**Collection Development Meeting Minutes**

**1/15/2010**

In attendance: Bill Shuluk, Jane Charles, Frank Dowd, Cindy Campbell

1. Our group decided to meet every 2 weeks, day can be flexible, and use the same meeting format. Heidi will co-ordinate.
2. For the next meeting we can choose either print or eBooks with each of us choosing 5 titles for section K.
3. We discussed continuing interface problems with catalog/database. Status report on this issue in our next meeting. Bill to contact CCLA.
4. Materials budget was discussed and Bill reported that our budget is in good stead, and we should continue to order materials at present pace. Cindy will provide an order report for last year by discipline for our next meeting; this will assist us in identifying and targeting weak areas of our collection. We will continue on with our plan of methodically working through all classifications.
5. Discussed ABC Clio American History and its absence from the database offerings. Bill will be checking on it with CCLA.
6. Frank will be attending the SWFLN training on “Open Source” software and implications for libraries and reporting back to staff.
7. Jane will be inquiring about ordering blinds for the front offices.
8. Everyone brought a list of books to discuss for ordering. Jane focused on Art & Culture; Frank pulled from the NY Times Best Books list of 2009 focusing on nonfiction; Bill brought titles on Criminal Justice and hard Sciences; Cindy brought ALA recommendations for college bound students in R section. Discussion on selections ensued.
9. Discussed library user survey; edit and create a final list of eight-ten questions drawn from the sixteen questions compiled.

**Next meeting is scheduled for Feb. 3 at 1 pm.**