**Collection Development Meeting Minutes**

**July 8, 2010**

**Present: T. Bishop, C. Campbell, J. Charles, F. Dowd, & W. Shuluk**

* Discussed NPR Interview with librarians at the Stanford University Engineering Library regarding their conversion to electronic resources. Link: <http://www.npr.org/templates/story/story.php?storyId=128361395>
* Reviewed title selections for P-PM. Next week we will select titles for PN-PZ.
* Budget: reviewed at a librarian meeting held on Tuesday, July 6.
* Creation of Reference Lab: Discussed converting the 2nd floor quiet study room into a Reference Lab with a reference desk, 4 to 6 computers dedicated to conducting research, a few sets of tables and chairs, and the print scholarly periodicals collection. The current reference desk would become the Computing Services Help Desk to be staffed by student assistants.
* Tim circulated an article about reference services to be discussed next week. Bill will select next week’s article.
* 4 new Bachelors programs will begin in Fall 2010: [BAS in Cardiopulmonary Sciences](http://www.edison.edu/academics/bscardiopulmonary/index.php), [BS in Middle Grades Language Arts Education](http://www.edison.edu/academics/bsmidlanguagearts/index.php), [BS in Middle Grades Mathematics Education](http://www.edison.edu/academics/bsmidmath/index.php), and [BS in Middle Grades Science Education](http://www.edison.edu/academics/bsmidscience/index.php). Tim is the lead in developing a collection for the new Education Bachelors programs.
* Cessation of claiming back issues of periodicals: we no longer will attempt to get back issues since there is little benefit. Bill will discuss this change of procedure with Diane.
* The Education Curriculum Lab will be removed from the Library by Fall 2010. Erin H. is investigating the removal of the cabinetry with Facilities.
* Electronic Data Interchange (EDI) implementation: EDI will streamline both ordering and cataloging. EDI uses the vendor Yankee Peddler. CCLA will convert orders into MARC records, which Steven and Cindy will review for accuracy. Each librarian except Tim has an account with a user ID and password. Librarians can review what they ordered throughout the year. EDI archives orders for past years.
* Jane will review LibGuides during next week’s meeting.