

Minutes  
Edison State College  
District Board of Trustees Meeting  
Charlotte Campus – Building K, Cafeteria  
January 25, 2011  
4:00 p.m.

Pledge to Flag

Introduction of Guests and Public Comment – None

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Charlotte County, Florida, on January 25, 2011 at 4:01 p.m. with the meeting called to order by Vice Chairman, David Klein.

Present: Ann Berlam  
Washington Baquero  
JoAnn Helphenstine  
Mahlan Houghton, Jr.  
David Klein, Vice Chairman  
Randall Parrish  
Julia Perry  
Christopher Vernon, Chairman – call in  
Kenneth P. Walker, President  
Frances Brennan, Recorder  
June Hollingshead, Recorder

Absent: Mary Lee Mann – Business

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes Regular Meeting December 7, 2010  
(Presenter: Dr. Klein) (Page 1)

MOTION by Randall Parrish, seconded by Ann Berlam, to approve the minutes of the regular meeting, December 7, 2010 as presented. Approved unanimously.

Agenda Item #2. Approval to Submit College Calendar 2011-2012 (Presenter:  
Dr. Browder /Board Liaison: Mr. Houghton) (Page 3)

MOTION Mahlan Houghton, seconded by JoAnn Helphenstine, to approve the College Calendar for the 2011-2012 academic year as presented. Approved unanimously.

Agenda Item #3. Approval to Amend the Bylaws of the Edison State College  
Financing Corporation (Presenter: Mr. Lupe/Board Liaison: Mr. Houghton) (Page 19)

MOTION by Randall Parrish, seconded by Mahlan Houghton, to approve the proposed amended bylaws of the Edison State College Financing Corporation as presented. Approved unanimously.

Agenda Item #3(a). Debt Issuance by the Edison State College Foundation, Inc. (Presenter: Mrs. Galloway) (Page 30a)

MOTION by Mahlan Houghton, seconded by Julia Perry, to delegate authority to the Edison State College Foundation, Inc. Board of Directors to authorize short-term loans not to exceed, in total, \$2.5 million, for purposes of strategic land acquisition on behalf of Edison State College during the 2011 calendar year, as presented. Approved unanimously.

Agenda Item #4. Approval to Lease and Sublease a Building Located at 921 Anvil Way, LaBelle, Florida (Presenter: Mr. Lupe/Board Liaison: Mrs. Mann) (Page 31)

MOTION by Ann Berlam seconded by Mahlan Houghton, to approve a proposed lease of a building located at 921 Anvil Way, LaBelle, Florida, as presented. Approved unanimously.

Agenda Item #5. Approval to Extend a Utility Easement to Florida Power and Light Company on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 50)

MOTION by JoAnn Helphenstine, seconded by Randall Parrish, to grant a utility easement to Florida Power and Light Company for the service of Building "T", Edison Collegiate High School – Lee Campus, as presented. Approved unanimously.

Agenda Item #6. Approval of Contractor for the Construction of a New Parking Lot on the Collier Campus (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 52)

MOTION by Ann Berlam, seconded by Washington Baquero, to enter into a contract with GATES Butz Institutional Construction, LLC, the lowest qualified bidder, in the amount of \$367,900 for the purpose of constructing a new parking lot on the Collier Campus to serve Weiss Hall (Allied Health). Approved unanimously.

Agenda Item #7. Approval to Amend the 2008A Bond Resolution (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 55)

MOTION by JoAnn Helphenstine, seconded by Randall Parrish, to approve amending the Bond Resolution for the State Board of Education Capital Outlay Bonds, Series 2008A as presented. Approved unanimously.

**Consent:**

Agenda Item #8. Approval of Personnel Actions (Presenter: Mrs. Fairfax/ Board Liaison: Mrs. Berlam) (Page 59)

MOTION by Ann Berlam, seconded by Julia Perry, to approve the list of Personnel Consent Agenda actions as presented.

Agenda Item #9. Financial Services Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 60)

MOTION by JoAnn Helphenstine, seconded by Mahlan Houghton, to approve the Financial Services Consent Agenda – Budget Amendments as presented.

**Information Only:**

Agenda Item #10. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 62)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #11. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 66)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.


**Written Reports:**


Agenda Item #12. Monthly Report: Edison Collegiate High School–Lee (Page 69)

A written report was presented for information only.

Adjournment

The meeting was adjourned at 5:03 p.m.

  
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Kenneth P. Walker, Secretary  
District Board of Trustees

  
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David Klein, Vice Chairman  
District Board of Trustees

Materials have been placed in Board file