
TITLE: CODE OF ETHICS FOR COLLEGE EMPLOYEES

AUTHORITY:
Florida Statutes 112.311; 112.313

POLICY:

All Edison State College employees shall follow the associated Florida State Statutes in full, including but not limited to the following items:

College employees shall observe, in their official acts, the highest standards of ethical conduct consistent with this code.

All decisions made by College employees in the course of their professional responsibilities shall reflect a commitment to promoting the best interests of the College and shall be in accordance with all policies and procedures.

Employees shall act in a manner that is consistent with their position and shall take all necessary precautions to avoid any actual, potential, or perceived conflicts of interest.

Employees will exercise good judgment in avoiding the perception of securing a special privilege, benefit, or exemption based on his/her position at the College.

Employees pledge to adhere to the highest standards of good stewardship in the handling of College assets and resources.

Employees shall demonstrate fairness and respect in all college transactions and adhere to the mission and values of the College in all that they do.

Employees will maintain an arm's length relationship with all vendors etc. and will avoid real or perceived improper activity.

Employees will be prudent in accepting modest meals; rarely, and in special situations, travel can be accepted with the approval of the appropriate executive administrator.

Note: See College Policy No. 6.06 *Code of Ethics for College Staff Regarding Financial Aid for students*