AGENDA



# Edison State College – Charlotte Campus

# Learning Resources Center

## October 20, 2009

## 10:00 AM – 11:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM – 10:05 AM | Welcome | Phenessa Jones |
| 10:05 AM – 10:20 AM | LRC Quality* MLA and APA Review
* Circulation Cross-Training
* Reference Cross-Training
 | All |
| 10:20 AM – 10:40 AM | Operations* Concerns
* Student assistants
* Monthly thematic display (i.e. November – American Indian Heritage Month, National Geography Awareness Month, Thanksgiving and Celebrate Author’s Week, Nov. 2-8)
* Area Updates – Reference, Circulation, Office Management, and Audiovisual
 | All |
| 10:40 AM – 10:50 AM | Campus/LRC Updates* New Student Assistant starting October 27th – Robert Boies
* New Fall Schedule
* Search Committee
 | Phenessa Jones |
| 10:50 AM – 11:00 AM | Wrap – up* Open Discussion
* Q & A
 | All |