

TITLE: PROPERTY

AUTHORITY:

Florida Statute Chapters 274; 1001.64 4(b); 1001.65 (5)

POLICY:

The District President shall act as the custodian of College property and maintain proper records and procedures to control such property.

1. The District President may make available the use of College property and equipment on a loan, with or without charge, for tax supported agencies and non-taxable organizations. Requests will be approved in accordance with the procedures established by the District President or designee where it will not adversely affect the operation of the College.
2. Student organizations and clubs - inasmuch as the property and materials acquired by student activities are for the sole purposes designed in the charter of the student organization or club and are procured by means of funds generated through the organization or club, it is not considered necessary that these properties be added to the official property accounts of the College and accounted for in accordance with the property accounting instructions. This property will be maintained and accounted for in the manner prescribed by the student organization or club.
3. The use of College property for personal purposes is prohibited.