



CURRICULUM COMMITTEE
ACADEMIC YEAR 2010-2011

OTHER ACTION PROPOSAL FORM

TO: CURRICULUM COMMITTEE
ACADEMIC AREA: BUSINESS AND TECHNOLOGY
PROPOSED BY: DR. DOUG NAY, PROF ALBERT DAMBROSE AND ASSOC DEAN FOY
PRESENTER: ASSOC DEAN DENNETTE FOY
DATE: 4/19/2011

SECTION I

PROPOSED ACTION: CHECK ALL THAT APPLY

- CHANGE TO CERTIFICATE PREREQUISITES
- CHANGE TO CERTIFICATE REQUIREMENTS
- CHANGE TO DEGREE PREREQUISITES
- CHANGE TO DEGREE REQUIREMENTS
- CHANGE OF PROGRAM
- NEW ARTICULATION AGREEMENT
- CHANGE TO ARTICULATION AGREEMENT
- OTHER (PLEASE SPECIFY BELOW)

CLARIFICATION OF PROGRAM ELECTIVES AND CLARIFICATION OF ALIGNMENT WITH AS TRANSFERABILITY TO 4 YR DEGREE

EXPLAIN THE NATURE OF THE ACTION:

PROGRAM FACULTY HAVE APPROVED ELECTIVES FOR THE AS DEGREE FOR SMOOTHER TRANSFERABILITY TO A 4 YR DEGREE.

SECTION II

PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):

THE ATTACHED DEGREE AUDIT AND ELECTIVE STATEMENT WILL CLARIFY PROGRAM ELECTIVES. THIS ACTION WILL REDUCE UNNECESSARY PAPERWORK ON THE STUDENTS' PART TO DEFINE ELECTIVES.

NOTE:

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CHANGES FOR THE UPCOMING FALL TERM MUST BE SUBMITTED AND APPROVED NO LATER THAN THE FEBRUARY CURRICULUM COMMITTEE MEETING PRIOR TO THE START OF THE NEXT ACADEMIC YEAR. CHANGES DURING MID-SCHOOL YEAR ARE NOT ALLOWED. EXTREME CIRCUMSTANCES WILL REQUIRE APPROVAL FROM THE DISTRICT DEAN OF INSTRUCTION AS WELL AS THE VICE PRESIDENT OF ACADEMIC AFFAIRS TO BEGIN IN THE SPRING TERM. THE PROPOSED CHANGES MUST BE PRESENTED AND APPROVED BY THE SEPTEMBER CURRICULUM COMMITTEE PRIOR TO THE SPRING SEMESTER.

TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE: SELECT EFFECTIVE TERM TYPE OTHER TERM

ORDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

DISTRICT DEAN OF INSTRUCTION

APPROVED EFFECTIVE TERM

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

X

VICE PRESIDENT OF ACADEMIC AFFAIRS

APPROVED EFFECTIVE TERM

FACULTY ENDORSEMENTS:

PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA (,)

DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:

Dr. Douglas N. M. 4/20/11

PLEASE SELECT TODAY'S DATE.

ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:

[Signature] 4/20/11

PLEASE SELECT TODAY'S DATE.

STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:

PLEASE SELECT TODAY'S DATE.

DISTRICT DEAN OF INSTRUCTION ENDORSEMENT:

PLEASE SELECT TODAY'S DATE.

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AFTER REVIEWING AND SIGNING THIS PROPOSAL, THE DISTRICT DEAN WILL RETURN THE PROPOSAL TO THE DEPARTMENT CHAIR OR PROGRAM COORDINATOR WILL SUBMIT THE PROPOSAL TO THE VPASA OFFICE.

THE DEPARTMENT CHAIR/PROGRAM COORDINATOR WILL SEND THIS PROPOSAL ALONG WITH ANY OTHER PROPOSALS FROM HIS/HER DEPARTMENT BEING SUBMITTED FOR REVIEW BY THE CURRICULUM COMMITTEE TO THE STUDENT ASSESSMENT COMMITTEE FOR REVIEW. ONCE APPROVED BY THE STUDENT ASSESSMENT COMMITTEE, SUBMIT THE PROPOSAL(S) TO THE OFFICE OF THE VICE PRESIDENT OF ACADEMIC AND STUDENT AFFAIRS AT LEAST TWO FRIDAYS PRIOR TO THE NEXT SCHEDULED CURRICULUM COMMITTEE MEETING.

FOR MORE DETAILS, PLEASE REFER TO THE CURRICULUM COMMITTEE GUIDELINES, CURRICULUM PROCESS FLOW CHART AND THE CRITICAL DATES TABLE BY CLICKING CURRICULUM COMMITTEE ON THE FACULTY/STAFF LINK FROM THE EDISON HOMEPAGE (CLICK ON THE CURRICULUM PROCESS LINK).

REVISED: 2/10/11

Students are encouraged to see an academic advisor to review program prerequisites and to review common course prerequisites for baccalaureate program areas (also available through Facts.org).

*Math course may be chosen from any courses listed in the General Education Program Guide under Mathematics.

**Social Science course may be chosen from any courses listed in the General Education Program under Social Science.

***Humanities course may be chosen from any courses listed in the General Education Program Guide under Humanities.

****Natural Science course may be chosen from any courses listed in the General Education Program Guide under Natural Science.