

TELEPHONES IN CLASSROOMS

As part of our effort to help make Edison College a safer place to learn and work, telephones have been installed in classrooms on all Campuses to allow calls to be made directly to 911, campus public safety, the IT Help Desk and other campus office extensions.

Lee and Collier Campus Classroom Phone Instructions

The instructions are on each telephone and can be heard by picking up the receiver.

- Dial 1: For a **911** call, including an emergency requiring an ambulance, fire or sheriff/police response.
- Dial 2: for Campus Public Safety.
- Dial 3: for IT Help Desk when needed immediately for the classroom.
- Dial 4: to transfer to any campus office extension.

When you dial 1, you will automatically be calling 911. To get to another Edison extension you must first dial 4 then the extension.

For emergency calls give your location, Building and Room, to 911 and Public Safety.

Charlotte Campus Classroom Phone Instructions

The instructions are on each telephone.

EMERGENCY Dial 911

Public Safety Dial 5608

IT Help DeskDial 5620

For emergency calls give your location, Building and Room, to 911 and Public Safety.

Hendry-Glades Center Classroom Phone Instructions

EMERGENCY Dial 911

Public Safety Dial 674-0408

For emergency calls give your location, Building and Room, to 911 and Public Safety.