

Academic Standards Committee
Meeting Minutes
Nov. 5, 2010

In Attendance: Dr. Ron Smith , Dr.Peggy Romeo , David Luther , Suzy Callanan , Dr. Thomas Wayne , Cindy Enslin, Gail Tracey, Maria Cahill ,Dr. Christy Gilfert, Ann Eastman, Kathie Morris, Sara Dustin

Excused absence: Dr. Rosalind Jester, Dr. Robert Beeson

1. Dr. Gilfert asked for a definition of the late registration student.
2. Professor Cahill said a late registrant would be someone registering for the FIRST time in the term after midnight the first day of classes. There seemed to be agreement that this was a good definition.
3. Professor Luther joins us at this time form A-150 on Collier campus.
4. Professor Cahill also said that we should restrict all registration in the Developmental classes to only before the first week of classes. Professor Luther agrees.
5. Dr. Romeo states that for those who did not attempt to register before the first week of classes should be prohibited from registering . Professors Cahill, Luther, Enslin, and Eastman agree.
6. Dr. Romeo said that students who had previously registered for the term should be allowed to drop/add during the first week. Others agree.
7. Professor Enslin said there should be no class switching after the first week.
8. Dr. Romeo restated that changing sections of the same subject was just “shopping for a professor”.
9. Professor Eastman Luther said that the practice of increasing class size without notification should be ended. Dr. Gilfert and Director Morris said that this should not occur.
10. Professor Romeo asked about a waiting list for closed classes. This should prevent students from jumping ahead by petitioning the instructor for admittance during the first week and disrupting class time or pressuring the professor.
11. Professor Eastman asks if online students also register all the first week. Sometimes there is an override without telling the dean. Kathy Morris said that the professor can override online. Dr. Gilfert said that the deans want to have the sole responsibility for actually overriding with professor permission. Not allowing the professor to override.
12. Dr. Gilfert said that Banner has a waitlist feature. This topic came about when committee was asked about dropping student for first day non-attendance. This is done at FGCU and USF locally.
13. Kathy Morris says she is OK with calling last week BEFORE classes “Late Registration”. This might cause students to get registration complete. Dr. Gilfert and others ok with this idea.

14. Asked whether some classes should have mandatory first-day attendance, Professor Eastman and Professor Enslin said that it should be across the board. Professor Cahill said it would be a huge issue otherwise. Professor Eastman said selective enforcement would work only if the students knew the professor's policy.
15. Director Morris said that not all students learn the professor's policy until the first day.
16. Asked if there should be late start courses to "sweep up" the students who did not get in during regular registration, Dr. Gilfert said that there has been mixed results with late-start classes.
17. Professor Luther said there should be late-start classes.
18. Professor Cahill said there will be classroom space issues with late-start classes.
19. Professor Eastman said that there can be first day mandatory attendance if students are texted about it.

The meeting was adjourned at 2 : 05.