

May 18, 2010

Mr. Frank Dowd Rush Library J-213, Lee Campus

Dear Mr. Dowd:

Because of our belief in the importance of shared governance at Edison State College, appointments to the standing committees are made with great care. With that in mind, I hope you will agree to serve on the **E-Learning Committee** during the 2010/2011 academic year. Having taught as a math professor for years, I understand the time and effort that it requires to manage a fulltime teaching load, and I am truly appreciative of your willingness to take on additional duties for the College.

It is people like you who make Edison the exceptional place that it is – for both our students and our faculty. Thank you so much for your college service.

Kindest regards,

Dr. Steve Atkins

Vice President of Academic and Student Affairs