Professional Development Committee

Minutes of Meeting

Friday, January 21, 2011

The Professional Developmental Committee of Edison State College met at 1:00 p.m., in the TLC, Room I-122 of Lee Campus.

In attendance were:

Katie Paschall and Tina Ottman (teleconferenced from Collier), John Connell, Scott Berthiaume, Sandra Seifert (teleconferenced from Hendry Glades), Marjorie Moller, (teleconferenced from Charlotte), Judy Van Gaalen, and Caroline Seefchak. Absent was Theo Koupelis.

The meeting was called to order by Committee Chair, Katie Paschall. A motion was made and seconded to accept the minutes of the last meeting.

Old Business:

Katie started the meeting by stating that the NISOD Award had been well received.

* All nomination forms have been given to the professors for whom the nominations were made.
* Though it had been proposed that the PDC provide certificates to accompany the nomination forms, it was decided that, because of timing, it would not be done this year.
* Tina volunteered to do it next year.
* A recommendation was made, by Tina, that the winners be asked to go up on stage as their awards are announced. Katie explained that that had been considered, but that when she was called up to announce the winners, she was asked to make the announcement fit into a certain time frame, making it hard to be able to call up the winners.
* Last year’s winners spoke at graduation; it would be nice if this year’s winners could, as well. (Follow-up: They will have that opportunity.)
* Last year’s winners were announced at a luncheon and were given a reception in the evening. (Follow-up: Similar events will be held for this year’s winners.

Katie asked the committee to comment on how well the process went.

* Consensus of the committee was that it went well.
* A comment was made that only a handful of nominations were made on the Charlotte Campus.
* Only email nominations were made from the Charlotte Campus
* It was agreed that the process needs to be better promoted on the Charlotte Campus.
* It was mentioned that the Student Government Association did a great job.
* Next year, we will hope for even more involvement.
* Sandra mentioned that 50% of the full-time faculty at the Hendry/Glades Center won.

New Business:

Katie stated that it has been recommended that a subcommittee advisory group to the TLC be formed.

* John said that the PDC is already a small committee.
* Scott pointed out that we, as the PDC, are already an advisory committee to the TLC
* The TLC is fragmented, being a presence on all campuses. Should there, perhaps, be separate advisory committees for each campus?
* Sandra asked what this committee would be charged with doing.
* The purpose is to determine what is going on in the TLC.
* Hendry and Charlotte often do not have the same opportunities.
* Judy stated that everything that is done in the TLC on Lee Campus is teleconferenced to other campuses; often, Hendry faculty are the only ones who use this.
* Judy explained that the TLC would like to have recommendations for presentations and presenters.
* With SACS, there are more potential recommendations because of the FYE Course and the training process for that course.
* This planning will take a lot of time.
* As for the TLC time schedule of courses, it is hard to be convenient for everyone.
* Judy explained that all TLC workshops are recorded and are sent to all four campuses.
* It was said that the locations of workshops was sometimes confusing to those on other campuses.
* Judy suggested that she change the wording to reflect that a workshop on Lee Campus would be hosted by Lee and available to all campuses.
* It was reiterated that the PDC is the advisory committee to the TLC.
* Judy explained that there was a needs assessment done, via Survey Monkey, for the TLC, and that another one would be done.
* Judy said that the TLC needs to know what the faculty would like to see offered.
* Katie will email Pam Mangene and ask that this be brought up at the meeting of the department chairs.

Katie said that there would now be an adjunct professor award.

* Another group would be working on it.
* Guidelines are needed
* Scott suggested that we keep the nomination forms given to adjuncts for the NISOD award (for which adjuncts are not eligible).
* Both awards should be done at the same time – one nominations period for two different awards.
* Katie suggested involving adjunct coordinators.

Katie asked if there were any other topics or ideas to discuss. There were none. A motion was made and seconded to adjourn the meeting.

The meeting adjourned at 2:00 p.m. The next official meeting of the PDC is scheduled for Friday, February 25, 2011, in S-122 on Lee Campus with teleconferencing to other campuses.

Submitted by C. Seefchak, 02/08/2011