

Minutes
Edison State College
District Board of Trustees Meeting
Lee Campus - Boardroom
August 24, 2010
4:00 p.m.

Pledge to Flag

Introduction of Guests and Public Comment – None

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on August 24, 2010 at 4:02 p.m. with the meeting called to order by Chairman, Chris Vernon.

Present: Ann Berlam
Mahlan Houghton, Jr.
David Klein, Vice Chairman
Mary Lee Mann
Randall Parrish
Julia Perry
Christopher Vernon, Chairman
Kenneth P. Walker, President
June Hollingshead, Recorder

Absent: Washington Baquero – Unexpected business conflict
JoAnn Helphenstine – Out of the country

Vote to Take Action On:

Agenda Item #1. Approval of Minutes Regular Meeting June 22, 2010
(Presenter: Mr. Vernon) (Page 1)

MOTION by David Klein, seconded by Randall Parrish, to approve the minutes of the regular meeting June 22, 2010 as presented. Approved unanimously.

Agenda Item #1(a). Approval of Collective Negotiations Agreement
(Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 5[a])

MOTION by Ann Berlam, seconded by David Klein, to approve the Collective Negotiations Agreement between the Edison State College District Board of Trustees, Public Employer, and Edison College Faculty Federation Union, representing the Edison State College faculty, as presented. Approved unanimously.

Agenda Item #1(b). Approval of the 2010-2011 Salary Adjustment (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 5[b])

MOTION by Ann Berlam, seconded by Randall Parrish, to approve the salary adjustment for non-instructional employees and adjunct faculty as presented. Approved unanimously.

Agenda Item #2. Approval of the Edison Collegiate High School – Charlotte Goals for the 2010-2011 Academic Year (Presenter: Ms. Juneau/Board Liaison: Mr. Houghton) (Page 6)

The academic and student performance indicators for the 2009-10 academic year were presented to the Board. These indicators are reflected in the plan.

MOTION by Mahlan Houghton, seconded by David Klein, to approve the Edison Collegiate High School – Charlotte goals for the 2010-2011 academic year as presented. Approved unanimously.

Agenda Item #3. Approval of the Edison State College Education Plant Survey – Spot Survey – for Years 2008-09 through 2013-14 (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 9)

MOTION by David Klein, seconded by Julia Perry, to approve the Educational Plant Survey – Spot Survey – for years 2008-09 through 2013-14 as presented. Approved unanimously.

Agenda Item #4. Approval of the 2011-2012 Edison State College Capital Improvement Program (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 10)

MOTION by Mary Lee Mann, seconded by Ann Berlam, to approve the Edison State College 2011-12 Capital Improvement Program as presented. Approved unanimously.

Agenda Item #5. Approval of Design Development and Construction Documents for the Allied Health Building on the Collier Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 11)

MOTION by Mary Lee Mann, seconded by David Klein, to approve the Design Development and Construction Documents for the construction of the Allied Health Building on the Collier Campus as presented. Approved unanimously.

Agenda Item #6. Approval of Design Development and Construction Documents for the Collier Campus Student Services Building (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 12)

MOTION by Mary Lee Mann, seconded by Ann Berlam, to approve the Design Development and Construction Documents for the construction of the Student Services Building on the Collier Campus as presented. Approved unanimously.

Agenda Item #7. Approval of Design Development and Construction Documents for the "T" Building Addition on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 13)

MOTION by Mary Lee Mann, seconded by Randall Parrish, to approve the Design Development and Construction Documents for the construction of the "T" Building addition on the Lee Campus as presented. Approved unanimously.

Agenda Item #8. Approval to Grant the College Authority to Self-Perform the Administration of the Florida Fire Prevention Code (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 14)

MOTION by Mary Lee Mann, seconded by Randall Parrish, to approve allowing the College to self-perform the administration of the Florida Fire Prevention Code for construction and maintenance projects at Edison State College as presented. Approved unanimously.

Agenda Item #9. Approval of the 2009-2010 Edison State College Foundation, Inc. Audited Financial Statement (Presenter: Mrs. Galloway/Board Liaison: Mr. Houghton) (Page 16)

MOTION by Mahlan Houghton, seconded by Julia Perry, to approve the Edison State College Foundation, Inc. Audited Financial Statement for the fiscal year ending March 31, 2010 as presented. Approved unanimously.

Agenda Item #10. Approval of the Edison State College Foundation, Inc. Audit Review Checklist (Presenter: Mrs. Galloway/Board Liaison: Mr. Houghton) (Page 17)

MOTION by Mahlan Houghton, seconded by Ann Berlam, to approve that the Edison State College Foundation, Inc., is in compliance with requirements set for the Audit Review Checklist as presented. Approved unanimously.

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Agenda Item #11. Approval to Accept the Edison State College Financing Corporation's Audited Financial Report for the Fiscal Year Ended March 31, 2010. (Presenter: Ms. Doeble/Board Liaison: Mr. Houghton) (Page 19)

MOTION by Mahlan Houghton, seconded by David Klein, to approve the Edison State College Financing Corporation audited financial report for the fiscal year ended March 31, 2010 as presented. Approved unanimously.

Agenda Item #12. Approval of the Edison State College Financing Corporation Audit Review Checklist (Presenter: Ms. Doeble/Board Liaison: Mr. Houghton) (Page 20)

MOTION by Mahlan Houghton, seconded by David Klein, to approve the Edison State College Financing Corporation Audit Review Checklist as presented. Approved unanimously.

Consent:

Agenda Item #13. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 22)

MOTION by Ann Berlam, seconded by David Klein, to approve the list of Personnel Consent Agenda Actions as presented. Approved unanimously.

Information Only:

Agenda Item #14. Edison State College Monthly Financial Report (Presenter: Ms. Doeble/Board Liaison: Mrs. Helphenstine) (Page 23)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #15. Edison State College Collegiate High Schools Monthly Financial Report (Presenters: Ms. Doeble/Board Liaison: Mrs. Helphenstine) (Page 27)

Ms. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Agenda Item #16. Edison State College Foundation, Inc. FY2010-2011 First Quarter Financial Statements (Presenters: Mrs. Galloway/Board Liaison: Mr. Houghton) (Page 30)

Mrs. Galloway presented the Foundation FY2010-2011 First Quarter Financial Statements for information only.

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Agenda Item #17. Edison State College Direct Support Organizations – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 (Presenters: Ms. Doeble and Mrs. Galloway/Board Liaison: Mr. Houghton) (Page 33)

Mrs. Galloway presented the Edison State College Direct Support Organizations – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990 for information only.

Agenda Item #18. Monthly Report on Edison Collegiate High School – Charlotte (Page 34)


A written report was presented for information only.

Agenda Item #19. Monthly Report for Edison Collegiate High School – Lee (Page 36)


A written report was presented for information only.

Adjournment

The meeting was adjourned at 5:12 p.m.



Kenneth P. Walker, Secretary
District Board of Trustees



Christopher T. Vernon., Chairman
District Board of Trustees

Materials have been placed in Board file