

Minutes
Edison State College
District Board of Trustees Meeting
Lee Campus – Boardroom
November 23, 2010
4:00 p.m.

Pledge to Flag

Introduction of Guests and Public Comment – None

AGENDA ITEM: 1

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on November 23, 2010 at 4:08 p.m. with the meeting called to order by Chairman, Chris Vernon.

Present: Ann Berlam
Washington Baquero
JoAnn Helphenstine
David Klein, Vice Chairman
Mary Lee Mann
Randall Parrish
Julia Perry
Christopher Vernon, Chairman
Kenneth P. Walker, President
June Hollingshead, Recorder

Absent: Mahlan Houghton, Jr. – Out-of-state

Vote to Take Action On:

Agenda Item #1. Approval of Minutes Regular Meeting October 26, 2010
(Presenter: Mr. Vernon) (Page 1)

MOTION by Randall Parrish, seconded by JoAnn Helphenstine, to approve the minutes of the regular meeting, October 26, 2010 as presented. Approved unanimously.

Agenda Item #2. Approval of the Edison State College Education Plant Survey–Spot Survey–for Years 2008-09 through 2013-14 (Presenter: Mr. Nice /Board Liaison: Mrs. Mann) (Page 5)

MOTION by Mary Lee Mann, seconded by Ann Berlam, to approve the Educational Plant Survey – Spot Survey – for years 2008-09 through 2013-14 as presented. Approved unanimously.

Agenda Item #3. Approval of Rank Ordering of MEP Engineering Firms and Authorizing the Administration to Award a One-Year Contract, with an Option to Extend for One Additional Year, for MEP Services for Projects of \$2,000,000.00 or Less (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 7)

MOTION by David Klein, seconded by Mary Lee Mann, to approve the rank ordering of MEP firms in order of preference (1) OCI Associates, Inc., (2) TLC Engineering for Architecture, Inc., and (3) Matern Professional Engineering, Inc.; and to authorize the Administration to enter into a one-year(s) contract for such services. Approved unanimously.

Agenda Item #4. Approval to Award the Status of "Pre-Qualified" General Contractors for the Period January 1, 2011 through December 31, 2011 (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 9)

MOTION by Mary Lee Mann, seconded by Randall Parrish, to approve the list of pre-qualified contractors and authorize the Administration to provide certification of a "pre-qualified" status for the period of time designated, as presented. Approved unanimously.

Agenda Item #5. Approval to Remove College Property from Inventory (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 11)

MOTION by JoAnn Helphenstine, seconded by David Klein, to approve the removal of College property from the College's inventory system as presented. Approved unanimously.

Consent:

Agenda Item #6. Approval of Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 16)

MOTION by Ann Berlam, seconded by Randall Parrish, to approve the list of Personnel Consent Agenda Actions as presented. Approved unanimously.

Agenda Item #6a. Approval to Release Board Designated Funds (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 22a)

MOTION by JoAnn Helphenstine, seconded by Mary Lee Mann, to approve release of Board designated funds that have been reserved in the unrestricted fund. Approved unanimously.

Information Only:

Agenda Item #7. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 23)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #8. Edison State College Collegiate High Schools Monthly Financial
Report (Presenter: Mrs. Doeble/Board Liaison: Mrs. Helphenstine) (Page 27)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Agenda Item #9. Edison State College Foundation, Inc. FY2010-2011 Second
Quarter Financial Statements (Presenter: Mrs. Galloway) (Page 30)

Mrs. Galloway presented the Edison State College Foundation, Inc. FY 2010-2011 Second Quarter Financial Statements for information only.

Written Reports:

Agenda Item #10. Monthly Report: Edison Collegiate High School – Charlotte
(Page 33)


A written report was presented for information only.

Agenda Item #11. Monthly Report: Edison Collegiate High School – Lee
(Page 35)


A written report was presented for information only.

Adjournment

The meeting was adjourned at 5:20 p.m.



Kenneth P. Walker, Secretary
District Board of Trustees



Christopher T. Vernon, Chairman
District Board of Trustees

Materials have been placed in Board file