Perry, to approve the list of Personnel Actions as presented. Approved unanimously.

Agenda Item #12. Approval of Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 41)

MOTION by Joann Helphenstine, seconded by Mary Lee Mann to approve the Financial Services Consent Agenda – Budget Amendments as presented. Approved unanimously.

Agenda Item #13. Construction Project(s) Change Orders (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 43)

MOTION by Mary Lee Mann, seconded by Mahlan Houghton to approve Construction Project(s) Change Orders as presented. Approved unanimously.

Information Only:

Agenda Item #14. Edison State College Monthly Financial Reports (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 45)

The Edison State College Monthly Financial Report was presented by Mrs. Doeble for information only.

Agenda Item #15. Edison State College Collegiate High Schools' Monthly Financial Reports (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 49)

The Edison State College Collegiate High Schools' Monthly Financial Reports (Charlotte and Lee Campuses) were presented by Mrs. Doeble for information only.

Agenda Item #16. Design, Development and Construction Documents for Phase One of the Living and Learning Center on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 52)

The Design, Development and Construction Documents prepared by Collegiate Companies and 5G Architects for Phase One of the Living and Learning Center on the Lee Campus included site plan, floor plans, life safety plans, structural, mechanical, electrical plans and finishes as presented by Mr. Nice for information only.

Agenda Item #17. Report on the Procedure for Assuring that All Course Substitutions are Within Policy Guidelines (Presenter: Dr. Edith Pendleton) (Page 53)

Dr. Edith Pendleton provided a course substitution audit, noting the significant increase in student enrollment, which contributed to a doubling of the workload for transcript auditors. Corrective actions to date were described. Chairman Vernon requested safeguards to ensure continued integrity in the approval of course substitutions. The issue requires implementation of revised College Operating Procedures, which are under development by Dr. Pendleton, in collaboration with Dr. Steve Atkins, Vice President for Academic Affairs.

The Report on the Procedure for Assuring that All Course Substitutions are Within Policy Guidelines was presented for information only.

Agenda Item #18. Edison State College Audits by the State of Florida Auditor General (Presenter: Mrs. Doeble) (Page 54)

The Edison State College bi-annual Operational Audits by the State of Florida Auditor General on the College's Financial Statements, Federal Awards and Bright Future Scholarship program were presented by Mrs. Doeble for information only.

Written Reports:

Agenda Item #19. Monthly Report: Edison Collegiate High School – Charlotte (Page 61)

Agenda Item #20. Monthly Report: Edison Collegiate High School—Lee (Page 69)

A written report providing an update on progress at Edison Collegiate High School (ECHS)-Lee Campus was presented for information only.

Board Members' and District President's Comments

Many positive comments were expressed by the Board regarding Dr. Walker's leadership, team and strategic success over the last 20 years. Mrs. Mann acknowledged that the Board had responsibility and accountability for any oversights, particularly regarding compensation and contract issues.

Chairman Vernon emphasized:

- (1) the great strides taken over the last six weeks on priorities accomplished to resolve all of the recent issues, and
- (2) that the excellent ESC organization can use these issues and challenges as a springboard for opportunities to make the entire team and institution even better

A critical takeaway for all parties involved is to focus on respect and collaboration as the ESC team works together for our students, the College and our communities.

Adjournment

The meeting was adjourned at 7:06 p.m.

Kenneth P. Walker, Secretary
District Board of Trustees

Christopher Vernon, Chairman
District Board of Trustees

Materials have been placed in Board file

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 2

Approval to Create Edison State College School of Health
Sciences

RECOMMENDATION:

The Administration recommends District Board of Trustees approval for Edison State College to create its third "School", the School of Health Sciences.

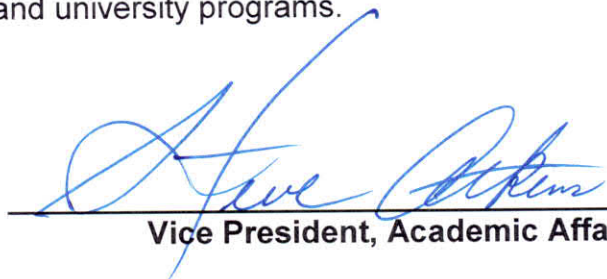
STAFF ANALYSIS:

In the November 2009 meeting of the Edison State College District Board of Trustees, approval was given to College administration to create "Schools" within academic divisions of the College. Under the guidelines for establishing "Schools," the Board approved the College's first School, the School of Education. Subsequently, in June 2010, the Board approved the School of Nursing.

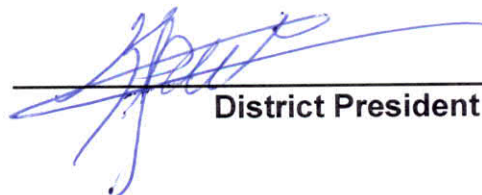
In order to effectively manage the rapid growth and development of health programs at Edison State College, the Administration recommends the establishment of a School of Health Sciences. The establishment of health programs into a single School will facilitate more effective and efficient management of programs and aligns the College with a common method for organizing college and university programs.

Attachment

REQUESTED BY:


Vice President, Academic Affairs

APPROVED FOR AGENDA BY:


District President

ATTACHMENT A

School of Health Sciences

The School of Health Sciences meets the general guidelines outlined as indicated below.

1. The unit should offer at least two baccalaureate degrees, and at least 25% of its faculty will hold a terminal degree in the field of study.
 - a. One baccalaureate degree is currently offered in the health sciences area, Bachelor of Applied Science in Cardiopulmonary Sciences. Current applicants for the seven health sciences programs exceeds 800 district wide.
 - b. 45% of the health sciences program faculty have at least a master's degree.
 - c. 25% of the health sciences program faculty have a terminal degree, DDS, MD or PhD.

2. The programs of the unit should be accredited by professional agencies.
 - a. The Cardiovascular Technology Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)
 - b. The Dental Hygiene Program is accredited by the American Dental Association Commission on Dental Accreditation
 - c. The Health Information Management Program is pending accreditation from the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)
 - d. The Radiologic Technology Program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT)
 - e. The Respiratory Care Program is accredited by The Commission on Accreditation of Allied Health Education Programs (CAAHEP) based on the recommendation of the Committee on Accreditation of Respiratory Care (CoARC)

3. The program's scope must be appropriately broad, and the academic units conceptually fit together to provide a coherent set of educational experiences and outcomes.
 - a. Degrees currently offered:

- i. Associate in Science, Cardiovascular Technology
 - ii. Associate in Science, Dental Hygiene
 - iii. Associate in Science, Health Information Management
 - iv. Associate in Science, Human Services
 - v. Associate in Science, Radiologic Technology
 - vi. Associate in Science, Respiratory Care
 - vii. Bachelor of Applied Science, Cardiopulmonary Sciences

4. Two or more programs have a substantial similarity of affinity of objectives such that economics of operation of improvement in quality may be expected from their consolidation.
 - a. Health Sciences programs are consolidated and consistent in the need for clinical experience, national accreditation standards and oversight, Department of Health standards for legal and ethical considerations, and similar or identical venues throughout the district.
 - b. Professional development requirements and faculty obligations related to licensure and legal responsibilities related to caring for vulnerable populations is similar in all health programs.
 - c. Clinical sites, physician interaction, and responsibilities are similar in all health programs.

5. The clarity of the program's identity and function will be increased by transfer to or consolidation with another program or institution.
 - a. The Health Sciences programs currently consolidate training in preparation for clinical experiences, orientation to clinical settings, as well as emergency and disaster preparedness.
 - b. A designation as the School of Health Sciences will more accurately reflect the caliber of programs offered at Edison State College and allows stakeholders to understand the unique educational opportunities available only at Edison.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 3

**Approval to Accept 2011 - 2012 Edison Collegiate High School
Instructional Administrator and Teacher Contract
Recommendations**

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the attached list of Edison Collegiate High School
instructional administrator and teacher employment contracts.**

STAFF ANALYSIS:


The Edison Collegiate High School instructional administrator and teacher employment contract recommendations for academic year 2011 - 2012 are attached. The employees have been evaluated by their supervisor and recommended to the President for continued employment.

Employment Contract Agenda actions are consistent with Florida Statute 1012.855 (1) (a), State Board of Community College Rule 6A-14.0261 (2), District Board of Trustees Rule 6Hx6:5.02, and appropriate College policies and procedures.

These actions have been discussed with the Board Liaison. It is recommended that the contract recommendations be approved.

Attachment(s)

REQUESTED BY:



Vice President, Human Resources

APPROVED FOR AGENDA BY:



District President

THE FOLLOWING ACTIONS ARE RECOMMENDED:

A. Renewal of Annual Contract - Full Time Instructional Administrator

Base Salary

Catanzarite	Matthew	Assistant Principal, ECHS	Charlotte Collegiate High School	\$ 74,448.40
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B. Renewal of Annual Contract - Full Time Classroom Teachers

Duda	Joseph	Classroom Teacher, Math	Lee Collegiate High School	\$ 40,000.00
Hill	Rebecca	Classroom Teacher, Science	Lee Collegiate High School	\$ 39,000.00
Laskowski	Beth	Classroom Teacher, English	Charlotte Collegiate High School	\$ 46,657.00
Mitchell	Michael	Classroom Teacher, Biology	Charlotte Collegiate High School	\$ 54,080.00
Nolan	Dawn	Classroom Teacher, Math	Charlotte Collegiate High School	\$ 47,760.96
Olson	Heather	Classroom Teacher, English	Lee Collegiate High School	\$ 40,000.00
Porter	Amy	Classroom Teacher, Art	Charlotte Collegiate High School	\$ 37,440.00
Schiavon	Ashley	ClassroomTeacher, Social Studies	Charlotte Collegiate High School	\$ 39,558.00
Schmidt	Blake	Classroom Teacher, Chemistry	Charlotte Collegiate High School	\$ 45,345.00
Souter	Jessica	Classroom Teacher, English	Charlotte Collegiate High School	\$ 40,577.68
Walker	Therese	ClassroomTeacher, Social Studies	Lee Collegiate High School	\$ 39,000.00

Note: Board of Trustees approval authorizes, but does not require, execution of these contracts by the College President. Approval does not in and of itself, constitute a contract with the employee.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 3(a)

Approval to amend the Collective Negotiations Agreement with the Edison College Faculty Federal Union, Local 3513, affiliated with the United Faculty of Florida, AFT, AFL-CIO, representing Edison State College Faculty to provide for compensation for faculty members who serve as Discipline Chairs during Summer of 2011.

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of an amendment to the Collective Negotiations Agreement with the Edison College Faculty Federal Union to provide for compensation for faculty members who serve as Discipline Chairs during Summer of 2011.

STAFF ANALYSIS:

The Discipline Chairs have been asked to undertake substantial duties during the summer of 2011 related to state mandates for dual enrollment and the SACS reaffirmation of accreditation process. The duties will require a considerable amount of time and effort during the summer. The proposed contract amendment recognizes this contribution and provides for compensation for the services of the Discipline Chairs. The total cost of the additional compensation would be \$96,000.

Attachment

REQUESTED BY:



General Counsel

APPROVED FOR AGENDA BY:



District President

16 a.

Amendment to the Collective Negotiations Agreement

between

**Edison State College
District Board of Trustees
Public Employer**

and

**Edison College
Faculty Federal Union**

Whereas, effective July 1, 2010, the District Board of Trustees of Edison State College ("Public Employer") and the Edison College Faculty Federal Union, Local 3513, affiliated with the United Faculty of Florida, AFT, AFL-CIO, representing Edison State College Faculty ("Union") entered into a Collective Negotiations Agreement ("Agreement"); and

Whereas, Section 6.7 of the Agreement provides for Discipline Chairs; and

Whereas, the parties now desire to amend the Agreement to address the issue of compensation for the faculty members who serve as Discipline Chairs during Summer of 2011.

KNOW THEREFORE, the parties agree as follows:

- I. Section 6.7 of the Agreement is amended by adding a new subsection which shall provide as follows:

Section E. For service as a Discipline Chair each such chair shall be compensated as follows:

Summer Compensation 2011: For the entire summer of 2011 each Discipline Chair will receive additional compensation of \$8,000. The \$8,000 shall be paid in two equal payments with the first payment being made at the time of the last regular pay date for Summer Session A, and the second payment being made at the time of the last regular pay date for Summer Session B.

In exchange the chair will be required to be present on campus for not less than twenty-five (25) hours each week for the two week period following the end of Spring Semester, the two week period immediately preceding the start of Fall Semester and two additional weeks between those periods which will be selected by the chair in consultation with the Vice President for Academic Affairs. The duties and responsibilities of the Chairs during the summer periods shall be

16 b.

as directed by the Vice President for Academic Affairs working in consultation with the respective Discipline Chair, but shall include:

- Minimum of 25 hours on campus to assist with activities related to the discipline and curriculum;
- SACS and QEP related work;
- Assistance to the associate deans, deans, and/or VPAA as needed;
- Adjunct interaction and portfolio review;
- Dual enrollment responsibilities, including master courses and common final exams;
- Summary report from each chair at the end of summer and documentation of time;
- Maintain a portfolio of activities;
- Assistance with all assessment activities and planning, including hiring and review of adjuncts; and,
- Other duties as assigned.

II. The parties hereto acknowledge that they have met and negotiated the terms set forth above notwithstanding the provisions of Article 11, Section A of the Agreement and this agreement shall in no way prejudice the right of the Union to seek a reopener under the terms and provisions of Article 10.

III. The parties acknowledge that this amendment shall not become effective until it has been approved by the District Board of Trustees Edison State College but that upon such approval it shall be immediately effective.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Collective Negotiations Agreement in Lee County, Florida, on the dates set forth below.

The District Board of Trustees Edison State College

By: _____

Mark E. Lupe

Title: Chief Negotiator

Date: _____

By: _____

Kenneth P. Walker, Ph.D.

Title: District President

Date: _____

By: _____

Christopher T. Vernon

Title: Chair of the District Board of Trustees

Date: _____

Edison College Faculty Federal Union, Local 3513, affiliated with the United Faculty of Florida, AFT, AFL-CIO

By: Marty Ambrose
Marty Ambrose
Title: Chair, Union
Bargaining Committee

Date: May 24, 2011

By: _____
Eleanor Bunting
Title: President, ECFF

Date: _____

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 4

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

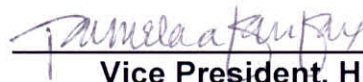
Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 34 appointments, 13 special contracts, 1 faculty release time request, 5 Family Medical Leaves, and 8 employee departures.

These actions have been reviewed by appropriate supervisors, approved by designated College administrators, and discussed with the Board Liaison. It is recommended that these actions be approved.

Attachment

REQUESTED BY:



Vice President, Human Resources

APPROVED FOR AGENDA BY:



District President

APPOINTMENTS

				Annual Base Salary or Per Hour Rate
<u>Regular Full Time</u>				
Atkins	George	Vice President, Academic Affairs	Academic Affairs ¹	\$ 141,100.34
DeArmond	Rio	Coordinator, Alumni Relations	Foundation	\$ 41,000.00
Gravelin	David	Instructional Assistant	Instructional Support-Charlotte Campus	\$ 25,800.00
Roman	Lizzette	Financial Aid Specialist	Financial Aid ²	\$ 32,131.89
Roshon	William	District Dean of Instruction, Professional and Technical Studies	Professional and Technical Studies ⁷	\$ 121,063.63

Regular Part Time

Gervais	Gail	Student Service Specialist	Student Services-Collier Campus	\$ 14.16
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Temporary Part Time

Brooks	Tracey	College Temp, On Call	Financial Aid - Lee Campus	\$ 10.00
Chimene	Georgette	College Temp, On Call	Technical Support - Lee Campus	\$ 12.07
Clay	Deborah	Clinical Associate	Nursing- Lee Campus	\$ 1,755.00
Copass	Deborah	College Temp, On Call	Technical Support - Lee Campus	\$ 10.00
Coyle	Marcia	Clinical Associate	Nursing- Lee Campus	\$ 2,970.00
Delgado	Arelis	Student Assistant	Student Services-Collier Campus	\$ 7.75
DeRouen	Elizabeth	Substitute Teacher	Charlotte Collegiate High School ³	\$ 11.50
DiEmedio	Ljiljana	Student Assistant	College Prep	\$ 7.75
Gerber	Sarah	Clinical Associate	Nursing- Lee Campus	\$ 2,970.00
Howland	Craig	Substitute Teacher	Charlotte Collegiate High School ³	\$ 11.50
Jasiak	Brytnie Lee	Student Assistant	Information Technology	\$ 7.75
Maciel	Silvia	Clinical Associate	Nursing- Lee Campus	\$ 1,755.00
Moodie	Michael	Substitute Teacher	Charlotte Collegiate High School ³	\$ 11.50
Osorio	Carlos	Student Assistant	College Prep	\$ 7.75
Palmateer	Scott	Fire Academy Instructor	Fire Science Program	\$ 25.00
Percival	Andrew	Fire Academy Instructor	Fire Science Program	\$ 25.00
Porter	Amy	Substitute Teacher	Charlotte Collegiate High School	\$ 11.50
Ragan	Sherie	Substitute Teacher	Charlotte Collegiate High School	\$ 12.50
Roland	Julissa	Clinical Associate	Nursing- Lee Campus	\$ 2,970.00
Smith	Judy	College Temp, On Call	Technical Support - Lee Campus	\$ 10.00
Spencer	Christopher	Fire Academy Instructor	Fire Science Program	\$ 25.00
Strasser	Julie	Clinical Associate	Nursing- Lee Campus	\$ 2,592.00
Swanson	Michael	Fire Academy Instructor	Fire Science Program	\$ 25.00
Velez-Nunez	Gabriel	Student Assistant	Learning Resources-Charlotte Campus	\$ 7.75

SPECIAL CONTRACTS

Consulter/Presenter

Planned and implemented a 2-hour workshop and curriculum development session held on April 16, 2011.

Van Voorhis	Peggy	Special Contract	College Prep	\$ 200.00
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Course Development

Development includes activities such as designing online or baccalaureate course, conducting program

Baumgartel	Wanda	Special Contract	Edison Online	\$ 2,000.00
Romeo	Peggy	Special Contract	Baccalaureate Education Programs	\$ 500.00
Wingerd	Mala	Special Contract	Arts and Sciences	\$ 300.00

Curriculum Specialist

Works with the Chair to develop, enhance and revise curricula within the discipline.

Le Master	Melanie	Special Contract	College Prep	\$ 500.00
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Rookery Bay

Responsible for monitoring the deliverables associated with the contractual agreement between Edison State College and the Rookery

Ottman	Christina	Special Contract	Collier Campus	\$ 400.00
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SPECIAL CONTRACTS continued

**Contract(s)
Amount**

Independent Study

An independent study option is available to students on a limited basis if a regularly scheduled class has been cancelled or not offered

Mangene	Pamela	Special Contract	Arts and Sciences ³	\$	2,000.00
Wilson	Marjorie	Special Contract	Early Childhood Education	\$	400.00

Quality Matters Peer Reviewer

Served as a team member for the Spring term 2011 Quality Matters peer review of BSC1010.

Gordon	Randy	Special Contract	Edison Online	\$	250.00
Harder	Mary	Special Contract	Edison Online	\$	150.00
Marks	Tereza	Special Contract	Edison Online	\$	150.00

RELEASE TIME

Rollins	Joyce	Education	Spring 2011, 6 credits
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FAMILY MEDICAL LEAVE

Herrera	James	Maintenance Technician	Facilities Management
Kamm	Alexandra	Budget Analyst	Financial Services
Rotonda	Violeta	Professor	College Prep
Salmon	Elizabeth	Supervisor, Cashiering Services	Financial Services
Wilson	Susan	Staff Assistant	Health Professions

DEPARTURES

Blackburn	Joshua	Instructional Assistant	Math and Science Programs
Browder	James	Senior Vice President, Operations	Office of Vice President, Operations ⁴
Dirocco	Michele	Senior Executive Assistant	Office of Vice President, Operations
Heflin	Charles	Instructional Assistant	Business and Accounting Programs ⁵
Mangene	Pamela	Manager, Academic Services	Academic Support
Marshall	Dorothy	Professor	College Prep ⁶
Turner	Dorron	Online Website Technician	Information Technology
Wrich	Matthew	Student Assistant	Information Technology

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 5

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

Attachment

REQUESTED BY:



Vice President, Financial Services

APPROVED FOR AGENDA BY:



District President

**MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT**

EDISON STATE COLLEGE OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY COMPARISON OF CURRENT YEAR TO PRIOR YEAR for Fiscal Year Ending June 30, 2011
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Table #1

SOURCES OF FUNDS	Month Ending		Increase / (Decrease) from Prior Year	
	April 30, 2011	April 30, 2010	Amount	%
	Actual (Year To Date)	Actual (Year To Date)		
Student Fees	\$ 34,168,462	\$ 29,713,644	\$ 4,454,818	15.0%
Support from State Govt.	22,189,234	19,325,991	2,863,243	14.8%
Support from Fed. Govt.	98,207	82,716	15,491	18.7%
Gifts, Contributions, Grants & Contracts	44,296	-	44,296	0.0%
Sales & Services	353,099	382,423	(29,324)	-7.7%
Transfers (from other funds)	572,940	309,887	263,053	84.9%
Other Sources	142,155	159,584	(17,429)	-10.9%
Board Designated Reserves	-	650,000	(650,000)	-100.0%
Fund Balance Transfers	1,581,344	1,436,303	145,041	10.1%
TOTAL FUNDS AVAILABLE	\$ 59,149,736	\$ 52,060,548	\$ 7,089,188	13.6%

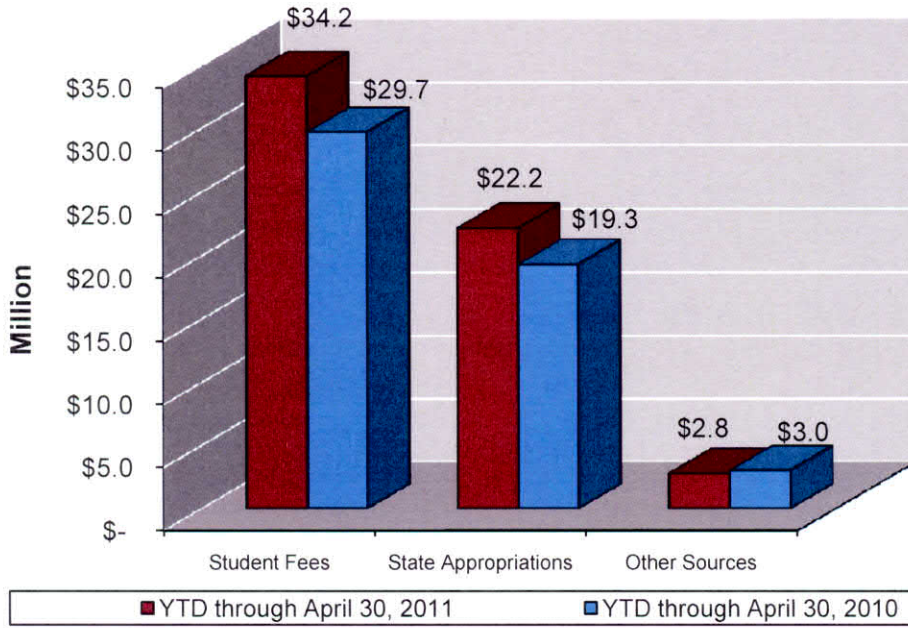
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 3,601,243	\$ 3,126,608	\$ 474,634	15.2%
Instructional Staff	10,269,143	8,734,557	1,534,586	17.6%
Other Professional Staff	4,685,806	3,808,360	877,446	23.0%
Tech., Clerical & Trade Staff	3,475,033	3,078,721	396,312	12.9%
Instructional & Other Temp. Professionals [Adjuncts]	6,928,971	5,858,724	1,070,246	18.3%
Student Employment	292,061	237,050	55,011	23.2%
Benefits	7,178,204	5,678,595	1,499,609	26.4%
Total Staff Costs	\$ 36,430,461	\$ 30,522,616	\$ 5,907,845	19.4%

Current Expenses				
Travel	\$ 354,424	\$ 273,199	\$ 81,225	29.7%
Operating Expenses	3,179,416	3,392,864	(213,448)	-6.3%
Rental - Facilities & Equipment	441,799	347,470	94,329	27.1%
Insurance	746,155	762,063	(15,908)	-2.1%
Utilities	1,310,871	1,326,337	(15,466)	-1.2%
Contract Services	3,309,425	3,861,497	(552,073)	-14.3%
Transfers (to other funds)	23,436	724,640	(701,204)	-96.8%
Other Expenses	(338)	(119)	(219)	184.2%
Budget Contingency		-	-	0.0%
Total Current Expenses	\$ 9,365,187	\$ 10,687,951	\$ (1,322,764)	-12.4%

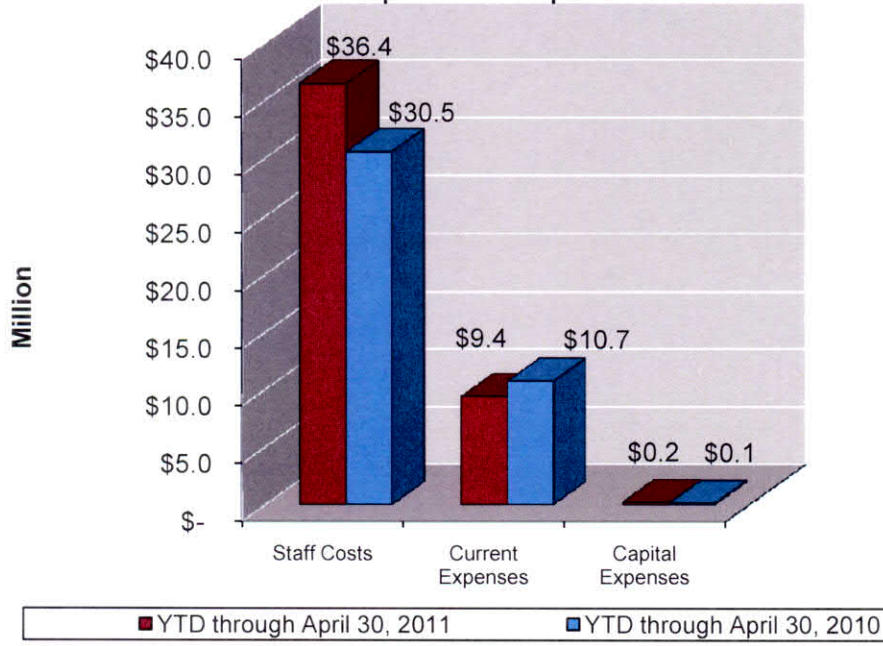
Capital Expenditures				
Capital Expenditures	\$ 185,418	\$ 103,172	\$ 82,246	79.7%
Total Capital Expenditures	\$ 185,418	\$ 103,172	\$ 82,246	79.7%

TOTAL EXPENDITURES & TRANSFERS	\$ 45,981,066	\$ 41,313,739	\$ 4,667,327	11.3%
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EDISON STATE COLLEGE
Revenue Comparison by Source of Funds



EDISON STATE COLLEGE
Expenditure Comparison



**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

**EDISON STATE COLLEGE
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET
for Fiscal Year Ending June 30, 2011**

Table #2

	Month Ending April 30, 2011		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
	(Total Year)	(Year To Date)		
SOURCES OF FUNDS				
Student Fees	\$ 33,921,939	\$ 34,168,462	\$ (246,524)	100.7%
Support from State Govt.	27,080,202	22,189,234	4,890,968	81.9%
Support from Fed. Govt.	55,000	98,207	(43,207)	178.6%
Gifts, Contributions, Grants & Contracts	44,296	44,296	-	100.0%
Sales & Services	397,279	353,099	44,180	88.9%
Transfers (from other funds)	572,940	572,940	-	100.0%
Other Sources	195,475	142,155	53,321	72.7%
Fund Balance Transfers	1,581,344	1,581,344	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 63,848,475	\$ 59,149,736	\$ 4,698,738	92.6%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$4,423,920	\$ 3,601,243	\$ 822,678	81.4%
Instructional Staff	12,510,165	10,269,143	2,241,022	82.1%
Other Professional Staff	5,792,324	4,685,806	1,106,518	80.9%
Tech., Clerical & Trade Staff	4,354,526	3,475,033	879,493	79.8%
Instructional & Other Temp. Professionals [Adjuncts]	7,716,448	6,928,971	787,478	89.8%
Student Employment	389,093	292,061	97,031	75.1%
Benefits	9,667,488	7,178,204	2,489,284	74.3%
Total Staff Costs	\$ 44,853,964	\$ 36,430,461	\$ 8,423,503	81.2%
Current Expenses				
Travel	\$ 655,745	\$ 354,424	\$ 301,321	54.0%
Operating Expenses	6,352,938	3,179,416	3,173,522	50.0%
Rental - Facilities & Equipment	692,581	441,799	250,782	63.8%
Insurance	814,569	746,155	68,415	91.6%
Utilities	1,955,360	1,310,871	644,489	67.0%
Contract Services	4,721,417	3,309,425	1,411,992	70.1%
Transfers (to other funds)	23,436	23,436	-	100.0%
Other Expenses	42,874	(338)	43,212	-0.8%
Budget Holdback Contingency	3,000,000	-	3,000,000	0.0%
Budget Contingency	352,236	-	352,236	0.0%
Total Current Expenses	\$ 18,611,155	\$ 9,365,187	\$ 9,245,968	50.3%
Capital Expenditures				
Capital Expenditures	\$ 383,355	\$ 185,418	\$ 197,937	48.4%
Total Capital Expenditures	\$ 383,355	\$ 185,418	\$ 197,937	48.4%
TOTAL EXPENDITURES & TRANSFERS	\$ 63,848,475	\$ 45,981,066	\$ 17,867,408	72.0%

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 6

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School - Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus

These reports summarize the Collegiate High Schools performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

Attachment

REQUESTED BY:



Vice President, Financial Services

APPROVED FOR AGENDA BY:



District President

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
CURRENT OPERATING BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2011
as of April 30, 2011

Table 1
CHARLOTTE CAMPUS

SOURCES OF FUNDS	Month Ending April 30, 2011		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
	(Total Year)	(Year To Date)		
State Funding	\$ 1,219,580	\$ 850,006	\$ 369,574	69.7%
Grant Funding	142,830	114,886	27,944	80.4%
Capital Funding	138,995	72,274	66,721	52.0%
Food Service Sales	36,000	45,192	(9,192)	125.5%
Fund Balance Transfers	55,667	55,667	0	100.0%
TOTAL FUNDS AVAILABLE	\$ 1,593,073	\$ 1,138,025	\$ 455,048	71.4%

USES OF FUNDS				
Staff Costs				
Instruction	\$422,251	\$375,329	\$ 46,922	88.9%
Instructional Support	52,000	47,866	4,134	92.1%
Administration	215,100	185,301	29,799	86.1%
Benefits	196,368	151,758	44,610	77.3%
Total Staff Costs	\$ 885,719	\$ 760,254	\$ 125,465	85.8%

Current Expenses				
Travel	\$ 106,200	\$ 51,409	\$ 54,791	48.4%
Operating Expenses	292,842	208,256	84,586	71.1%
Rental - Facilities & Equipment	138,995	-	138,995	0.0%
Utilities	45,407	28,929	16,478	63.7%
Contract Services	76,360	56,888	19,472	74.5%
Contingency	29,726	-	29,726	0.0%
Total Current Expenses	\$ 689,530	\$ 345,482	\$ 344,048	50.1%

Capital Expenditures				
Capital Expenditures	\$ 17,823	\$ 16,323	\$ 1,500	91.6%
Total Capital Expenditures	\$ 17,823	\$ 16,323	\$ 1,500	91.6%

TOTAL EXPENDITURES & TRANSFERS	\$ 1,593,073	\$ 1,122,059	\$ 471,013	70.4%
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EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
CURRENT OPERATING BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2011
as of April 30, 2011

Table 2
LEE CAMPUS

SOURCES OF FUNDS	Month Ending April 30, 2011		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
	(Total Year)	(Year To Date)		
State Funding	\$ 645,930	\$ 513,706	\$ 132,224	79.5%
Grant Funding	232,425	225,000	7,425	96.8%
Capital Funding	69,498	5,170	64,328	7.4%
Food Service Sales	32,000	29,080	2,920	90.9%
Fund Balance Transfers	62,777	37,512	25,265	59.8%
TOTAL FUNDS AVAILABLE	\$ 1,042,630	\$ 810,468	\$ 232,162	77.7%

USES OF FUNDS				
Staff Costs				
Instruction	\$195,943	\$161,128	\$ 34,815	82.2%
Instructional Support	51,514	41,102	10,412	79.8%
Administration	133,612	117,761	15,851	88.1%
Benefits	104,224	86,162	18,062	82.7%
Total Staff Costs	\$ 485,293	\$ 406,153	\$ 79,140	83.7%

Current Expenses				
Travel	\$ 123,750	\$ 80,066	\$ 43,684	64.7%
Operating Expenses	257,699	198,868	58,831	77.2%
Rental - Facilities & Eq.	69,498	-	69,498	0.0%
Insurance	7,140	5,325	1,815	74.6%
Utilities	11,779	-	11,779	0.0%
Contract Services	8,600	6,478	2,122	75.3%
Contingency	20,371	-	20,371	0.0%
Total Current Expenses	\$ 498,837	\$ 290,737	\$ 208,100	58.3%

Capital Expenditures				
Capital Expenditures	\$ 58,500	\$ 15,284	\$ 43,216	26.1%
Total Capital Expenditures	\$ 58,500	\$ 15,284	\$ 43,216	26.1%

TOTAL EXPENDITURES & TRANSFERS	\$ 1,042,630	\$ 712,174	\$ 330,456	68.3%
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Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 7

Monthly Report on Edison Collegiate High School – Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on academics, summer reading assignments, class of 2015 Individualized Learning Contract (ILC) and faculty welcome, participation in national program Character Counts and update on the National School Lunch Program.

Attachment

REQUESTED BY:



Charlotte Campus President

APPROVED FOR AGENDA BY:



District President



Board of Trustees Report
May 24, 2011

Once again the inaugural **Class of 2013** has set a high standard for classes to come. Scores on FCAT Writing were released in early May. The ECHS average was 4.5. The state average was 4.0. The percentage distributions for ECHS – Charlotte are as follows:

Level 3 – 9% Level 4 – 39% Level 5 – 41% Level 6 – 11%

English teachers, Betsy Laskowski and Jessica Souter, deserve special recognition for their daily emphasis on writing skills. However, ECHS – Charlotte teachers in all disciplines provide regular writing opportunities. This team effort in the development of writing, reading, speaking and listening skills is providing ECHS students with the necessary communication tools to help them become successful college students and productive members of the global community.

Approximately 65 members of the Class of 2013 are waiting eagerly for the dual enrollment collegiate program next year. In fact, several will be taking a dual enrollment course this summer. Those students not eligible for dual enrollment will be offered a junior year at the high school. This summer students who wish to retake a core course in which they received a D or an F can do so via Florida Virtual School (FLVS). Summer Opportunity for Self-Improvement (SOSI), a program for those in FLVS who feel they need the discipline of regular monitoring, will be available at the high school three days a week for seven weeks from 9:00 - 12:00. Students will be monitored by the ECHS administrator on duty and by student interns.

The members of the **Class of 2014** continue to perform well academically. Already 27 students have qualified (via a 3.5 grade point average and the appropriate CPT score) to take a dual enrollment Spanish class next year. Another 23 are hopeful that they will qualify by hitting the appropriate score on the ACT this summer. Over the summer all sophomore students will read To Kill a Mockingbird by Harper Lee.

During April, May and June, guidance counselor Amber Foster will spend an hour with each **Class of 2015** student and parent developing the Individualized Learning Contract (ILC). On Saturday, May 14, the faculty welcomed the Class of 2015 for a morning of introductions, games, food and fun. Students received their class tee shirts and their summer reading assignments, And Then There Were None by Agatha Christie and Making the Most of High School.

This year we participated in the national program Character Counts. Six students were selected as the best representatives of each character trait:

Trustworthiness	Elizabeth Toth, Class of 2013
Respect	Spencer Price, Class of 2014
Responsibility	Tristan Deehan, Class of 2014
Fairness	Helena Tracy, Class of 2014
Caring	Anna James, Class of 2013
Citizenship	James Lanza, Class of 2014

With excellent support from Judith Pultro, Auxiliary Services Manager, ECHS – Charlotte qualified for the National School Lunch Program. Under this program the school will be able to claim partial reimbursement for those students who receive free or reduced-fee lunches, effective April 1, 2010. We estimate that the reimbursement will be approximately \$25,000 per year.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
May 24, 2011

AGENDA ITEM: 8

Monthly Report on Edison Collegiate High School – Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for information purposes only and requires no action by the Board. It provides an update on progress at Edison Collegiate High School (ECHS) – Lee and includes the adopted Lee County Public Schools (LCPS) school calendar for 2011–2012.

Attachment

REQUESTED BY:



Principal, ECHS – Lee

APPROVED FOR AGENDA BY:



District President



As the summer vacation creeps closer and closer, the students and staff at ECHS – Lee continue to focus on academic topics and their application to our everyday lives. The current interdisciplinary focus is on the concept of change with deep connections to all core classes. All teachers are participating in a vocabulary challenge where students' use of key words from the other disciplines is rewarded in class. The goal is to have students use specific, technical vocabulary in an academic context without their teachers' direct prompting. This is just one more example of how ECHS – Lee weaves educational skills and programming into daily life here.

Development of next year's curriculum and pedagogy continues to move forward at a deliberate and focused pace. While the stated focus of the freshmen year has been to help create independent learners who understand how to learn in a variety of settings with minimal prompting, the sophomore year will launch a related effort. As we work on our scope and sequence documents, we will consciously work to help students become independent thinkers who are comfortable and savvy at research, developing a position, and defending it with solid academic evidence. The focus on using primary sources, Edison State College Library resources, and other open source curriculum will have students constantly analyzing points of view and considering alternatives, and sometimes opposing solutions, to complicated problems.

In terms of organizational development, the following basic topics are currently ongoing at ECHS – Lee. Our enrollment process continues to move forward and we have all 100 new freshmen students identified and enrolled. The vast majority of these students have already met with the Guidance Counselor and started their G.O.L.D. planning process. Current students are making their selections for elective classes and will enjoy the opportunity to study other cultures, participate in art and/or digital design, alongside their traditional courses. Of specific interest is the required Intro to Engineering class that will be paired with World History. This will allow students to participate in design challenges related to the actual course of human history. The i-Pad project continues to move forward and final details are being coordinated in anticipation of a purchase and deployment within the next month. Three of the four full-time teachers are hired, and all final candidates are participating in an actual teaching demonstration to help clarify who is the best fit for our culture. This process helps ensure that candidates can actually deliver quality and engaging lessons.

Our newly formed Parent Organization has sponsored several year-end events including a Spring Social and Field Day for students. The Field Day doubled as a fund raiser for the Ronald McDonald House and over one hundred dollars were raised to support that charity. Students enjoyed a day of sports, organized games and outdoor lunch. The Spring Social is planned to provide students the opportunity to have dinner, dance and socialize outside of school. Additionally, a joint effort between the Parent Organization and the school's SGA provided a coffee house and silent auction where students performed and were entertained.



The School District of Lee County 2011-2012 School Calendar

July 2011							January 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2	1	2	3	4	5	6	7	Jan 1 - New Years Day
3	4	5	6	7	8	9	8	9	10	11	12	13	14	Jan 2- Last day of Winter Break
10	11	12	13	14	15	16	15	16	17	18	19	20	21	Jan 3 - Hurricane Make-up Day
17	18	19	20	21	22	23	22	23	24	25	26	27	28	Jan 4 - Professional Duty Day
24	25	26	27	28	29	30	29	30	31					Jan 16 - Martin Luther King Jr. Day
31														
August 2011							February 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6				1	2	3	4	
7	8	9	10	11	12	13	5	6	7	8	9	10	11	Feb 13-17 - FTE Week
14	15	16	17	18	19	20	12	13	14	15	16	17	18	Feb 20 - Presidents' Day
21	22	23	24	25	26	27	19	20	21	22	23	24	25	Feb 21 - Inservice Day
28	29	30	31				26	27	28	29				Feb 28 - Mar 1 - FCAT Writing
September 2011							March 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3					1	2	3	Mar 8 - End of Quarter 3 (43 days)
4	5	6	7	8	9	10	4	5	6	7	8	9	10	Mar 9 - Professional Duty Day
11	12	13	14	15	16	17	11	12	13	14	15	16	17	Mar 12-16-Spring Break
18	19	20	21	22	23	24	18	19	20	21	22	23	24	
25	26	27	28	29	30		25	26	27	28	29	30	31	
October 2011							April 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	Apr 6 - Good Friday
2	3	4	5	6	7	8	1	2	3	4	5	6	7	Apr 9 - Schools Closed
9	10	11	12	13	14	15	8	9	10	11	12	13	14	Apr 7 - 14 - Passover
16	17	18	19	20	21	22	15	16	17	18	19	20	21	Apr 8 - Easter
23	24	25	26	27	28	29	22	23	24	25	26	27	28	Apr 16-27 - FCAT (Reading, Math, Science)
30	31						29	30						
November 2011							May 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5			1	2	3	4	5	
6	7	8	9	10	11	12	6	7	8	9	10	11	12	May 24-End of Quarter 4 (47 days)
13	14	15	16	17	18	19	13	14	15	16	17	18	19	May 24 - Last Student Day
20	21	22	23	24	25	26	20	21	22	23	24	25	26	May 25-Professional Duty Day
27	28	29	30				27	28	29	30	31			May 25 - Last Teacher Day
														May 28 - Memorial Day
December 2011							June 2012							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3						1	2	
4	5	6	7	8	9	10	3	4	5	6	7	8	9	
11	12	13	14	15	16	17	10	11	12	13	14	15	16	
18	19	20	21	22	23	24	17	18	19	20	21	22	23	
25	26	27	28	29	30	31	24	25	26	27	28	29	30	

- Schools Closed
- Professional Duty Day – No school for students
- Teacher Inservice Day – No school for students
- Hurricane Makeup Day
- Early Dismissal Day - Students

Special Notes

- All Jewish holidays begin at sundown the day before they are listed