
TITLE: SUSPECTED OR KNOWN FRAUD, ABUSE OR OTHER ILLEGAL ACTS

AUTHORITY:

Florida Statutes 1001.64

POLICY:

Edison State College maintains an environment where fraud, abuse and other illegal acts are not tolerated. All Edison State College employees are responsible for: 1) complying with the Edison State College District Board of Trustees policies that govern their conduct and; 2) ensuring that all resources entrusted to them are used ethically, prudently, and as designated.

To ensure that Edison State College resources are used appropriately, managers and supervisors are responsible for educating employees about proper conduct by creating an environment that deters dishonesty and maintains internal controls. Such actions are designed to provide reasonable assurances of achieving management objectives and detecting dishonest acts. Furthermore, managers and supervisors must be cognizant of the risks and exposures inherent in their area(s) of responsibility and aware of symptoms of fraud, abuse or other illegal acts. Should such acts occur, they must be reported in accordance to College administrative procedure.