

**MINUTES - SCIENCE DEPARTMENT MEETING**

April 8, 2011

1:00 p.m. - 2:00 p.m.

VIDEO CONFERENCE ROOMS (LEE- I-122, CHARLOTTE-O-118, COLLIER-G-109)

<b>Facilitator</b>	Peggy A. Romeo
<b>Subject</b>	Monthly Departmental Meeting
<b>Attendees</b>	<p><b>Full-time:</b> Kurt Donaldson; Nirmala Prabhu; Bob Burns; Bill Dabby; Jed Wolfson; Marius Coman; Lisa Rice-McGarity; Ed Hooks; Connie Allen; Cheryl Black; Jamie Scott; Lyman O'Neal; Theo Koupelis; Bill Wilcox; Bruce Wingerd; George Manacheril; Dave Rohrbach</p> <p><b>Adjunct:</b> Fred Posey; Ann Mantell</p>

**Discussions**

<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b>BSC1005 Assessment Update</b>	<p>After critical examination of data, we found some problems with the BSC1005 Fall assessment that can be corrected for future assessment for this course and will lend suggestions for other courses in the assessment development:</p> <ol style="list-style-type: none"> <li>1. If giving pre-tests, they need to be given first day of class.</li> <li>2. If giving post-tests, they need to be given last day of class or during finals.</li> <li>3. Students need to put their names or ID on all exams.</li> <li>4. Students need to feel this is important so that they will do their best on assessments.</li> </ol>
2.	<b>Textbooks</b>	<p>Medical Terminology: Medical Terminology instructors need to get together and decide on a common text for fall.</p> <p>Chemistry (Bob Burns): Bob will be retiring and wanted to ensure the new chemistry text will be economical for students. Our current chemistry faculty will make the decision on text for next fall.</p>
3.	<b>Unit Plans</b>	<p>Three unit plans were decided upon for next Fall:</p> <ol style="list-style-type: none"> <li>1. Course –Level Assessment</li> <li>2. Common Questions on Finals</li> <li>3. Inspire Professional Development and Growth</li> </ol>
4.	<b>Lab Equipment</b>	<p>Lisa Rice-McGarity requested department support for purchasing equipment for Collier organic lab. Discussion resulted in not enough money at present to justify expensive equipment for an extremely low-enrollment course, but within a couple years perhaps we can build enough in a fund to support equipment on all campuses. Also, we were encouraged to begin writing grants for money to purchase equipment.</p>

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**Carry Over Items**

<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b><i>Next Meeting Date</i></b>	Next meeting will be during Professional Development week of Fall 2011 semester. Date, time, and room(s) to be announced once Professional Development week is scheduled.