

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

Opportunities are continually available for information literacy to faculty/students through personal contacts, fliers, CCTV announcements and talks during faculty meetings. The need for information literacy is not universally recognized among faculty/students. Open workshops do not attract students because they believe they have adequate college research skills. Workshops are not promoted by faculty unless they teach classes where research is required.

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	President Collier	Div / Acct Unit	President Collier
Edison Unit	Collier Campus Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2002-2003	Plan Number	1
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### Planning Context

Strategic Plan Goal	2. Improve institutional effectiveness and efficiency
Problematic Assessment Measures	Individual section retention is as low as 45%.
Problem	The retention of students throughout the semester is a direct although not the sole indicator of instructional effectiveness. Incorporation of attrition statistics into faculty plans for instructional improvement is a primary Campus goal.

### Measures of Plan Success

1	?
2	?
3	?

### Assessments of Plan Success

1	Inventory of classrooms and LR equipment completed Spring 03
2	Space allocation on hold until renovation plan complete; coordination with CE and Provost's office for classroom scheduling and use, complete Spring 2003
3	Workforce and LR staff integrated into departmental unit; software standardized across all LR computers

### Use of Results For Improvement

Year still in progress
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VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal	2. Improve institutional effectiveness and efficiency
Problematic Assessment Measures	Survey does not give us usable information
Problem	Are LR facilities and services meeting the needs and expectations of ECC students and faculty?

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

Restate Objective for 2003-2004; develop survey form and administer to user groups

## Unit Plan Measurable Objectives and Results Summary Report

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VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2002-2003	Plan Number	2
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### Planning Context

Strategic Plan Goal	2. Improve institutional effectiveness and efficiency
Problematic Assessment Measures	N/A
Problem	Maximize district-wide library resources by allocating collection levels and subject areas to each LR based on strengths of curriculum needs per campus

### Measures of Plan Success

- 1 Collection needs based on curriculum will be established
- 2 A plan for resource allocation will be developed
- 3

### Assessments of Plan Success

- 1 curricula for three campuses indicates diversity of course offerings does not merit reallocation of resources; electronic forms and borrowing negates objective
- 2 Librarians will not duplicate titles unless required for reference use or other immediate access by users
- 3

### Use of Results For Improvement

Review of library literature indicates this resource allocation model is outdated; next day courier service to campuses through electronic borrowing now negates need for resource allocation based on curriculum

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Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

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Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

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Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2003-2004	Plan Number	2
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### Planning Context

Strategic Plan Goal	5. Strive for quality improvement
Problematic Assessment Measures	Faculty Professional Development literature and resources
Problem	Are LR resources meeting the need for Faculty Professional Development; is the perceived need valid and necessary?

### Measures of Plan Success

- 1 User survey
- 2 Resource lists and budget allocations
- 3

### Assessments of Plan Success

- 1 Final survey did not directly address faculty resource collections
- 2 Each campus librarian orders materials as advertised and available and through faculty requests. No strict budget amounts although percentage would be under 1% of total
- 3 Collier and Charlotte each have collections; designated in lincc as "faculty development; Lee has been less active

### Use of Results For Improvement

Each campus librarian is taking initiative for campus faculty development collection
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Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

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Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
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Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	President Collier	Div / Acct Unit	President Collier
Edison Unit	Collier Campus Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2004-2005	Plan Number	2
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### Planning Context

Strategic Plan Goal	5. Strive for quality improvement
Problematic Assessment Measures	CCLA Collection Development Report, 2003; SACS requirements; random survey of hard copy collection
Problem	Aging circulating collection of research materials in all formats

### Measures of Plan Success

- 1 Increase number of volumes or media type by 10% over five years;
- 2 Increase volumes published within last 2-3 years by 10%
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

Year still in progress
------------------------

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	President Collier	Div / Acct Unit	President Collier
Edison Unit	Collier Campus Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2004-2005	Plan Number	3
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### Planning Context

Strategic Plan Goal	6. Improve resource utilization and seek alternative funding sources
Problematic Assessment Measures	Space requirements for Learning Resources; increase in student enrollment; increase in bibliographic instruction without dedicated teaching lab
Problem	Continued increase in student enrollment and corresponding use require a return of building space dedicated to LR

### Measures of Plan Success

- 1 Return of large percentage of G building to LR use
- 2 LR Technology retrofit on par with district-wide technology plans
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

Year still in progress
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## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2004-2005	Plan Number	2
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### Planning Context

Strategic Plan Goal	3. Facilitate student success
Problematic Assessment Measures	Fifty-six BI classes taught Spring; LIS2004 quadrupled in a year; 61% of students on survey stated need for BI; increased use of ELF for individual classroom instruction (paralegal using Lexis-Nexis)
Problem	Exponential growth of student base requiring more directed time for Reference Librarians at same time new resources being developed/purchased and offered to our users.

### Measures of Plan Success

- 1 All requests for Bibliographic Instruction met; increased growth in Bibliographic Instruction requests by faculty
- 2 LIS2004 increased by one section per semester
- 3

### Assessments of Plan Success

- 1 Formal instruction has increased 10-20% depending on semester
- 2 Met and increased by one section: Fall 2005 will offer 3 sections
- 3

### Use of Results For Improvement

Expand the library resources at the Hendry/Glades campus.
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## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement



## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2004-2005	Plan Number	4
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### Planning Context

Strategic Plan Goal	5. Strive for quality improvement
Problematic Assessment Measures	Learning Resources Faculty and Student Survey, Fall 2003
Problem	Several questions were multi-part and therefore confusing; results could not be tabulated with any validity

### Measures of Plan Success

- 1 Create a more useable and more measurable survey of student/faculty satisfactions
- 2
- 3

### Assessments of Plan Success

- 1 Assessment tools still in research process
- 2
- 3

### Use of Results For Improvement

Electronic assessment tools to be purchased; input from other state library directors and a sharing of assessment tools that work for them.

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

Year still in progress

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

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### Assessments of Plan Success

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### Use of Results For Improvement

Year still in progress

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
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Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

Year still in progress

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	President Collier	Div / Acct Unit	President Collier
Edison Unit	Collier Campus Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2005-2006	Plan Number	2
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### Planning Context

Strategic Plan Goal	3. Facilitate student success
Problematic Assessment Measures	Per SACS Accreditation Process we need to have a part time librarian available for additional instruction courses as well as for night time and weekend service.
Problem	Lack of research (information & computer literacy) support.

### Measures of Plan Success

- 1 After Assessment is completed
- 2 Access to information increased
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

Year still in progress
------------------------

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2005-2006	Plan Number	1
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### Planning Context

Strategic Plan Goal	3. Facilitate student success
Problematic Assessment Measures	Accommodate elearning platforms, students and faculty, with research assistance in an electronic format
Problem	Formal class scheduling is not always feasible; students require "just in time" instruction; current methods do not address distance students needs

### Measures of Plan Success

1	After assessment is completed
2	
3	

### Assessments of Plan Success

1	
2	
3	

### Use of Results For Improvement

Year still in progress
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## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

## Use of Results For Improvement

Year still in progress

## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		

### Plan

Planning Year	2005-2006	Plan Number	3
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### Planning Context

Strategic Plan Goal	3. Facilitate student success
Problematic Assessment Measures	Hendry-Glades will require LR support for instruction, development
Problem	As H-G becomes its own campus, students deserve equal access to resources and instruction for library materials

### Measures of Plan Success

1	Increased requests for services,
2	
3	

### Assessments of Plan Success

1	
2	
3	

### Use of Results For Improvement

Year still in progress	
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## Unit Plan Measurable Objectives and Results Summary Report

### Unit Accountability and Purpose

VP / President  Div / Acct Unit   
Edison Unit   
Unit Purpose

### Plan

Planning Year  Plan Number

### Planning Context

Strategic Plan Goal   
Problematic Assessment Measures   
Problem

### Measures of Plan Success

- 1
- 2
- 3

### Assessments of Plan Success

- 1
- 2
- 3

### Use of Results For Improvement

**Unit Plans Report**

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Ordered by: [VP / President], [Div / Acct Unit], [Edison Unit], [Planning Year] DESC, [Plan Number]

**Constant Unit Data**

VP / President President Collier Div / Acct Unit Collier Campus Dean  
 Edison Unit Collier Campus Learning Resources CIP   
 Unit Purpose 0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.  
 Ongoing Assessments Statistics on utilization of resources. Surveys conducted on user satisfaction. Bibliographic Instruction surveys and test results; monthly reports of usage statistics; circulation and reserve room usage reports;

**Yearly Plan Data**

Planning Year 2005-2006 Plan Number 1  
 Planner Suzy Westenkirchner Plan Date 6/8/2005  
 Problematic Assessment Measures Faculty and students need research assistance that is easily available, for both assignments and reports. This needs to be available via distance learning as well, to accommodate all learners.  
 Problem or Opportunity Providing "live" research instruction is not always feasible and omits distance learners.  
 Goal 3. Facilitate student success

Action Plan Step 1	<u>Learn "Tegrity" system</u>	Who 1	<u>Suzy Westenkirchner</u>
Step 2	<u>Create a "Generic Research Skills" course that can be translated into electronic format and posted of LR website for universal access.</u>	Who 2	<u>Suzy Westenkirchner</u>
Step 3	<u>Test, evaluate and revise effectiveness of Tegrity</u>	Who 3	<u>Suzy Westenkirchner</u>
Step 4	<u>Assess need for similar product for specific class assignments and/or specific subject matter</u>	Who 4	<u>Suzy Westenkirchner</u>
Step 5	<u></u>	Who 5	<u></u>

**Measureable Outcomes**

- 1 "Generic Research Skills" module is available for students and faculty.
- 2 Assessment has been completed
- 3

Indicator Department Survey  
 Other Indicator

Comment

Approved by VP JeffSAllbritten - 9/1/2005

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	Completed, see LR homepage for Tegrity sessions completed and posted by Erich H.
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

Surveys and comments for purchase of materials, electronic resources  
Progress with Needs Assessment

Evaluation comment of results by VP

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**Constant Unit Data**

VP / President	President Collier	Div / Acct Unit	Collier Campus Dean
Edison Unit	Collier Campus Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction. Bibliographic Instruction surveys and test results; monthly reports of usage statistics; circulation and reserve room usage reports;		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	2
Planner	Suzy Westenkirchner	Plan Date	6/8/2005
Problematic Assessment Measures	Per SACS Accreditation Process we need to have a part time librarian available for additional instruction courses as well as for night time and weekend service.		
Problem or Opportunity	Lack of research (information & computer literacy) support.		
Goal	3. Facilitate student success		

Action Plan Step 1	Advertise for position	Who 1	Suzy Westenkirchner
Step 2	Evaluate candidates	Who 2	Suzy Westenkirchner
Step 3	Hire and train for librarian support position (Fall 2005)	Who 3	Suzy Westenkirchner
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 After Assessment is completed
- 2 Access to information increased
- 3

Indicator	Reports or Surveys by Other Organizations
Other Indicator	

Comment	
Approved by VP	JeffSAllbritten - 9/1/2005

**The RESULTS SECTION is to be filled out at the end of the planning year.**

**In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).**

Results for Measureable Outcome 1	Re try for funding of position for Fall 2006
Results for Measureable Outcome 2	Re-advertise and evaluate candidates for position
Results for Measureable Outcome 3	

**USE OF RESULTS**

**Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.**

Not to be pursued at this time, further assessment for justification of position. To be revisited upon monitored usage, coverage, statistics and budget allocations.

Evaluation comment of results by VP	
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Constant Unit Data

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

Yearly Plan Data

Planning Year	2005-2006	Plan Number	4
Planner	Mary Faulkner	Plan Date	6/10/2005
Problematic Assessment Measures	Student and Faculty satisfaction with LR learning outcomes/programs need to be re-addressed		
Problem or Opportunity	Previous assessment tools did not return significant reseach data		
Goal	5. Strive for quality improvement		
Action Plan Step 1	Review assessment tools used by other state library directors; develop Edison-specific surveys based on tools	Who 1	Faulkner
Step 2	Purchase electronic software for assessment platforms as needed	Who 2	Faulkner/Bronder
Step 3	Create schedule of on-going assessment district-wide	Who 3	Faulkner/Reynolds/Westenkirchner
Step 4		Who 4	
Step 5		Who 5	

Measureable Outcomes

1	Student/Faculty satisfaction with services
2	
3	

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	NoreenThomas - 8/21/2006

The RESULTS SECTION is to be filled out at the end of the planning year.  
 In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	Online survey software purchased and in use on the LR web page. To be refined as required. Librarians to develop "environmental scan" of users and user needs through 2007-08
Results for Measureable Outcome 2	State-wide assessment initiative through LRSC/CIA to launch Fall of 2006.
Results for Measureable Outcome 3	

USE OF RESULTS

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

All areas of the plan are ongoing at the campus level, district level for in-depth enviornmental scan and state-wide for two year study of student information fluency and assessment tools.

Evaluation comment of results by VP	
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**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources	CIP	
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	1
Planner	Mary Faulkner	Plan Date	5/18/2005
Problematic Assessment Measures	Accommodate elearning platforms, students and faculty, with research assistance in an electronic format		
Problem or Opportunity	Formal class scheduling is not always feasible; students require "just in time" instruction; current methods do not address distance students needs		
Goal	3. Facilitate student success		

Action Plan Step 1	Develop generic, then subject specific research skills outline; record in electronic format	Who 1	Mary Faulkner; Dowd, Shuluk, Collier and Charlotte librarians
Step 2	Test, evaluate effectiveness of products	Who 2	As Above
Step 3	Assess need for future subject specific teaching modules	Who 3	As Above
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 After assessment is completed
- 2
- 3

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	RobertBeeson - 5/31/2005

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	Partly achieved Generic tutorial now available but too late to record measurable outcome through survey format
Results for Measureable Outcome 2	Web based surveys to be carried through for future analysis of success and/or revisions
Results for Measureable Outcome 3	

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

Continue to refine generic tutorial; respond to subject specific requests for tutorials.  
Create short assessment attached to tutorial; ask for student input

Evaluation comment of results by VP	
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**Unit Plans Report**

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**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	2
Planner	Mary Faulkner	Plan Date	5/18/2005
Problematic Assessment Measures	Requirements of a 4-year program of student will necessitate collection evaluation		
Problem or Opportunity	District-wide collection of hard copy and electronic resources not adequate for a 4-year program		
Goal	3. Facilitate student success		
Action Plan Step 1	Visit similar LR's with 4-year programs; explore electronic resources, e-book collections; core subject requirements; statewide discussion of sacs requirements/issues	Who 1	Mary Faulkner
Step 2	Work with program coordinators and academic team to develop core collection requirements and funding needs	Who 2	Mary Faulkner, BAS Academic Team
Step 3		Who 3	
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 SACS approval of initial program
- 2 Circulation and usage statistics of LR collections
- 3

Indicator	Reports or Surveys by Other Organizations
Other Indicator	

Comment	
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Approved by VP	RobertBeeson - 5/31/2005
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The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	Completed with approval of initial program. Grant funds expended \$35,000 for the year. LR spending exceeded grant funding by at least 10,000.
Results for Measureable Outcome 2	Hard copy book circulation stable, electronic resources for academic databases increasing in use; e-book statistics not yet available for valid measurement due to lack of MARC record in catalog
Results for Measureable Outcome 3	WorldCat Analysis software to be continuously applied for age of collection, volumes in subject area. Will aid in ongoing evaluation of collection for basic and advanced program requirements

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

All parts of the plan are ongoing. Mandatory increases for LR reflect large percentage requests in electronic and hard copy purchase. LRSC of CIA ongoing discussion of electronic resources, sacs requirements

Evaluation comment of results by VP

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**Unit Plans Report**

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Ordered by: [VP / President], [Div / Acct Unit], [Edison Unit], [Planning Year] DESC, [Plan Number]

**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources	CIP	
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	3
Planner	Mary Faulkner	Plan Date	5/18/2005
Problematic Assessment Measures	Hendry-Glades will require LR support for instruction, development		
Problem or Opportunity	As H-G becomes its own campus, students deserve equal access to resources and instruction for library materials		
Goal	3. Facilitate student success		

Action Plan Step 1	Schedule library instruction for ENC1101/02 courses as required	Who 1	Bill Shuluk
Step 2	Schedule regular site visits ato support LR staff, H-G students	Who 2	Bill Shuluk
Step 3	Ensure that H-G students are aware of electronic formats available: Ask-a-Librarian, subject Databases, electronic books including reference sources	Who 3	Bill Shuluk
Step 4	Schedule LIS1004 section for H-G students	Who 4	Bill Shuluk, Frank Dowd
Step 5		Who 5	

**Measureable Outcomes**

1	Increased requests for services,
2	
3	

Indicator	College Reports or Publications
Other Indicator	

Comment	
Approved by VP	RobertBeeson - 5/31/2005

The **RESULTS SECTION** is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1

Thirteen instructional sessions requested and completed for academic year ending summer 2006.

Results for Measureable Outcome 2

A separate section of LIS 1004 (2004) is now in place.

Results for Measureable Outcome 3

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

The entire plan is ongoing for the Hendry-Glades site. It anticipated that H/G will continue to require addition LR services. The need for a third Librarian will impact the LR's ability to provide off campus services, thus built into long range planning.

Evaluation comment of results by VP

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**Unit Plans Report**

Printed: 12/14/2006 11:11 AM

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Ordered by: [VP / President], [Div / Acct Unit], [Edison Unit], [Planning Year] DESC, [Plan Number]

**Constant Unit Data**

VP / President	President Charlotte	Div / Acct Unit	Charlotte Vernon Peoples Learning Resources
Edison Unit	Charlotte Vernon Peoples Learning Resources		CIP
Unit Purpose	VPLRC provides access to information sources and training in using them for all members of the college community and for the people of Charlotte County. Additionally VPLRC provides instructional technology equipment and support.		
Ongoing Assessments	Suggestion box; oral comments by library users; faculty and staff input is solicited; user surveys		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	1
Planner	Jamie Reynolds	Plan Date	4/22/2005
Problematic Assessment Measures	Upper level students asking for assistance, requesting interlibrary loan, etc.		
Problem or Opportunity	Edison University Center and FGCU students on Charlotte campus need access to upper level research materials and library services.		
Goal	2. Promote articulation and transfer		
Action Plan Step 1	Develop cooperative plan for library services with university partners	Who 1	J Reynolds & P. Land
Step 2	Promote services to university students and faculty	Who 2	LR staff
Step 3		Who 3	
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 Plan is approved by Pat Land
- 2 Plan is approved by university partners
- 3 University students are receiving library services and materials they need to succeed

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	PCLand - 5/5/2005

The **RESULTS SECTION** is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	No plan has been developed.
Results for Measureable Outcome 2	No plan has been developed
Results for Measureable Outcome 3	LR staff report no complaints from FGCU faculty nor students.

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

FGCU students are being well served by FGCU resources and training. FGCU library director, Kathy Hoeth, has stated that all resources are online and students know how to access and use them. This must be so, for VPLRC has had no demands from university students nor faculty.

Evaluation comment of results by VP	
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**Constant Unit Data**

VP / President	President Charlotte	Div / Acct Unit	Charlotte Vernon Peeples Learning Resources
Edison Unit	Charlotte Vernon Peeples Learning Resources		CIP
Unit Purpose	VPLRC provides access to information sources and training in using them for all members of the college community and for the people of Charlotte County. Additionally VPLRC provides instructional technology equipment and support.		
Ongoing Assessments	Suggestion box; oral comments by library users; faculty and staff input is solicited; user surveys		

**Yearly Plan Data**

Planning Year	2005-2006	Plan Number	2
Planner	Jamie Reynolds	Plan Date	4/22/2005
Problematic Assessment Measures	Experience		
Problem or Opportunity	District-wide long-range plan is needed for maintenance, training support and refresh of campus technology.		
Goal	6. Improve resource utilization and seek alternative funding sources		

Action Plan Step 1	Assess current inventory of instructional equipment and determine replacement/update schedule.	Who 1	J. Reynolds
Step 2	Assess training needs of faculty	Who 2	J. Reynolds w/ L. Bronder
Step 3	Assess faculty needs for instructional technology	Who 3	J. Reynolds
Step 4	Continue to work with district budgeting and IT authorities to develop plan	Who 4	M. Reiner & P. Land
Step 5		Who 5	

**Measureable Outcomes**

1	Schedule has been produced
2	Assessments have been taken
3	District plan is developed

Indicator	College Reports or Publications
Other Indicator	

Comment	
Approved by VP	PCLand - 5/5/2005

**The RESULTS SECTION is to be filled out at the end of the planning year.**

**In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).**

Results for Measureable Outcome 1	Mark Politowicz's office is working on schedule.
Results for Measureable Outcome 2	Lori Bronder's office has surveyed faculty and addresses training needs.
Results for Measureable Outcome 3	In every possible venue, I have encouraged a refresh schedule for AT equipment.

**USE OF RESULTS**

**Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.**

Nothing will be carried to next cycle. All of these needs are being addressed by District offices. Training faculty is well handled by L. Bronder's office. AT is still struggling to establish a refresh plan. The need has been expressed to Alan Francis, Mark Politowicz, the IT Strategic Planning Committee, and Dean Reiner.

Evaluation comment of results by VP	
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**Constant Unit Data**

VP / President	President Collier	Div / Acct Unit	Collier Campus Dean
Edison Unit	Collier Campus Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction. Bibliographic Instruction surveys and test results; monthly reports of usage statistics; circulation and reserve room usage reports;		

**Yearly Plan Data**

Planning Year	2006-2007	Plan Number	1
Planner	Suzy Westenkirchner	Plan Date	5/8/2006
Problematic Assessment Measures	Conduct a thorough needs assessment for the LR (use OCLC/E-scan) Survey being implemented district wide as well as individual campuses		
Problem or Opportunity	Lack of research skills, including information literacy and computer literacy. Provide additional support.		
Goal	3. Facilitate student success		
Action Plan Step 1	Develop survey and questionnaire	Who 1	Mary Faulkner, Jamie, Suzy and staff
Step 2	Post online and distribute	Who 2	
Step 3	Evaluate and analyze survey results	Who 3	
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

1	Statistics and results
2	Access to information and computers; increased useability
3	

Indicator	Reports or Surveys by Other Organizations
Other Indicator	

<b>Comment</b>	
<b>Approved by VP</b>	JeffSAllbritten - 10/25/2006

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

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<b>Evaluation comment of results by VP</b>	
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**Constant Unit Data**

VP / President	President Collier	Div / Acct Unit	Collier Campus Dean
Edison Unit	Collier Campus Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction. Bibliographic Instruction surveys and test results; monthly reports of usage statistics; circulation and reserve room usage reports;		

**Yearly Plan Data**

Planning Year	2006-2007	Plan Number	2
Planner	Suzy Westenkirchner	Plan Date	5/8/2006
Problematic Assessment Measures	Continue staff training in areas of reference and circulation responsibilities (ALEPH library management software) interlibrary loan procedures and internet services		
Problem or Opportunity	Challenge of staff being able to recognize and solve computer related issues as they arise		
Goal	3. Facilitate student success		

Action Plan Step 1	Online training and support from CCLA and SWFLN workshops, as well as training provided by Technology Services via Edison	Who 1	Suzy Westenkirchner, Diane and Liz
Step 2	Cross training with computer issues and internet accessibility, increased competency and accuracy	Who 2	
Step 3		Who 3	
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 Secure tracking of materials and services
- 2 Technical Assistants feel confident and competent helping users
- 3

Indicator	Department Survey
Other Indicator	

**Comment**

**Approved by VP**



**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2006-2007	Plan Number	1
Planner	Faulkner	Plan Date	3/23/2006
Problematic Assessment Measures	Survey completed in 0304 had design problems; while data was helpful, new assessment tool needs to be developed for District LR survey		
Problem or Opportunity	Delivery format of library materials, i.e., print vs. electronic. Adequate hours of operation; user satisfaction; Environmental scan to build on smaller survey tools in place Other relevant library issues as discussed by group		
Goal	5. Strive for quality improvement		

Action Plan Step 1	Research on assessment tools used by other LR's statewide	Who 1	Faulkner with LRSC/CIA
Step 2	Decide on assessment tool(s) to be used	Who 2	Faulkner, Reynolds,Westenkirchner
Step 3	Develop assessment questionnaire	Who 3	Same plus Dowd, Shuluk, Charles
Step 4	Delivery of tool District-wide	Who 4	Same
Step 5	Evaluate outcomes data,	Who 5	Same

**Measureable Outcomes**

- 1 Supportive data proving percentages for future collection decisions, print and electronic
- 2 Status of hours extension or current adequacy of hours, staffing
- 3 Learning Outcomes for future instruction platforms

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	NoreenThomas - 10/13/2006

Constant Unit Data

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

Yearly Plan Data

Planning Year	2006-2007	Plan Number	2
Planner	Faulkner	Plan Date	3/23/2006
Problematic Assessment Measures	Increase request for Instruction from H/G(6 sessions in spring), emphasis on Teaching/Learning Center, BAS instructional commitments, web page tutorial initiatives all require third faculty librarian		
Problem or Opportunity	Staffing of fulltime librarians needs to be increased to accommodate H/G, BAS, Teaching and Learning Center requirements for library instruction, collection and professional services		
Goal	4. Study, promote, and establish site-based baccalaureate programs		
Action Plan Step 1	Request New position for additional fulltime Non-teaching Faculty	Who 1	Faulkner
Step 2	Continue to monitor both BAS and H/G requests, assign librarians	Who 2	Faulkner, librarians
Step 3	Work with VPAA and Faculty for Librarian role in Teaching/Learning Center	Who 3	Faulkner
Step 4	continue LIS2004 section for H/G site	Who 4	
Step 5		Who 5	

Measureable Outcomes

- Increase in BAS bibliographic instruction sessions 15-10 for Fall 2006
- Increase H/G bibliographic instruction sessions to 8 for Fall 2006
- Use of third librarian 15-20% for Teaching/Learning Center development project

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	NoreenThomas - 10/13/2006

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

USE OF RESULTS

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

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Evaluation comment of results by VP	
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**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources	CIP	
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2006-2007	Plan Number	3
Planner	Faulkner	Plan Date	3/23/2006
Problematic Assessment Measures	2005-2006 Unit Plan for electronic tutorials ongoing project. Informal requests from BAS areas, Student Assistance areas indicates need for subject specific library tutorials		
Problem or Opportunity	Lee LR Staff Assistant proficient with web-based programming; District librarians enthusiastic to continue project, librarians conversant with building tutorial packages online		
Goal	3. Facilitate student success		

Action Plan Step 1	Refine existing and generic instruction tutorial--ongoing	Who 1	District librarians
Step 2	Prioritize subject-specific tutorial requests	Who 2	District librarians
Step 3	Assign writing tasks, individual librarians with interested subject faculty-- i.e., BAS faculty, ENC1101	Who 3	Faulkner, same as above
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

1	1-2 additional tutorials within the academic year added to LR webpage
2	Monitor success through online survey based with tutorials
3	

Indicator	Department Survey
Other Indicator	availability of tutorials for student use

<b>Comment</b>	
<b>Approved by VP</b>	NoreenThomas - 10/13/2006

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

**USE OF RESULTS**

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

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<b>Evaluation comment of results by VP</b>	
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Constant Unit Data

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

Yearly Plan Data

Planning Year	2006-2007	Plan Number	4
Planner	Faulkner	Plan Date	3/23/2006
Problematic Assessment Measures	Facilities assessment for LR renovation		
Problem or Opportunity	Adequate state funding; compatible design team; project planning in place		
Goal	6. Improve resource utilization and seek alternative funding sources		
Action Plan Step 1	Begin design process	Who 1	White, Faulkner, architect, staff
Step 2	Begin planning process for library utilization during renovation	Who 2	White, Faulkner, staff
Step 3	Involve campus faculty, staff, students in design and project process	Who 3	White, Faulkner, staff
Step 4		Who 4	
Step 5		Who 5	

Measureable Outcomes

1	Design plan for LR facility which enhances exiting and future(BAS) academic programs
2	
3	

Indicator	College Reports or Publications
Other Indicator	

Comment	
Approved by VP	NoreenThomas - 10/13/2006

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

USE OF RESULTS

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

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Evaluation comment of results by VP	
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**Constant Unit Data**

VP / President	VP Academic Affairs	Div / Acct Unit	Arts and Sciences
Edison Unit	Learning Resources		CIP
Unit Purpose	0304 LR provides access to information in all formats and teaches library users to efficiently and effectively find and use information.		
Ongoing Assessments	Statistics on utilization of resources. Surveys conducted on user satisfaction.		

**Yearly Plan Data**

Planning Year	2006-2007	Plan Number	5
Planner	Faulkner	Plan Date	3/23/2006
Problematic Assessment Measures	Addition of BAS program with LR funding		
Problem or Opportunity	Monitor and assess budget allocations for adequate resource funding required of BAS/SACS application		
Goal	4. Study, promote, and establish site-based baccalaureate programs		
Action Plan Step 1	Create separate internal accounting measures	Who 1	Faulkner, staff
Step 2	Work with BAS faculty for adequate collection development, hard copy and electronic	Who 2	District Librarians
Step 3	Coordinate new BAS programs, resources and grant funding requirements with designated administrator	Who 3	
Step 4		Who 4	
Step 5		Who 5	

**Measureable Outcomes**

- 1 Adequate subject specific library resources to support BAS programs
- 2 Plan of action to carry resource funding through for future collection requirements
- 3

Indicator	College Reports or Publications
Other Indicator	

**Comment**

**Approved by VP**

NoreenThomas - 10/13/2006

Constant Unit Data

VP / President	President Charlotte	Div / Acct Unit	Charlotte Vernon Peeples Learning Resources
Edison Unit	Charlotte Vernon Peeples Learning Resources		CIP
Unit Purpose	VPLRC provides access to information sources and training in using them for all members of the college community and for the people of Charlotte County. Additionally VPLRC provides instructional technology equipment and support.		
Ongoing Assessments	Suggestion box; oral comments by library users; faculty and staff input is solicited; user surveys		

Yearly Plan Data

Planning Year	2006-2007	Plan Number	1
Planner	Jamie Reynolds	Plan Date	3/13/2006
Problematic Assessment Measures	Complaints from student users		
Problem or Opportunity	Develop training for student computer lab assistants.		
Goal	3. Facilitate student success		

Action Plan Step 1	1. Compile list of skills students should possess to work competently in computer lab.	Who 1	Current lab workers for JR
Step 2	2. Develop process and materials for teaching student hires required skills.	Who 2	JR
Step 3	3. Train existing student assistants and new hires as needed.	Who 3	Lab paraprofessional
Step 4		Who 4	
Step 5		Who 5	

Measureable Outcomes

1	Lab assistants feel competent.
2	Students are well served in lab.
3	

Indicator	Department Survey
Other Indicator	

Comment

Approved by VP

Constant Unit Data

VP / President	President Charlotte	Div / Acct Unit	Charlotte Vernon Peeples Learning Resources
Edison Unit	Charlotte Vernon Peeples Learning Resources		CIP
Unit Purpose	VPLRC provides access to information sources and training in using them for all members of the college community and for the people of Charlotte County. Additionally VPLRC provides instructional technology equipment and support.		
Ongoing Assessments	Suggestion box; oral comments by library users; faculty and staff input is solicited; user surveys		

Yearly Plan Data

Planning Year	2006-2007	Plan Number	2
Planner	Jamie Reynolds	Plan Date	3/22/2006
Problematic Assessment Measures	Student and faculty needs and expectations for library services are not known.		
Problem or Opportunity	Conduct a thorough needs assessment		
Goal	3. Facilitate student success		

Action Plan Step 1	Design a needs assessment process for Charlotte campus library	Who 1	JReynolds
Step 2	Conduct surveys, focus groups, questionnaires, etc.	Who 2	LR staff
Step 3	Analyze data	Who 3	JReynolds
Step 4		Who 4	
Step 5		Who 5	

Measureable Outcomes

- Results of needs assessment will be in hand.
- Analysis of needs assessment will be complete.
- 

Indicator	Department Survey
Other Indicator	

Comment	
Approved by VP	PCLand - 10/6/2006

The RESULTS SECTION is to be filled out at the end of the planning year.

In your discussion of measurable outcomes for this plan, describe to what extent each anticipated outcome was achieved (completely, partly, or not at all).

Results for Measureable Outcome 1	
Results for Measureable Outcome 2	
Results for Measureable Outcome 3	

USE OF RESULTS

Indicate which parts of the plan (if any) will be carried into the next cycle and how the results of this plan have changed planning for the next cycle in your unit or other college units.

Evaluation comment of results by VP	
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