

Unit Planning For

Name of planner. Who is submitting the plan?

Results 2006-200

Current 2007-200

Select Edison Unit

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Main

Indicators

Add Plan

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VP / President VP Academic Affairs Div / Acct Unit Arts and Sciences

Edison Unit Learning Resources CIP

Unit Purpose 0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.

Ongoing Assessments Statistics on utilization of resources. Surveys conducted on user satisfaction.

Yearly Plan Data

Sorted by:

Planning Year 2007-2008 Plan Number 1

Planner Mary Faulkner Plan Date 3/27/2007 **Print This Plan**

Problematic Assessment Measures Number of exits in I Bldg. and planned exits in renovated J. Bldg.

Problem or Opportunity Need of 2 extra student assistant positions to staff circulation desk areas, pull student book requests, secure exits

Goal Strive for quality improvement

New Budget Initiative? Yes Who 1 Mary Faulkner

Action Plan Step 2 Add two new student assistant positions to Learning Resources staffing for 20 hours per week per position. Who 2 Mary Faulkner

Action Plan Step 3 Train in in aspects of Circulation procedures, technical services book processing so that all students are capable of cross-over jobs Who 3

Action Plan Step 4 Use all student assistants in all positions to make use of desk time for various in-house projects Who 4

Action Plan Step 5 Who 5

Measurable Outcomes

1 Learning Resources secured exits at all hours

2 Efficient processing of library materials--on shelf within a week of cataloging

3

Indicator Other (provide report title, type of data, date)

Other Indicator

Comments

Approved by

The **RESULTS SECTION** is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measurable Outcome 1

Results for Measurable Outcome 2

Results of Measurable Outcome 3

USE OF RESULTS

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

Evaluation comment of results by VP