

Academic Standards Committee
Meeting Minutes
Sept. 3, 2010

In Attendance: Dr. Ron Smith , Dr.Peggy Romeo , David Luther , Dr. Robert Beeson , Kathie Morris , Suzy Callanan , Dr. Thomas Wayne , Cindy Enslin

Excused absence: Dr. Rosalind Jester, Gail Tracey, Maria Cahill.

Technical difficulties precluded contact with Dr. Christy Gilfert, Charlotte Campus.

I. The meeting was called to order at 2PM. The committee was informed that Dr. Atkins wanted them to consider the following topics for the up-coming academic year:

(1) *Intellectual Property agreement.* Copyright issues. Contract Language. Research with patent applications.

(2) *Attendance policies that involve late registration,* students switching sections in the middle of a semester, and other issues. Dr. Atkins would like us to produce a white paper on this topic.

(3) *Committee evaluation of an E-Portfolio for alternative credit for a course.* The Dean's have a document on this and Dr. Atkins would like our input.

(4) *Restructuring of Grade Categories* which might include Withdraw passing, Withdraw failing, Withdraw Never Attended.

(5) *Faculty consideration of the QEP* for the First Year Experience.

(6) *Requiring laptops for full -time students.*

II. Supporting documents for discussion were : (a) College operating procedure Copyright, Intellectual property. (b) Summary of types of grades for different schools in the state of Florida (c) Excerpts from a doctoral dissertation by Margaret Street, Texas Tech University *On the effects of early, late, and late registration on student success in community colleges.*

III. A discussion followed:

Kathie Morris noted that students that don't get their financial aid have to sign-in again to take courses. Dr. Luther noted that there was a discrepancy in letting students into the class later. Students that wanted to get in but were frozen out due to class closed were "cheated" in that the late student got priority. He also noted that some late students were not attending.

Dr. Beeson talked about the E-Portfolio developed by the Deans to aid in granting credit for life experience. The committee would like to examine that. Cindy Enslin said there should be extensive weight given to prerequisites and CLEP or other tests.

Dr. Thomas Wayne suggested that grade categories was very important and that these should actually go hand-in-hand with registration and attendance policies.

Dr. Romeo suggested prioritizing the topics. This was done by consent of the committee. The committee will examine the topics in the following order:

- 1) *Attendance policies that involve late registration.*
- 2) *Restructuring of Grade Categories*
- 3) *Committee evaluation of an E-Portfolio for alternative credit for a course.*
- 4) *Intellectual Property agreement.*
- 5) *Faculty consideration of the QEP*

The committee needed more information on the lap tops for all full-time students.

The meeting was adjourned at 3PM. The next meeting of the Academic Standards Committee will be at 1PM (note time change) October 1st.

Submitted for consideration,

signed

Ron Smith, Chair
Academic Standards Committee